

E-mail: comsec@teignbridge.gov.uk

8 September 2021

## **EXECUTIVE**

A meeting of the **Executive** will be held on **Thursday, 16th September, 2021** in the **Council Chamber, Forde House, Brunel Road, Newton Abbot, TQ12 4XX at 10.00 am**

PHIL SHEARS  
Managing Director

### **Membership:**

Councillors Connett (Leader), Dewhirst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

**Please Note:** The public can view the live streaming of the meeting at [Teignbridge District Council Webcasting \(public-i.tv\)](#) with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

## **A G E N D A**

### **Part I**

1. **Apologies for absence**
2. **Minutes** (Pages 5 - 8)  
To approve and sign the minutes of the meeting held on 5 July 2021.
3. **Declarations of Interest (if any)**

#### **4. Executive Forward Plan**

To note forthcoming decisions anticipated [on the Executive Forward Plan](#)

#### **5. Public Questions (if any)**

Members of the Public may ask questions of the Leader or an Executive Member. A maximum period of 15 minutes will be allowed with a maximum of period of three minutes per questioner.

The deadline for questions is no later than 12 noon two working days before the date of the meeting.

#### **Executive Key Decisions**

**6. Resource and Waste Strategy for Devon and Torquay** (Pages 9 - 24)

**7. Recovery Plans** (Pages 25 - 234)

To consider the Recovery Plans report and the recommendations (as below) from the [Joint Overview and Scrutiny Committee 1 and 2](#) meeting on 26 August 2021.

#### **RECOMMENDED**

The Executive be advised of the Joint committee's recommendations as follows:

1. The Joint Committee supports the approach to recovery from the impacts of the Covid-19 Pandemic as outline in the agenda report and all Projects Plans at appendices 14 to 20, for approval by the Executive subject to the following additions:

- Appendix 14 -*Training and support for business project* – project summary to make it clear that existing businesses are also eligible to receive this support.
- Appendix 15 -*Transport Hubs* – project summary to be clear that e-bikes need to be looked at in all towns, not just ‘main’ so rural towns can be covered; and *Project Objectives* to include ‘accessibility for all.’
- Appendix 16 *Recycling campaign to reduce waste* – the *outcomes* section included the investigation of community repair workshops.
- Appendix 17 -*Supplier section of TDC website* – clarification on whether the requirements on the supplier, for example in terms of insurance, basic public liability levels are the same for schemes under £10k and those over £10k due to concern that onerous requirements would discourage the businesses we’re seeking to engage with.
- Appendix 20 - *Community – Combined data demand analysis pilot scheme* – the last paragraph of the project summary specify parish and town councils

2. The delivery of the Project Plans are included in the Executive Forward Plan.

## **Reports/Items for consideration**

8. **2020/21 Draft final accounts & Treasury Management.** (Pages 235 -  
**2021/22 Budget monitoring – revenue and capital, treasury  
management lending list’.** 270)
9. **East Devon District Council, Exeter City Council, Mid Devon  
District Council and Teignbridge District Council Joint  
Strategy** (Pages 271 -  
284)
10. **Bradley Lane Regeneration** (Pages 285 -  
288)

## **Part II: Item suggested for discussion with the press and public excluded**

11. **Local Government (Access to Information) Act 1985 -  
Exclusion of Press and Public**

**RECOMMENDED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraph 3 of Part 1 of Schedule 12A of the Act.

12. **Bradley Lane Regeneration** (Pages 289 -  
408)

If you would like this information in another format, please telephone 01626 361101 or e-mail [info@teignbridge.gov.uk](mailto:info@teignbridge.gov.uk)

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## **EXECUTIVE**

**5 JULY 2021**

Present:

Cllrs Connett (Leader), Dewhirst (Deputy Leader), J Hook, Keeling, Jeffries, MacGregor, Purser, Taylor and Wrigley

Officers in Attendance:

Trainee Democratic Services Officer  
Democratic Services Team Leader & Deputy Monitoring Officer  
Chief Finance Officer & Head of Corporate Services

These decisions will take effect from 10.00 a.m. on 13 may 2021 unless called-in or identified as urgent in the minute

### **46. MINUTES**

The minutes of the meeting held on 1 June 2021 were agreed as a correct record and signed by the Chair.

### **47. DECLARATIONS OF INTEREST (IF ANY)**

None.

### **48. EXECUTIVE FORWARD PLAN**

**RESOLVED** that the Forward Plan be noted.

### **49. BUDGET MONITORING – REVENUE AND CAPITAL, TREASURY MANAGEMENT LENDING LIST**

The Executive Member for Corporate Resources presented the report update Members on the principal areas where there were likely to be departures from the 2021/22 budget and summarise those variations to the end of May 2021. Members were also updated on progress with the capital programme and funding and any amendments to the lending list for treasury management purposes.

Members acknowledged the pressures some services had with regards to staff shortages and discussed the use of the apprenticeship scheme to support work in these service areas.

**RESOLVED** that:-

- (1) The revenue budget variations as shown at appendix 1 be approved;
- (2) The updated capital programme as shown at appendix 2 be approved; and
- (3) The updated lending list as shown at appendix 3 be noted.

The vote was unanimous.

## **50. EMPTY HOMES POLICY**

The Executive Member for Homes and Communities presented the Empty Homes Policy. This policy dealt with homes that had been empty and detailed the aims and objectives to reduce long term empty homes and an action plan of how these objectives would be met.

**RESOLVED** that the Empty Homes Policy (appendix A) be adopted.

The vote was unanimous.

## **51. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

## **52. TEIGNBRIDGE AFFORDABLE HOUSING DEVELOPMENT PROPOSALS.**

The Executive Member for Homes and Communities presented the report on progress made so far in the delivery of the Council's Housing Development programme. He proposed an amendment that the relevant Executive Member be part of the Virtual Internal Officer Group that would be formed to move the projects forward. This was agreed by Executive.

**RESOLVED** that:-

- (1) The "Teignbridge 100" housing development project be progressed to increase the delivery of social and affordable housing across Teignbridge to meet the evidenced housing need of the district, including within the Dartmoor National Park;
- (2) That the Governance arrangements outlined in the report be adopted to ensure an expedient and transparent delivery of the pipeline; and

- (3) The relevant Executive Member be part of the Virtual Officer Group formed to move projects forward.

The vote was unanimous.

The meeting started at 10.00 am and finished at 10.40 am.

Chair

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**Teignbridge District Council  
Executive Committee  
16 September 2021  
Part i**

## **Resource and Waste Management Strategy for Devon and Torbay**

### **Purpose of Report**

To seek approval of the amendments to the Resource and Waste Management Strategy for Devon and Torbay.

### **Recommendation(s)**

The Executive RESOLVES to:

- (1) approve the proposed amendment to reduce the waste prevention target to 400kg/head/year by 2030; and
- (2) approve the final strategy.

### **Financial Implications**

Please see paragraph 3.1 of the report.

Chief Finance Officer & Head of Corporate Services

Email: martin.flitcroft@teignbridge.gov.uk

### **Legal Implications**

There are no legal implications arising out of this report.

Paul Woodhead, Legal Services Team Leader and Deputy Monitoring Officer

Email: paul.woodhead@teignbridge.gov.uk

### **Risk Assessment**

Please see paragraph 3.3 of the report.

Waste & Cleansing Manager

Email: chris.braines@teignbridge.gov.uk

### **Environmental/ Climate Change Implications**

Please see paragraph 3.4 of the report.

Waste & Cleansing Manager

Email: [chris.braines@teignbridge.gov.uk](mailto:chris.braines@teignbridge.gov.uk)

## **Report Author**

Chris Braines  
Waste & Cleansing Manager  
Email: chris.braines@teignbridge.gov.uk

## **Executive Member**

Cllr Alistair Dewhirst - Deputy Leader of the Council, and Executive Member for Recycling, Household Waste and Environmental Health.

## **Appendices/Background Papers**

A1 – Detailed consultation responses  
A2 – Summary of consultation responses

### **1. Introduction/Background**

1.1 This report summarises the consultation response to the draft Resource and Waste Management Strategy for Devon and Torbay and proposes amendments for inclusion in the final strategy.

1.2 The draft Resource and Waste Strategy for Devon and Torbay was published for consultation on 03 March 2021, for a 6-week period. A total of 214 responses were received which are detailed in Appendix 1. The detailed responses are summarised at Appendix 2.

1.3 At its meeting on 16 June 2021, The Devon Authorities Strategic Waste Committee (DASWC) resolved that the Strategy be endorsed and recommended for final approval to the (DASWC) partner authorities.

### **2. Additional Information**

#### **2.1 Government Consultations**

The Government consulted on the Extended Producer Responsibility (EPR), Deposit Return Scheme (DRS) and Consistency in Household & Business Recycling proposals in the early summer. This Strategy has been developed with the Government's proposals in mind, but until Government has taken the responses into consideration and the final proposals are confirmed with draft legislation it is not possible to know with confidence how the Government legislation will affect this Strategy. Once the Government confirms its position this Strategy will be reviewed accordingly.

#### **2.2 Proposed amendment to this Strategy**

The majority of the respondents were supportive of the proposals in the Strategy so no significant amendments are proposed. As can be seen in the response summary and Appendix I, the major areas of concern include:

- To stretch proposed targets for reducing, reusing and recycling
- Working with businesses, manufacturers, retailers and government to reduce packaging waste (particularly plastic waste) throughout the supply chain
- To be cautious about electric vehicles in terms of their cost and carbon impacts
- Focus on economic, efficient and carbon friendly solutions
- Focus on education and community engagement
- To promote further reuse and repair in the community and at HWRCs

2.3 Some were keen on stretching the proposed targets for reducing, reusing and recycling. It is considered, however, that the targets are already ambitious.

2.4 Recycling targets are in line with the EU Circular Economy Package that the UK government has pledged to adopt. These targets will be difficult to achieve depending to some extent on the final details of the EPR, DRS and consistency proposals and how recycling develops as a consequence of these. The reuse target is limited to that achievable at the HWRCs due to the local authorities not having the data from charity shops or other community reuse activities. The food waste reduction target is in line with the Courtauld agreement target.

2.5 The waste prevention target of waste collected per head per year by 2030 of 416kg could be reduced further since various initiatives, either local or national, could help to reduce waste arisings. It is proposed that this target is reduced to 400kg/head/year by 2030.

2.6 Many of the points made regarding packaging should be addressed in the Government's EPR proposals whereby producers of packaging will pay for its recycling and disposal thereby incentivising producers to reduce their packaging and/or increase its recyclability. The proposed tax on plastic with less than a 30% recycled content should also drive down the production of virgin plastic products and encourage recycling.

2.7 It is pleasing that the respondents are concerned that local authorities follow effective, efficient and carbon friendly policies. These are all concerns that the local authorities are equally determined to address.

2.8 Community engagement, education and promoting reuse and repair are all fundamental elements of the Strategy & will continue to be supported by all Devon Authorities and Torbay.

### **3. Implications, Risk Management and Climate Change Impact**

#### **3.1 Financial**

Teignbridge District Council's waste budget is designed to cover the costs of implementing responsibilities under the Strategy. Any further implications arising from the strategy will need to be fully considered and approved through the Council's usual procedures. In addition, the Devon Authorities' Strategic Waste Committee's budget contributes to the overall aims and targets of the Strategy.

### **3.2 Risks**

There are no significant risks associated with the proposed strategy for Teignbridge District Council.

### **3.3 Environmental/Climate Change Impact**

The Strategy provides the basis for the management of Local Authority Collected Waste across Devon and Torbay to 2030. Its objectives focus on reducing waste, reducing the carbon impact of managing waste and conserving natural resources. By working together, the local authorities, their partners and the public will help to ensure a sustainable future for waste management in Devon and Torbay.

## **4. Alternative Options**

There would be an option to delay finalizing the Strategy until after the Government consults further on its own policies later this year. However, it is considered that with so much changing in the waste sector since 2013 that it would be unhelpful to delay further. It is anticipated that this Strategy will be in line with national policy as it develops.

## **5. Conclusion**

The consultation response was generally supportive of the draft Strategy. An amendment has been made to the waste prevention target.

The Strategy provides the basis for the management of local authority collected waste across Devon and Torbay to 2030. Its objectives are aimed at reducing waste, reducing the carbon impact of managing waste and conserving natural resources. By working together, the local authorities, their partners and the public will ensure a sustainable future for waste management in Devon and Torbay.

The other DASWC authorities are also being asked to approve the Strategy at their next appropriate committee after which the Strategy will be published.

# Resource and Waste Management Strategy for Devon and Torbay – Consultation

## Carbon Impact

Dealing with waste inevitably leads to the release of greenhouse gases. However, with little landfill of domestic waste occurring in Devon now this is much reduced. Nevertheless, there are impacts from transporting waste, creating energy from waste and even from recycling waste. The impacts are different depending on the material and the method of processing. The Devon and Torbay Carbon Plans are proposing a target of net zero carbon by 2050 and the management of waste plays an important part in this. See Strategy section 5.1 (Climate Change and Carbon Impact) and Appendix 4.

**1. Do you agree that in order to contribute to net zero carbon for Devon and Torbay by 2050 at the latest the focus should be on:**

	Yes	No	Don't know
a. Reducing, reusing and recycling more textiles, plastics, metals/Waste Electronic and Electrical Equipment, food and paper/card?	98.6%	1.4%	0
b. Looking specifically at how to reduce the plastics in the residual waste stream?	95.2%	3.8%	1.0%
c. Considering options for utilising heat for the Energy Recovery Facilities which will need to be commercially viable?	83.1%	5.8%	11.1%
d. Reviewing carbon capture technology as it develops further?	82.4%	6.8%	10.7%

**2. Please make any comments you have on your responses to Q1 a - d in the box provided.**

The 84 comments focussed on

- The need to work with businesses to reduce packaging waste, particularly plastic
- The need to reduce, reuse, recycle and repair
- To reduce use of plastic and to recycle all sorts of plastic
- To reduce co2 at source, and plant trees rather than CC by engineering
- 2050 is too late
- ERF not the solution, needs to be efficient if we do use it and needs to be wound down eventually
- Government lead required

**3. Do you agree the local authorities should increase the use of carbon friendly fuelled vehicles for transporting waste e.g. electric, hydrogen, over the period of the Strategy?**

Yes 89%

No 7%

Don't know 4%

**4. Please make any comments you have on Q3 in the box provided.**

The 68 comments focussed on

- Creating another problem in terms of battery disposal, the use of rare metals and minerals in battery production and the need for whole life carbon analysis
- There was concern about the potential costs and the need for an economic solution only replacing as vehicles come to end of life
- Hydrogen, LPG and HVO were mooted as alternative fuels
- Need to reduce waste miles
- Need to lead the way, before 2050
- Question of whether electric vehicles would cope with rurality

**5. Do you agree that local authorities should develop opportunities for local reprocessing with stakeholders by 2030?**

Yes 74%

No 3%

Don't know 23%

**6. Please make any comments you have on Q5 in the box provided.**

The 61 comments focussed on:

- Unfortunately, a number of people did not understand the phrase local reprocessing and who the stakeholders might be
- Only to be developed if this is more economic and efficient and has a reduced carbon impact
- Can this be implemented sooner than 2030
- Essential to have community hubs in rural areas for jobs and to retain value locally

## Reducing, reusing and recycling waste

The focus of this strategy is on reducing, reusing and recycling waste. The less waste there is to manage the less the carbon and environmental impact, and the lower the costs. The waste collected figure for Devon includes the district council collections and the waste brought to the County Council's Household Waste Recycling Centres. The councils encourage and help residents to reduce their waste through community engagement using social media, leaflets, roadshows for example, but service design and consistency can also assist residents to use the correct bins. See Strategy sections 7.0 (Waste Prevention) and 9.1 (Recycling).

**7. Do you agree with the target for reducing the waste collected per head to 416kg per year by 2030 (from 444kg/head in 2019/20 for Devon, and 433kg/head for Torbay);**

Yes 67%

No 19%

Don't know 14%

**8. Please make any comments you have on Q7 in the box provided.**

The 98 comments focussed on:

- The overwhelming majority of responses suggested that this target was not low enough
- Need to focus on packaging, at manufacture and retail levels
- Make recycling easier, particularly providing good lids
- Reduced collections could result in fly tipping
- Focus on holiday accommodation and tourists

**9. If you agree with the target for reducing the waste collected per head to 416kg per year by 2030 (from 444kg/head in 2019/20 for Devon and 433kg/head for Torbay), do you agree that this should be achieved through the following means?**

	Yes	No	Don't know
Community engagement	89.5%	2.1%	8.4 %
Operational service policies e.g. reducing residual waste collection capacity?	52.2%	34.1%	13.7%
Other (please specify)	62.7%	4.5%	32.8 %

**10. Please make any comments you have on Q9 in the box provided;**

The 95 comments focussed on:

- Reducing packaging throughout the supply chain, working with businesses and government
- The potential for reduced collections resulting in fly tipping and vermin issues
- Education and community engagement are essential, including working in schools
- Enforcement and penalties are important measures to reduce waste
- A small number didn't understand what operational service policies means

**11. Do you agree with the target to achieve a 20% reduction in food waste by 2025 from a 2015 baseline?**

Food waste currently makes up 30% (Devon) and 23% (Torbay) of the residual (black bag/bin) rubbish, even with the majority of councils offering a food waste collection service. The councils will continue to work with residents to help them to reduce their food waste. See Strategy section 7.2.1 (Food Waste).

Yes 85%

No 10%

Don't know 4%

**12. Please make any comments you have on Q11 in the box provided.**

The 95 comments focussed on:

- The target needing to be higher
- Working with supermarkets, retailers and the whole supply chain to reduce promotions such as Bogof's which increase food waste
- Work with householders to educate on reducing food waste
- Promote composting and offer subsidised bins
- Encourage food redistribution

**13. Do you agree with the target to increase the amount of waste reused (from 0.75% in 2019/20) to 2% by 2025 and 5% by 2030?**

Reuse happens in many ways, for example via charity shops, on-line and between friends and family. Preventing items from becoming waste by reusing them reduces carbon impact, reduces the use of finite resources, and offers job and skills sharing opportunities in upcycling and repair, not to mention encouraging community cohesion. The councils have no measure of the majority of reuse that happens in communities but can influence reuse through the Household Waste Recycling Centre shops, community engagement and by offering support to repair cafes and other reuse activities. See Strategy section 8.0 (Reuse).

	Yes	No	Don't know
(a) 2% by 2025	85.4%	7%	7.5%

(b) 5% by 2030

88%

6%

6%

## Resource and Waste Management Strategy for Devon and Torbay - Consultation

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### 14. Please make any comments you have on Q13 in the box provided.

The 74 comments focussed on:

- The need for higher targets
- The need to promote reuse services, repair shops, community hubs
- More reuse at HWRCs and more accessible centres

### 15. Do you agree with the target to recycle at least 60% of household waste by 2025 and 65% by 2035?

Devon has a high recycling rate of 56.6% which includes the district councils. Torbay's is lower at 40.4%. The average recycling rate across England is 44.4% with the highest being 58.5% in Oxfordshire. Recycling rates have been relatively stagnant for some time despite the best efforts of local authorities. The EU Circular Economy Package target of 65% by 2035 is supported by the Government hence the proposed target at Q8 and the interim target at Q7. A key to higher recycling rates is consistency across authorities and expanding the range of materials collected where economically and operationally viable. See Strategy section 9.0 (Recycling).

	Yes	No	Don't know
60% by 2025	88.4%	6.3%	5.3%
65% by 2035	84.8%	8.2%	7.0%

### 16. Please make any comments you have on Q15 in the box provided.

The 82 comments focussed on:

- The need for the targets to be higher – up to 90%
- The need to reduce waste first
- To reduce the amount of plastic and recycle plastic film

### 17. Do you agree with the proposal to collect a consistent range of recyclable materials by 2023 in line with Government policy with the addition of a broader range by 2030?

The Government is proposing to make it mandatory for local councils to collect paper, card, food, metal, glass, and mixed plastics by 2023. The more consistent collections are the better the quality and quantity of recyclate and the more effective communications can be across Devon and Torbay. The Devon authorities will also consider which other materials they could all collect, and how else they could be more consistent across the county. See Strategy section 9.0 (Recycling).

Yes	96%
No	2%

## Resource and Waste Management Strategy for Devon and Torbay - Consultation

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### **18. Please make any comments you have on Q17 in the box provided.**

The 69 comments focussed on:

- Aiming to achieve these targets sooner
- Including cardboard, textiles, cartons metals, plastic film
- Only if economic, markets are available and capacity allows
- More education and incentives

### **19. Do you have any further comments on any aspect of the Strategy?**

The 73 comments were wide ranging but included:

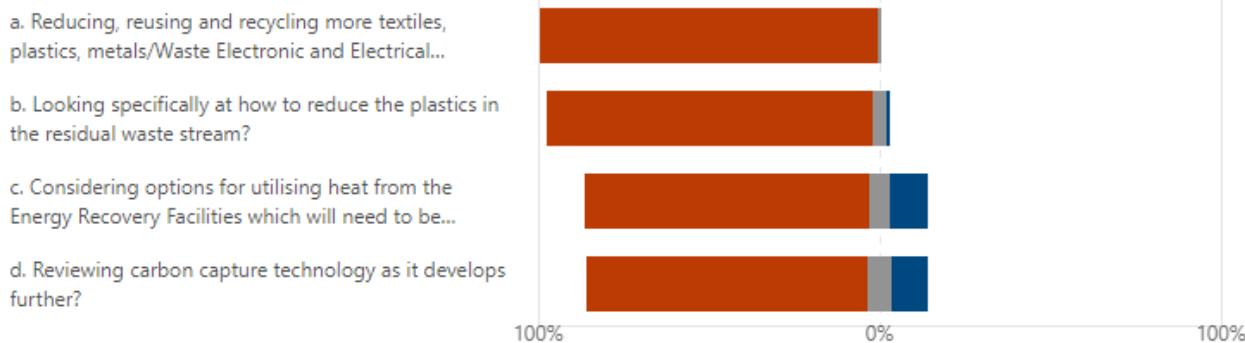
- Good to have a strategy but doesn't go far enough
- Need to be bold, assertive
- More community engagement, schools work and education
- More working with supermarkets and reducing packaging at source
- Make things easy
- More on the go recycling
- Don't charge at HWRCs

## Resource and Waste Management Strategy for Devon and Torbay - Consultation

214 Responses 21:41 Average time to complete Closed Status

- 
1. Do you agree that in order to contribute to net zero carbon for Devon and Torbay by 2050 at the latest the focus should be on:

■ Yes ■ No ■ Don't know



- 
2. Please make any comments you have on your responses to Q1 a - d in the box provided;

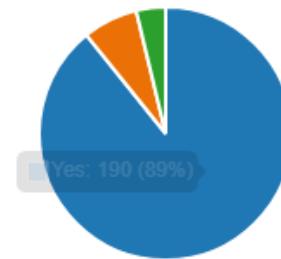
84  
Responses

Latest Responses

"Success in any of the above four categories will have a significant po...

3. Do you agree the local authorities should increase the use of carbon friendly fuelled vehicles for transporting waste e.g. electric, hydrogen, over the period of the Strategy?

● Yes	190
● No	15
● Don't know	8



4. Please make any comments you have on Q3 in the box provided;

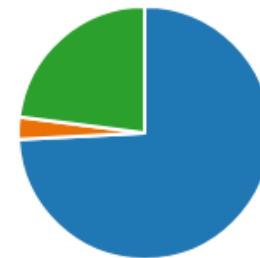
68  
Responses

Latest Responses  
*"EfW output can be used to create hydrogen, can a circular approach ...*

20

5. Do you agree that local authorities should develop opportunities for local reprocessing with stakeholders by 2030?

● Yes	155
● No	6
● Don't know	48



6. Please make any comments you have on Q5 in the box provided;

61  
Responses

Latest Responses  
*"Only if quality/cost is acceptable, otherwise larger less local facilities ...*

7. Do you agree with the target for reducing the waste collected per head to 416kg per year by 2030 (from 444kg/head in 2019/20 for Devon, and 433kg/head for Torbay);



8. Please make any comments you have on Q7 in the box provided;

98  
Responses

Latest Responses  
*"This will create a big reduction in waste and cost, if it can be delivered..."*  
*"Reduce as much as possible, is a target weight required?"*

9. If you agree with the target for reducing the waste collected per head to 416kg per year by 2030 (from 444kg/head in 2019/20 for Devon and 433kg/head for Torbay), do you agree that this should be achieved through the following means?

■ Yes ■ No ■ Don't know

Community engagement



Operational service policies e.g. reducing residual waste collection capacity?



Other (please specify)



100% 0% 100%

10. Please make any comments you have on Q9 in the box provided;

95  
Responses

Latest Responses

"Reducing collection may not reduce the tonnage. On other there mus...

.."

11. Do you agree with the target to achieve a 20% reduction in food waste by 2025 from a 2015 baseline?

● Yes	179
● No	22
● Don't know	9



12. Please make any comments you have on Q11 in the box provided;

95  
Responses

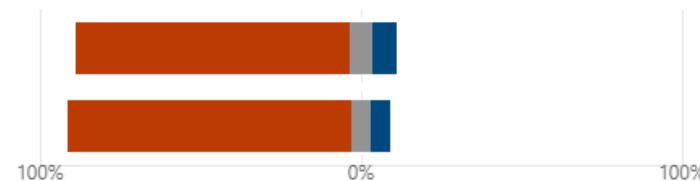
Latest Responses

"This will need to be supported with education to try to get people to ..."  
"Reduce as much as possible"

13. Do you agree with the target to increase the amount of waste reused (from 0.75% in 2019/20) to 2% by 2025 and 5% by 2030?

■ Yes ■ No ■ Don't know

(a) 2% by 2025



(b) 5% by 2030

14. Please make any comments you have on Q13 in the box provided;

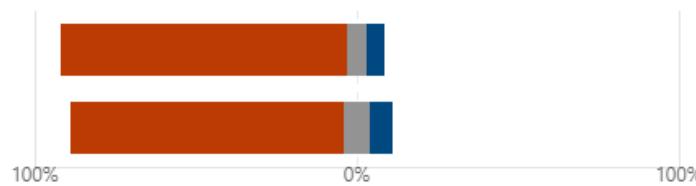
74  
Responses

Latest Responses  
*"Reduce as much as possible"*

15. Do you agree with the target to recycle at least 60% of household waste by 2025 and 65% by 2035?

■ Yes ■ No ■ Don't know

60% by 2025



65% by 2035

100%

0%

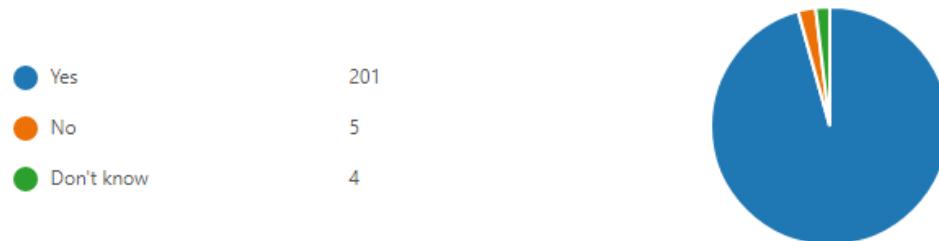
100%

16. Please make any comments you have on Q15 in the box provided;

82  
Responses

Latest Responses  
*"This will be very difficult, as the percentage of recycling goes up it th...  
"Reduce as much as possible"*

17. Do you agree with the proposal to collect a consistent range of recyclable materials by 2023 in line with Government policy with the addition of a broader range by 2030?



18. Please make any comments you have on Q17 in the box provided;

69  
Responses

## Latest Responses

*"Consistency is key to quality, and cost/revenue."*

24

19. Do you have any further comments on any aspect of the Strategy?

73  
Responses

## Latest Responses

*"Significantly increasing recycling will require a clear policy and some..."*

**Teignbridge District Council  
Executive Committee  
16<sup>th</sup> September 2021  
Part I**

**Covid-19 Recovery Action Plan**

**Purpose of Report**

To outline the Council's approach to recovery from the impacts of the Covid-19 Pandemic, through the delivery of seven projects over the next twelve months which will assist businesses, communities and Teignbridge District Council to recover from the impacts of the Covid-19 Pandemic.

**Recommendation(s)**

The Committee:

Supports the approach to recovery set out in this report.

**Financial Implications**

As and when budget is required for the completion of each project, or internal staffing resources need to be committed, a business case will be made and senior leadership and/ or democratic approval will be sought in line with our corporate and constitutional requirements.

Advice sought from: Martin Flitcroft, Chief Finance Officer & Head of Corporate Services

[martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

**Legal Implications**

There are no legal implications arising from this report. However, failure to undertake such a course of action would/could put the Council at risk of challenge for non-compliance with its obligations pursuant to the Civil Contingencies Act 2004.

A combined Equality Impact Assessment can be found at appendix 21.

Advice Sought from: Paul Woodhead, Legal Services Team Leader and Deputy Monitoring Officer  
[paul.woodhead@teignbridge.gov.uk](mailto:paul.woodhead@teignbridge.gov.uk)

**Risk Assessment**

For each project, where required, the relevant Project Lead will assess risks and complete a risk register outlining any potential risks and associated mitigations.

Tony Mansour, Housing Needs and Recovery Lead  
tony.mansour@teignbridge.gov.uk

## **Environmental/ Climate Change Implications**

Environmental considerations played a pivotal role in the development of our approach to data gathering, consultation and the development of each project. Where appropriate, for each project, environmental and climate change implications will be further assessed as part of the business case development process with advice sought from The Climate Change Officer and Environmental Protection Manager.

Advice Sought from: David Eaton, Environmental Protection Manager  
david.eaton@teignbridge.gov.uk

## **Report Author**

Tony Mansour, Housing Needs and Recovery Lead  
tony.mansour@teignbridge.gov.uk

## **Executive Member**

Councillor Stephen Purser

## **Appendices/Background Papers**

### **1. Background**

1.1 In June of 2020, The Council established a Recovery Project Team and associated governance framework in order to direct its recovery efforts in relation to the Covid-19 pandemic. A chart illustrating this framework and structure can be found at appendix 1. Please note that, shortly after implementing our governance structure, Cllr Connett replaced Cllr Hook as Leader of the Council, and Cllr Keeling took responsibility for political oversight of the Vital Viable Council work stream. It is also worth noting that, since beginning our recovery efforts, a further two lockdowns were imposed by Government in order to minimise the transmission of COVID-19. In each instance we have reviewed our approach to recovery to determine whether any alternative or additional actions needed to be undertaken.

1.2 An Overview and Scrutiny Task and Finish Group was set up to assist the Council to establish what impact COVID 19 has specifically had on its rural, coastal and urban communities.

1.3 Since establishing the Recovery Framework, and with the assistance of the aforementioned Overview and Scrutiny Task and Finish Group, the following work has been undertaken in order to determine the shape and scope of the Council's recovery efforts:

- (a) In October of 2020, the data cell of the Recovery Project Team completed a review of the then extant literature relating to the impacts of COVID-19 and related

government enforced measures to prevent the spread of the pandemic. Through the review, it extracted and collated the salient points and common themes from over 20 national, regional and local reports which evidenced the impacts of COVID-19.

(b) In October and November of 2020, the data cell of our Recovery Project Team completed an audit of existing data sources relating to the impact of Covid-19 locally, nationally and regionally, and collated the results into a single spreadsheet.

(c) In November of 2020, we conducted a survey which was made available for completion to all residents of Teignbridge. The survey sought to:

- Assess the impacts of COVID-19 on the residents of Teignbridge
- Understand residents' principal concerns relating to the Covid-19 pandemic
- Assess residents' level of satisfaction with the services provided by Teignbridge Council
- and Determine what objectives our recovery work should focus on achieving.

(See appendix 2).

(d) In December of 2021, The Overview and Scrutiny Task and Finish Group conducted a further survey designed to assess the impacts of Covid-19 on the urban, coastal and rural areas within Teignbridge. The Survey was sent out to Parish Councils, community groups and local businesses to complete. Appendix 3 provides a presentation conducted by Cllr Sarah Parker-Khan who led on the development of this survey. The presentation outlines the approach taken by the Task and Finish Group, and explains its findings.

(e) Between November of 2020, and January of 2021, theme specific surveys were also conducted with relevant stakeholders. These included:

- A combined business and procurement survey (please see appendix 4)
- A combined survey for Environment and Place (please see appendix 5).

(f) In December of 2020, A Community Recovery Forum was established. The Forum brought together key representatives from the community and voluntary sector in Teignbridge to discuss the impacts of Covid-19 on communities, help determine recovery objectives and provide mechanisms for future engagement with community groups. The Forum held its second meeting in February of 2021.

Appendix 8 provides the presentation to the Community Recovery Forum.

(g) On 26<sup>th</sup> February 2021, a workshop was conducted for elected members in Teignbridge. All elected members were invited to this workshop and asked to choose to attend one of three breakout rooms for; Communities, Environment and Place or Economy and Vital Viable Council. The impacts of Covid-19 were discussed, and the workshop helped to further shape and refine the recovery objectives for each theme area. An introductory presentation for this workshop can be found at appendix 9.

Please see appendix 8-13 for presentations and feedback notes for each break out room.

1.4 The recovery efforts are now focused on taking forward seven projects over the next twelve months which will assist residents, communities, local businesses and our workforce to recover from the impacts of the Covid-19 pandemic. The projects are at varying stages of completion and each one relates directly to one of our five key theme areas. These projects have been devised as a result of the work undertaken by the Recovery Project Team in collaboration with the Senior Leadership Team, and with input from, and the support of, our elected members.

#### The Projects:

<b>Project</b>	<b>Recovery Theme Area</b>	<b>Project Status</b>
Training Support For Business	Economy	To be taken forward
Transport Hubs	Place	To be taken forward
Recycling Campaign	Environment	To be taken forward
Supplier Section on TDC Website	Vital Viable Council	Project underway
Review of Best 2020 Process	Vital Viable Council	Project underway
Improved Engagement with the Community and Voluntary Sector	Community	Project underway
Combined Data Analysis Pilot	Community	To be taken forward

As and when financial assistance is required for the completion of each project, or internal staffing resources need to be committed, a business case will be submitted to the Senior Leadership Team and/ or democratic approval will be sought in line with corporate and constitutional requirements.

Appendices 14-20 provide individual project plans for each project providing:

- A project summary
- The business need and business problem for each project
- The project's objectives
- The benefits and justification for completing each project
- The project's scope
- Roles and responsibilities for each project

For each project, where required, the relevant Project Lead will assess risks and complete a risk register, and develop key performance measures, outcomes and milestones and the appropriate mechanism for reporting on the project's progress in agreement with their relevant Business Lead and Executive Member.

1.5 The Recovery Action Plan made up of seven key projects, supplements the existing Council Strategy 2020-2030. On the basis of the background work outlined

above, we consider the existing Council Strategy to be fit for purpose and there is no plan to review or amend the Council Strategy.

## **2. Implications, Risk Management and Climate Change Impact**

### **2.1 Financial**

As and when budget is required for the completion of each project, or internal staffing resources need to be committed, a business case will be made and senior leadership and/ or democratic approval will be sought in line with our corporate and constitutional requirements.

### **2.2 Legal**

The establishment of a Recovery Team and associated Governance Framework, the work outlined in section 1, and the Council's representation on the Devon-wide Recovery Coordination Group, is considered sufficient to discharge the Council's legal obligations in relation to recovery from a major incident as required by the Civil Contingencies Act 2004.

A comprehensive combined Equality Impact Assessment for the seven aforementioned projects has also been undertaken and can be found at appendix 21.

### **2.3 Risks**

For each project, where required, the relevant Project Lead will assess risks and complete a risk register outlining any potential risks and associated mitigations.

### **2.4 Environmental/Climate Change Impact**

Environmental considerations played a pivotal role in the development of our approach to data gathering, consultation and the development of each project. Where appropriate, for each project, environmental and climate change implications will be further assessed as part of the business case development process with advice sought from The Climate Change Officer and Environmental Protection Manager.

## **4. Alternative Options**

The Recovery Action Plan has been developed on the basis of a robust and assessment of the impacts of Covid-19 as outlined above, and extensive consultation with residents, stakeholders and elected members. We consider the approach outlined above to be the most effective means of facilitating our recovery from the impacts of Covid-19 given available resources. Consideration has been given to the potential need to review and amend our Council Strategy, and/ or replace it with a Recovery Strategy for Teignbridge, however we consider the existing Council Strategy to be fit for purpose and ask that Overview and Scrutiny endorse our approach to supplement the Council Strategy with the seven projects outlined above.

## 5. Conclusion

The Executive is asked to endorse our approach to Recovery from the Covid-19 Pandemic as outlined above. The approach, and each project have been developed on the basis of extensive consultation and assessment of the impacts of the Covid-19 Pandemic. The approach will supplement our existing Council Strategy which is considered to fit for purpose and which therefore does not require amendment.

## Teignbridge District Council COVID-19 Recovery Structure

### Overview and Scrutiny Committee

To receive progress review reports and establish :

- a) A working group on the impact on communities in rural, urban and coastal areas.
- b) A working group to review of the Council Strategy in light of COVID-19, whether the plans still hold true and to confirm what the recovery should aim to enable

### Senior Leadership Team

#### Executive

- Organisational Recovery Plans
- Establish critical short term operational issues

Recovery Strategic Sponsor - Neil Blaney

Leader of the Council, Cllr Gordon Hook

3

Regular Reports to PH-  
Cllr Nina Jeffries

Economy Strategic  
Lead -Phil Shears

Regular Reports to PH-  
Cllr Alistair Dewhurst

Environment  
Strategic Lead-  
Lorraine Montgomery

Regular Reports to PH-  
Cllr Gary Taylor

Place Strategic Lead-  
Neil Blaney

Regular Reports to PH-  
Cllr Martin Wrigley

Communities  
Strategic Lead-  
Amanda Pujol

Regular Reports to PH-  
Cllr Alan Connell

VV Council Strategic  
Lead – Martin Flitcroft

### Recovery Project Lead

Economy project Lead  
Tom Winters

Environment Project lead  
Lizzy Turner

Place Project lead  
Fergus Pate

Communities Project lead  
Becca Hewitt

VV Council Project lead  
Rosie Wilson

### Economy Task Group



### Environment Task Group



### Place Task Group



### Communities Task Group



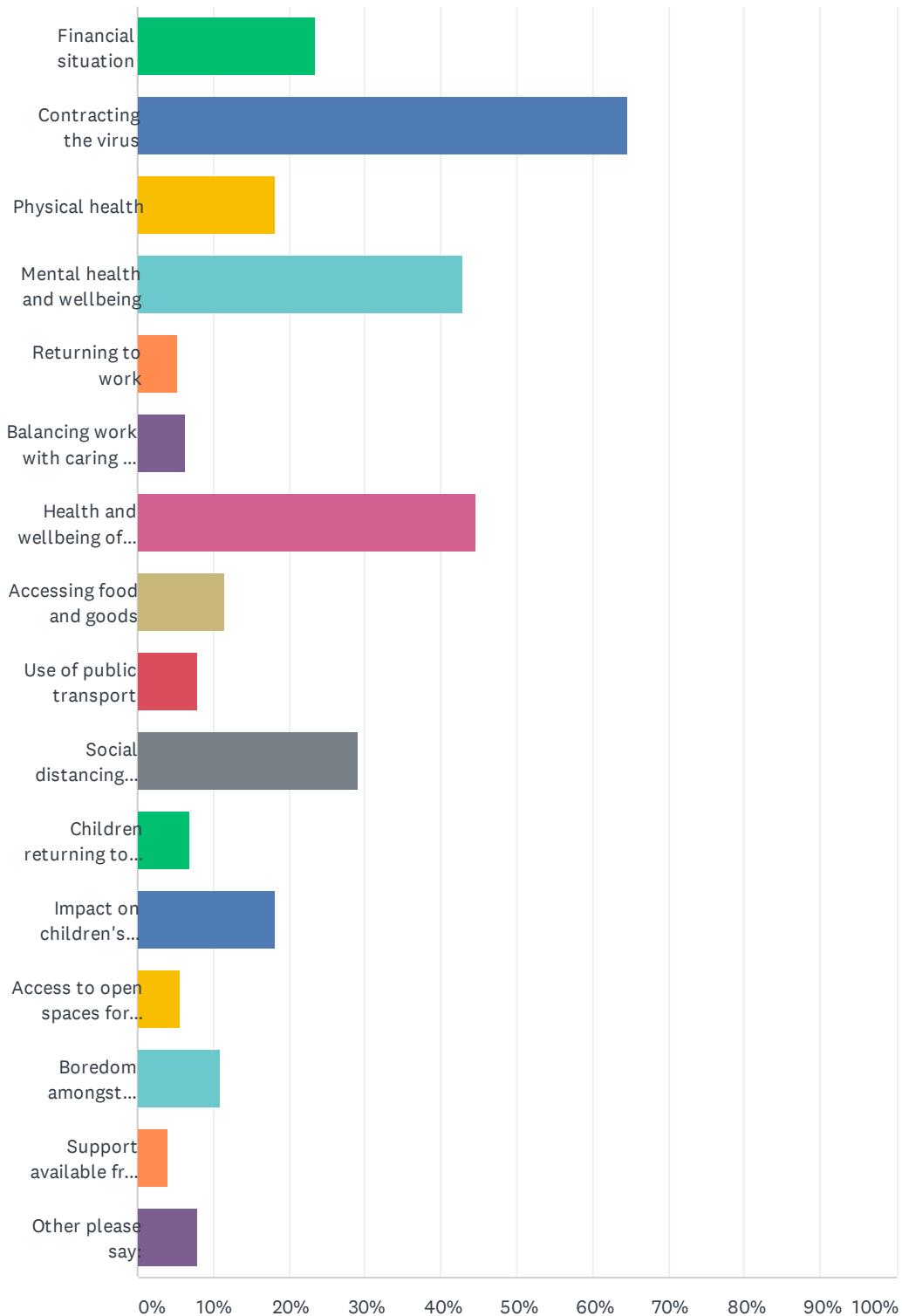
### Vital Viable Council Task Group



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# Q1 What are your current concerns about the C-19 pandemic? Please pick up to 3

Answered: 175 Skipped: 0



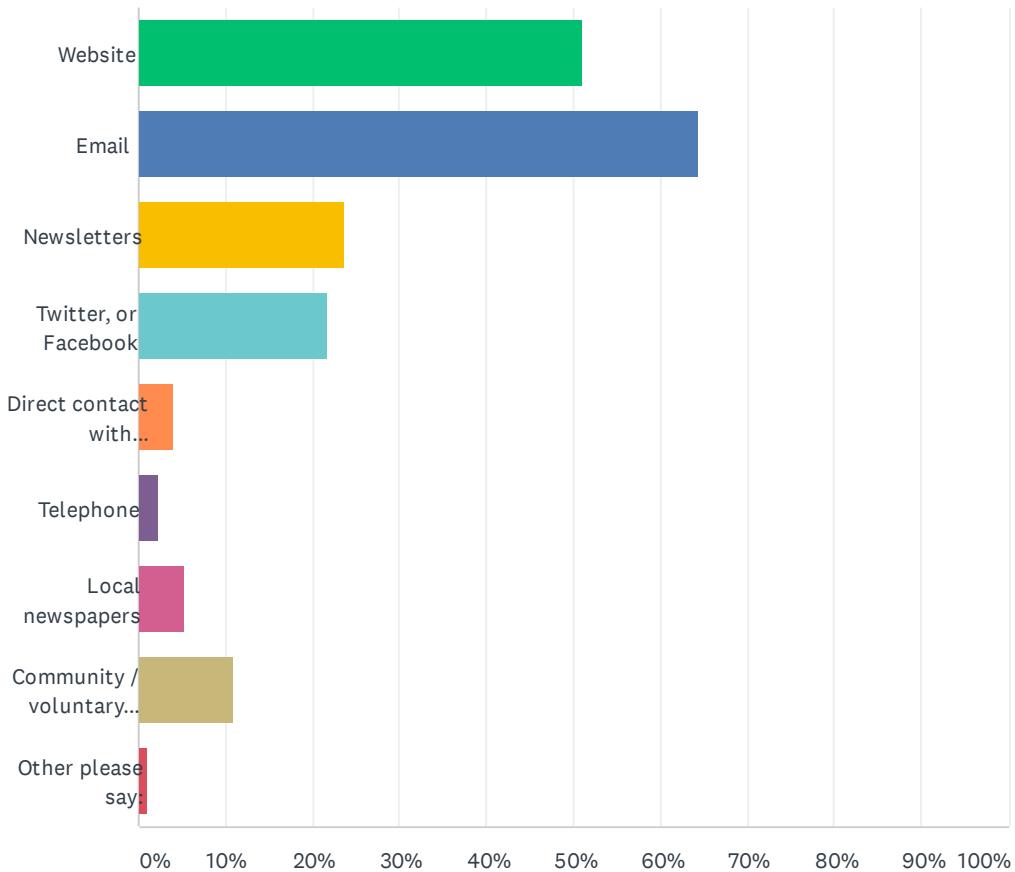
## Residents' C-19 recovery survey

ANSWER CHOICES	RESPONSES	
Financial situation	23.43%	41
Contracting the virus	64.57%	113
Physical health	18.29%	32
Mental health and wellbeing	42.86%	75
Returning to work	5.14%	9
Balancing work with caring for family	6.29%	11
Health and wellbeing of loved ones	44.57%	78
Accessing food and goods	11.43%	20
Use of public transport	8.00%	14
Social distancing within the community	29.14%	51
Children returning to school, or college	6.86%	12
Impact on children's education	18.29%	32
Access to open spaces for family	5.71%	10
Boredom amongst children and young people	10.86%	19
Support available from the Council and voluntary organisations	4.00%	7
Other please say:	8.00%	14
Total Respondents: 175		

#	OTHER PLEASE SAY:	DATE
1	Boredom amongst non working adults	11/14/2020 3:46 PM
2	Boredom	11/14/2020 9:31 AM
3	loss of informal recreational activities that improve mental wellbeing and counter loneliness	11/14/2020 8:16 AM
4	Long term impact on children's mental health	11/10/2020 2:07 PM
5	OAPS	11/9/2020 5:03 PM
6	Im a Waspi,no pension,freelancer,vulnerable age group,very little furlough,tiny works pension,wheres my help with council tax?	11/8/2020 9:06 AM
7	Children's physical activities not running	11/6/2020 9:51 PM
8	How is it entering Devon? Tourism	11/6/2020 8:05 PM
9	how to make decisions about whether to carry on seeing clients in person or not- not enough clear guidance for counsellors from government	11/6/2020 6:13 PM
10	My husband's atrial fibrillation diagnosed in February still not treated.	11/6/2020 5:35 PM
11	Financial impact on the country	11/6/2020 5:34 PM
12	Social interaction with friends	11/3/2020 4:33 PM
13	Uncertain job security	11/3/2020 3:11 PM
14	Brexit implications on top of C19	11/3/2020 11:51 AM

## Q2 Which channels do you prefer to use to get information from the council?

Answered: 174 Skipped: 1



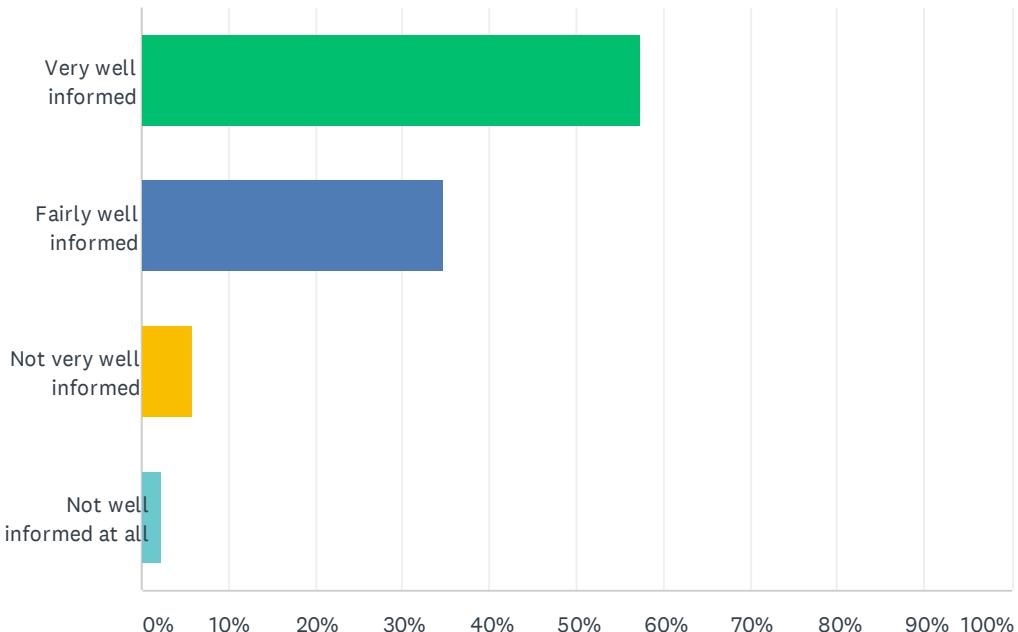
ANSWER CHOICES	RESPONSES
Website	51.15% 89
Email	64.37% 112
Newsletters	23.56% 41
Twitter, or Facebook	21.84% 38
Direct contact with councillors	4.02% 7
Telephone	2.30% 4
Local newspapers	5.17% 9
Community / voluntary websites and social media	10.92% 19
Other please say:	1.15% 2
Total Respondents: 174	

Residents' C-19 recovery survey

#	OTHER PLEASE SAY:	DATE
1	Residents Association Newsletter	11/7/2020 10:35 AM
2	Local online news devonlive	11/6/2020 6:31 PM

## Q3 How well informed has the council kept you during the C-19 pandemic?

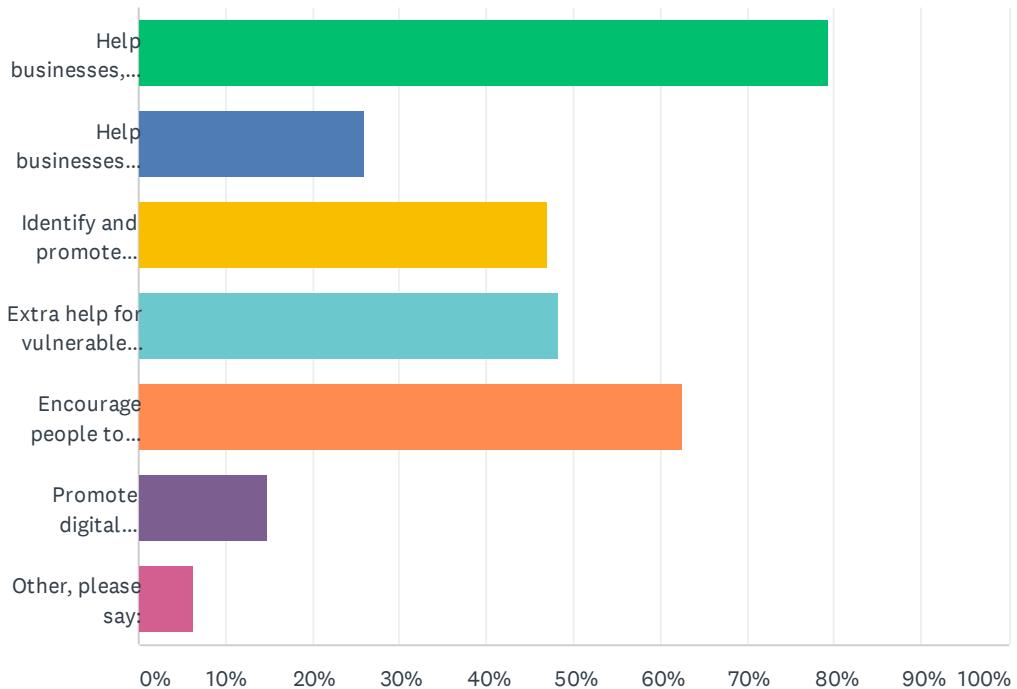
Answered: 173 Skipped: 2



ANSWER CHOICES	RESPONSES	
Very well informed	57.23%	99
Fairly well informed	34.68%	60
Not very well informed	5.78%	10
Not well informed at all	2.31%	4
TOTAL		173

## Q4 Where should the council focus its economic priorities over the coming year? Please pick up to 3

Answered: 174 Skipped: 1



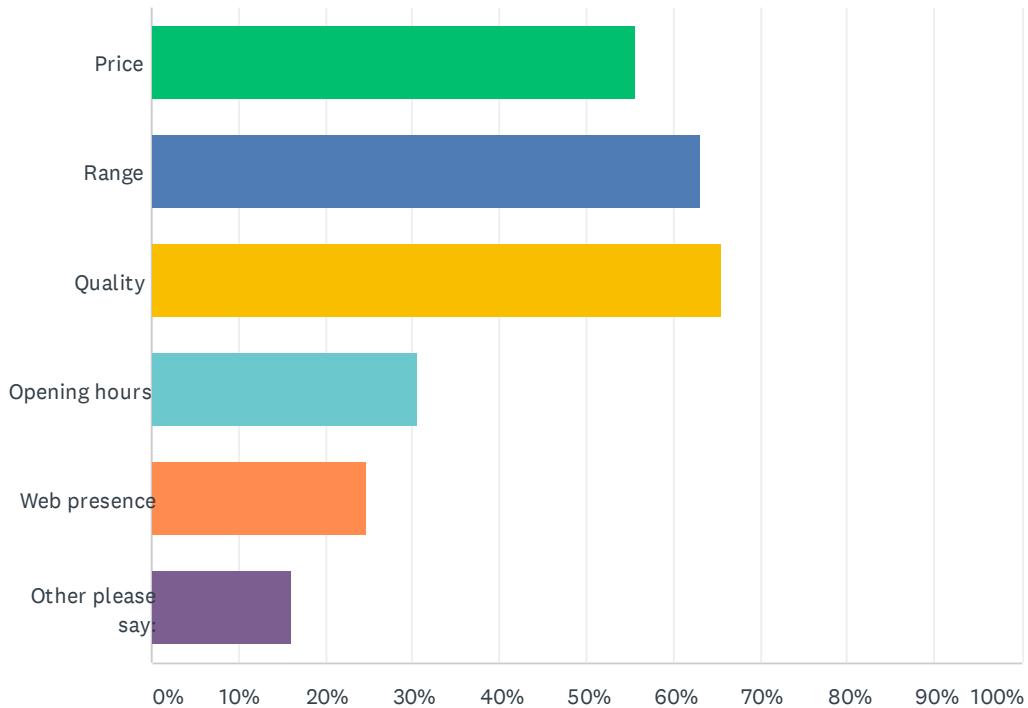
ANSWER CHOICES	RESPONSES	
Help businesses, shops and visitor attractions to remain open and viable	79.31%	138
Help businesses recruit locally	25.86%	45
Identify and promote opportunities for employment and training	47.13%	82
Extra help for vulnerable residents, for example young and older people and those with health issues	48.28%	84
Encourage people to support businesses by shopping locally	62.64%	109
Promote digital accessibility and training for residents and businesses	14.94%	26
Other, please say:	6.32%	11
Total Respondents: 174		

Residents' C-19 recovery survey

#	OTHER, PLEASE SAY:	DATE
1	A green recovery, promoting environmental sustainability	11/14/2020 11:32 AM
2	affordable businesses training for small startups	11/14/2020 8:22 AM
3	Do the things the council is supposed to do, not spending money applying well meaning sticking plasters	11/13/2020 9:54 PM
4	Help businesses worse effected or events and wedding industry	11/13/2020 9:45 PM
5	Stop pointless development, raise existing space	11/13/2020 7:21 PM
6	green recovery plan	11/13/2020 6:50 PM
7	Helping people by offering council tax reduction/or financial help	11/13/2020 11:51 AM
8	As a waspi,many thousands of older women in each town bypassed,for help.	11/8/2020 9:08 AM
9	Free parking for local people	11/6/2020 8:09 PM
10	Free or cheaper car parking to encourage shoppers into town	11/6/2020 6:28 PM
11	don't know	11/6/2020 12:02 PM

## Q5 What would encourage you to shop from local traders? Please pick up to 3

Answered: 174    Skipped: 1



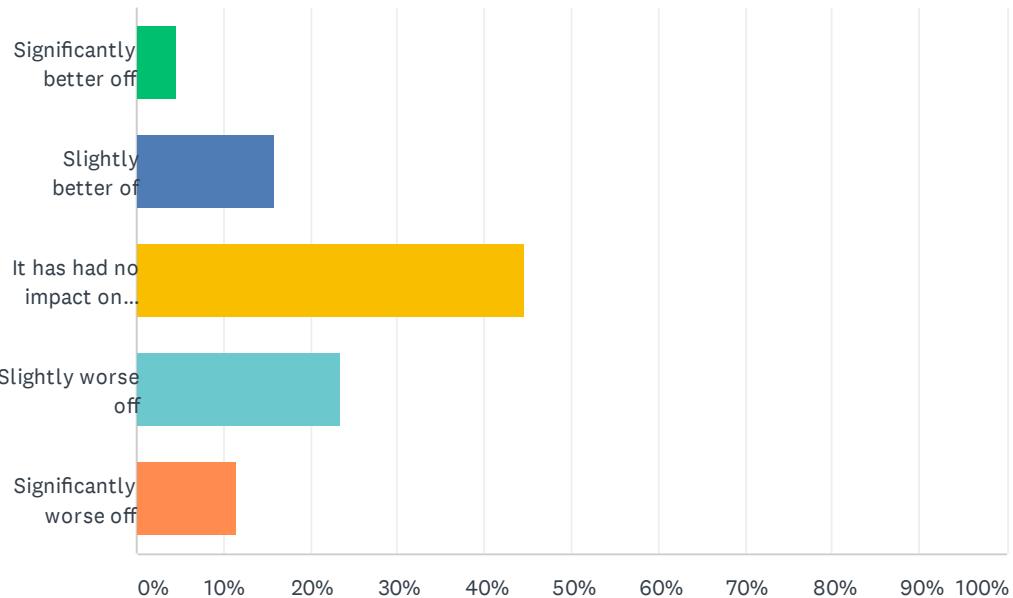
ANSWER CHOICES	RESPONSES
Price	55.75% 97
Range	63.22% 110
Quality	65.52% 114
Opening hours	30.46% 53
Web presence	24.71% 43
Other please say:	16.09% 28
Total Respondents: 174	

Residents' C-19 recovery survey

#	OTHER PLEASE SAY:	DATE
1	accessibility	11/16/2020 11:43 AM
2	Home delivery service	11/14/2020 10:48 PM
3	Ethical and green	11/14/2020 3:47 PM
4	Locally sourced	11/14/2020 11:32 AM
5	Delivery service if required	11/13/2020 8:14 PM
6	Safety	11/13/2020 8:09 PM
7	Sustainability benefits	11/13/2020 8:00 PM
8	reduced parking fees	11/13/2020 6:50 PM
9	Being able to cycle to them and not use car	11/10/2020 2:09 PM
10	PARKING	11/9/2020 5:05 PM
11	Simple, accessible free parking	11/9/2020 12:18 PM
12	Delivery	11/8/2020 4:04 PM
13	Access/convenience	11/7/2020 10:35 AM
14	Location	11/7/2020 9:17 AM
15	Because they are local	11/7/2020 12:33 AM
16	Reasonably priced parking as I feel that's where the out of town centers take trade from the town	11/6/2020 9:38 PM
17	Improved parking, with opportunities for reduced rates during set times	11/6/2020 7:07 PM
18	Free parking in the town centre	11/6/2020 7:03 PM
19	FREE PARKING!!	11/6/2020 6:27 PM
20	Safety re Covid	11/6/2020 6:17 PM
21	Convenience	11/6/2020 6:15 PM
22	FREE PARKING	11/6/2020 5:41 PM
23	Free parking	11/6/2020 5:38 PM
24	free parking	11/6/2020 12:02 PM
25	Town Centre environments	11/3/2020 4:34 PM
26	Because I know and like the people who run the shops in my community	11/3/2020 4:00 PM
27	feel less exposed to covid shopping locally	11/3/2020 3:00 PM
28	Local produce and food miles	11/2/2020 3:37 PM

## Q6 What impact has C-19 had on your household finances?

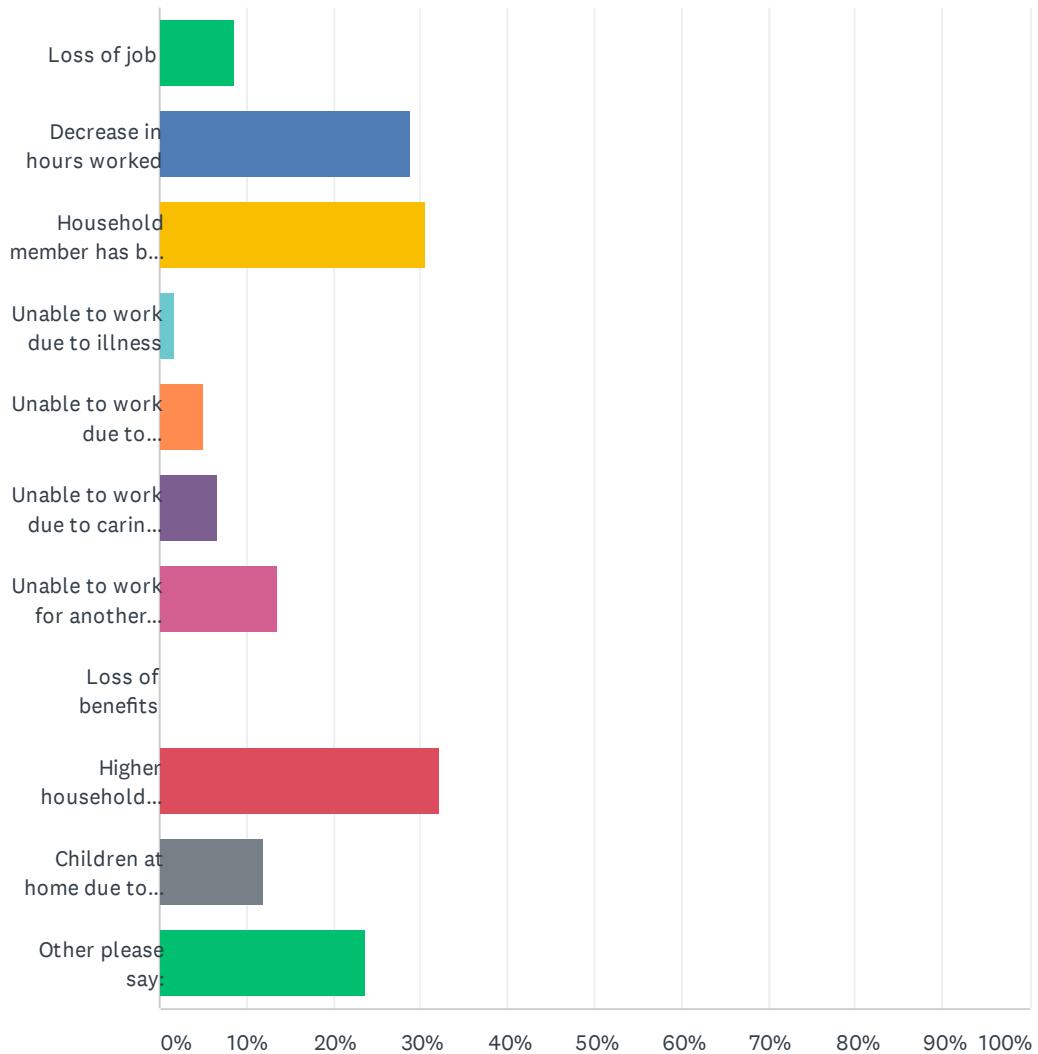
Answered: 175 Skipped: 0



ANSWER CHOICES	RESPONSES	
Significantly better off	4.57%	8
Slightly better off	16.00%	28
It has had no impact on finances	44.57%	78
Slightly worse off	23.43%	41
Significantly worse off	11.43%	20
TOTAL		175

## Q7 If your household's income is worse off than before, why is this? Pick all that apply

Answered: 59 Skipped: 116



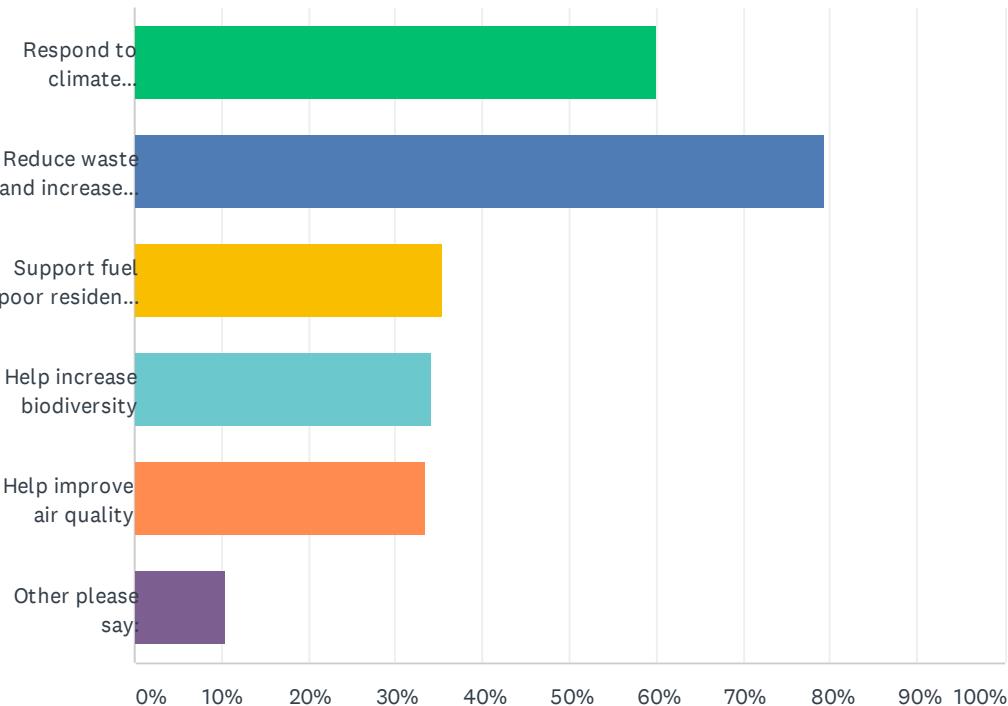
## Residents' C-19 recovery survey

ANSWER CHOICES	RESPONSES
Loss of job	8.47% 5
Decrease in hours worked	28.81% 17
Household member has been furloughed	30.51% 18
Unable to work due to illness	1.69% 1
Unable to work due to self-isolation	5.08% 3
Unable to work due to caring responsibilities	6.78% 4
Unable to work for another reason	13.56% 8
Loss of benefits	0.00% 0
Higher household expenditure	32.20% 19
Children at home due to school closure	11.86% 7
Other please say:	23.73% 14
Total Respondents: 59	

#	OTHER PLEASE SAY:	DATE
1	No financial support available	11/14/2020 6:19 AM
2	Loss of a majority of work due to restriction on weddings	11/13/2020 9:47 PM
3	Close of business	11/13/2020 8:54 PM
4	Self employed outside caterer	11/13/2020 7:19 PM
5	Events being cancelled for our small additional business (but still working in regular jobs)	11/13/2020 6:40 PM
6	makeup artist in film,not a safe way to work for older women,gave up car due to poor finances.Invigilating also no longer good for older women,and zero hours way of working.	11/8/2020 9:10 AM
7	loss of b and b income. loss of rent	11/7/2020 12:24 PM
8	Loss of customers	11/7/2020 11:28 AM
9	Unable to work due to nature of business operated (hands-on contact)	11/7/2020 8:17 AM
10	Self employed- husband	11/6/2020 7:55 PM
11	Decrease in interest paid on savings accounts	11/6/2020 7:20 PM
12	Less customers then before Covid	11/6/2020 7:04 PM
13	Instability in the financial markets	11/6/2020 6:33 PM
14	Launch of business 1st of March so not eligible for financial support	11/6/2020 5:59 PM

## Q8 Where should the council focus its environmental priorities over the coming year? Please pick up to 3

Answered: 173 Skipped: 2



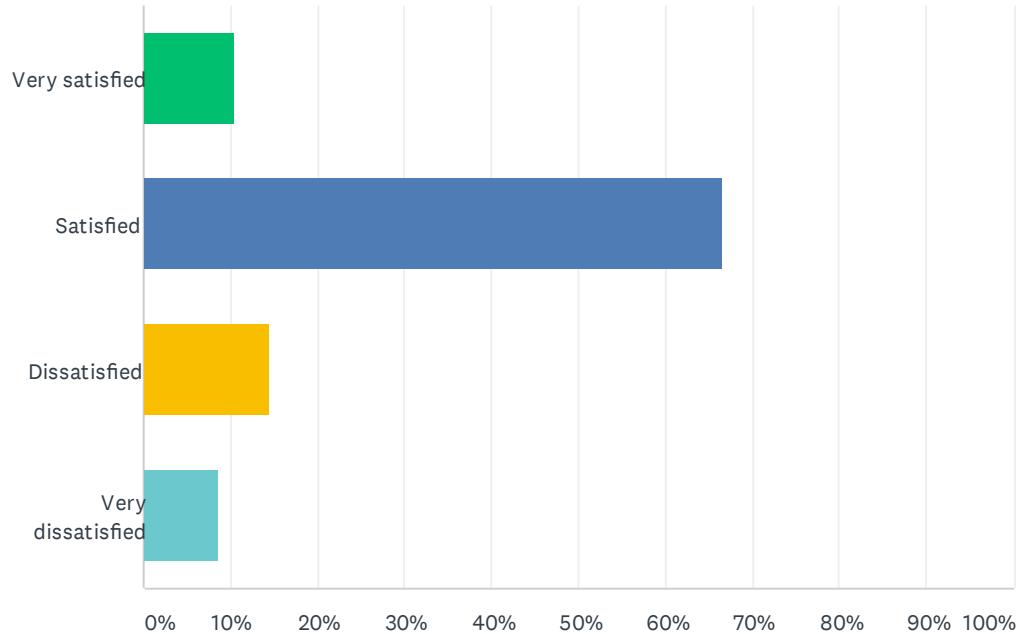
ANSWER CHOICES	RESPONSES	
Respond to climate emergency and become carbon neutral	60.12%	104
Reduce waste and increase recycling	79.19%	137
Support fuel poor residents with free energy advice programmes	35.26%	61
Help increase biodiversity	34.10%	59
Help improve air quality	33.53%	58
Other please say:	10.40%	18
Total Respondents: 173		

Residents' C-19 recovery survey

#	OTHER PLEASE SAY:	DATE
1	Stop allowing building on green field sites	11/14/2020 10:49 PM
2	Make recycling /tipping easier and cheaper to reduce fly tipping	11/14/2020 3:51 PM
3	maintain parks and green spaces	11/14/2020 8:25 AM
4	Free recycling of currently charged items to prevent fly tipping & the associated cost of clearing up afterwards	11/13/2020 9:09 PM
5	Make recycling easier. 5 different boxes is over complicated	11/13/2020 7:22 PM
6	better managed open spaces	11/13/2020 6:51 PM
7	NOT WASTING MONEY	11/9/2020 5:06 PM
8	relook at rural transport policy	11/9/2020 11:12 AM
9	allow folks on foot to be able to visit recycling centre.I was not allowed in because I walked there.Utterly absurd.	11/8/2020 9:12 AM
10	stop building over the countryside	11/7/2020 12:25 PM
11	Reduce the impact of plastic and waste due to ppe	11/7/2020 12:34 AM
12	Fly tipping a big issue, closure of local recycling tips as caused more problems	11/6/2020 6:31 PM
13	Fly tipping, litter patrols and green lane maintenance	11/6/2020 6:21 PM
14	Discourage fly tipping by making access to waste disposal free. By charging you are encouraging fly tipping and additionally you are incurring clean up costs.	11/6/2020 6:03 PM
15	Demonstrate that nothing to landfill means that, we need reassurance that our waste isn't going abroad to cause problems there	11/6/2020 5:56 PM
16	Cleaner streets in Buckfastleigh where there is frequent dog mess and overgrown weeds and overhanging branches	11/6/2020 5:38 PM
17	Provide means of shopping for small amounts of shopping for disabled people like myself	11/6/2020 5:36 PM
18	don't know	11/6/2020 12:03 PM

## Q9 How satisfied are you with the speed and reliability of your internet connection?

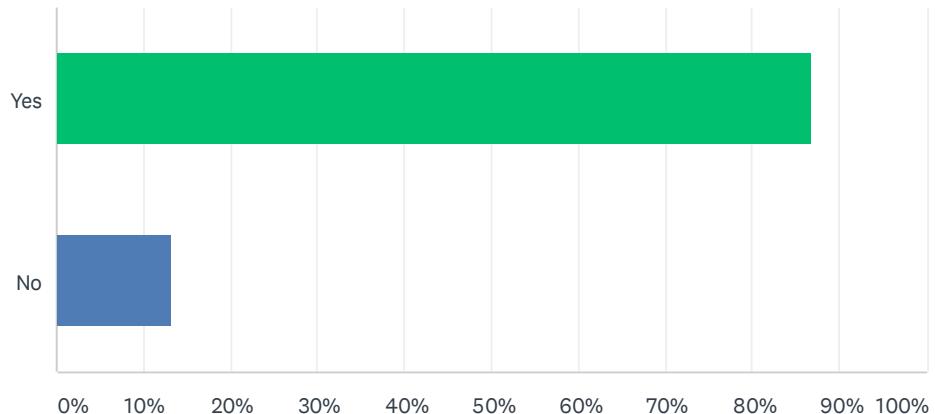
Answered: 173 Skipped: 2



ANSWER CHOICES	RESPONSES	
Very satisfied	10.40%	18
Satisfied	66.47%	115
Dissatisfied	14.45%	25
Very dissatisfied	8.67%	15
<b>TOTAL</b>		<b>173</b>

## Q10 Does your home meet your needs?

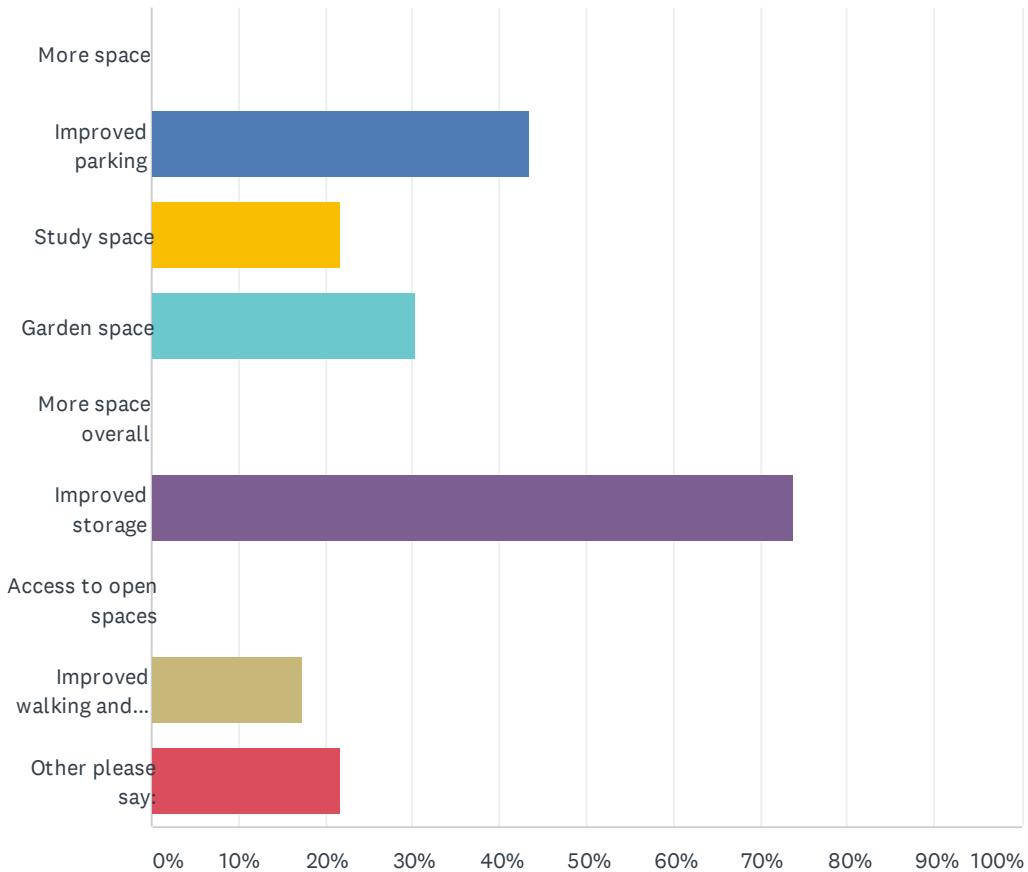
Answered: 174 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	86.78%	151
No	13.22%	23
TOTAL		174

# Q11 What changes would improve your home experience? Please pick up to 3

Answered: 23 Skipped: 152



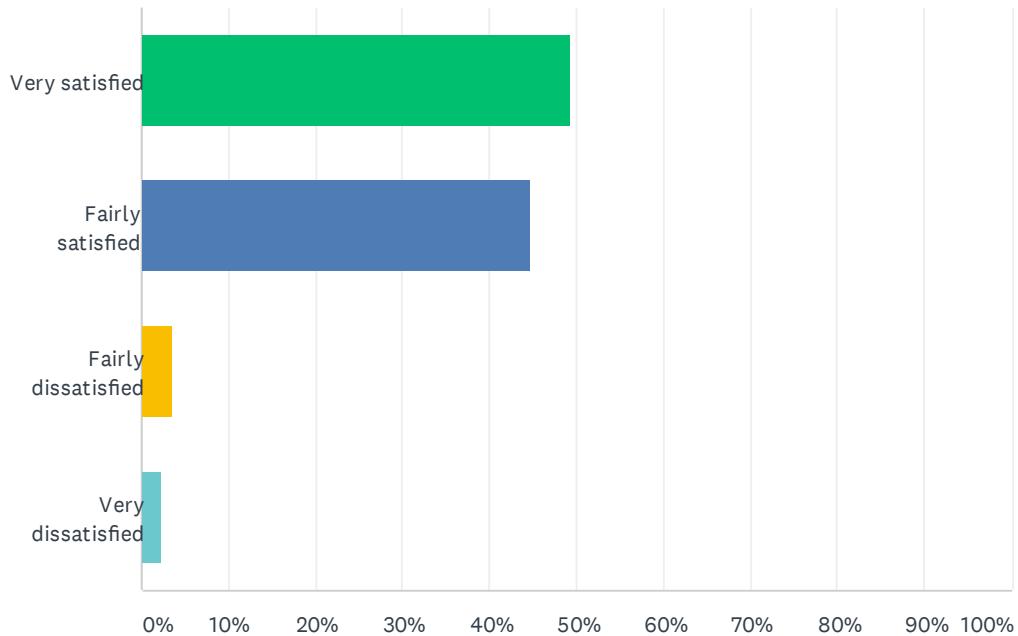
ANSWER CHOICES	RESPONSES
More space	0.00%
Improved parking	43.48%
Study space	21.74%
Garden space	30.43%
More space overall	0.00%
Improved storage	73.91%
Access to open spaces	0.00%
Improved walking and cycling facilities	17.39%
Other please say:	21.74%
Total Respondents: 23	

Residents' C-19 recovery survey

#	OTHER PLEASE SAY:	DATE
1	Additional space for working at home	11/15/2020 12:50 PM
2	Affordable double glazing and waterproofing. It's listed, so I'm very limited in what I can do	11/13/2020 8:37 PM
3	improved broadband	11/13/2020 7:34 PM
4	More Affordable housing so we could buy a home	11/13/2020 6:40 PM
5	Downstairs toilet	11/6/2020 5:37 PM

## Q12 How satisfied are you with the local area as a place to live?

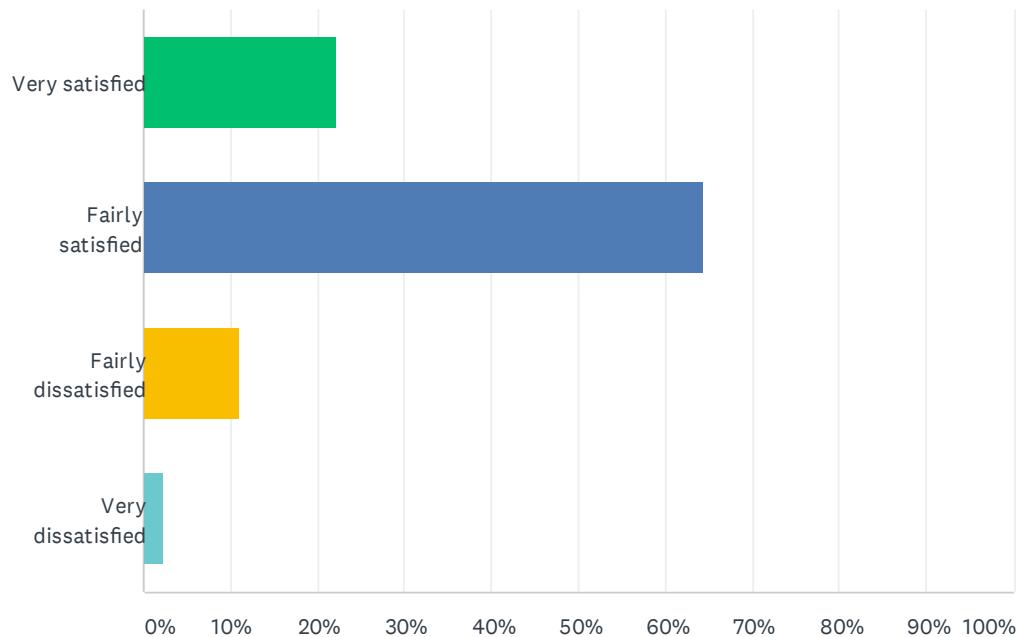
Answered: 172 Skipped: 3



ANSWER CHOICES	RESPONSES	
Very satisfied	49.42%	85
Fairly satisfied	44.77%	77
Fairly dissatisfied	3.49%	6
Very dissatisfied	2.33%	4
TOTAL		172

**Q13 How satisfied are you with the way the council runs things? We're talking about refuse collection, planning, council tax, housing etc - not roads, education, or social services**

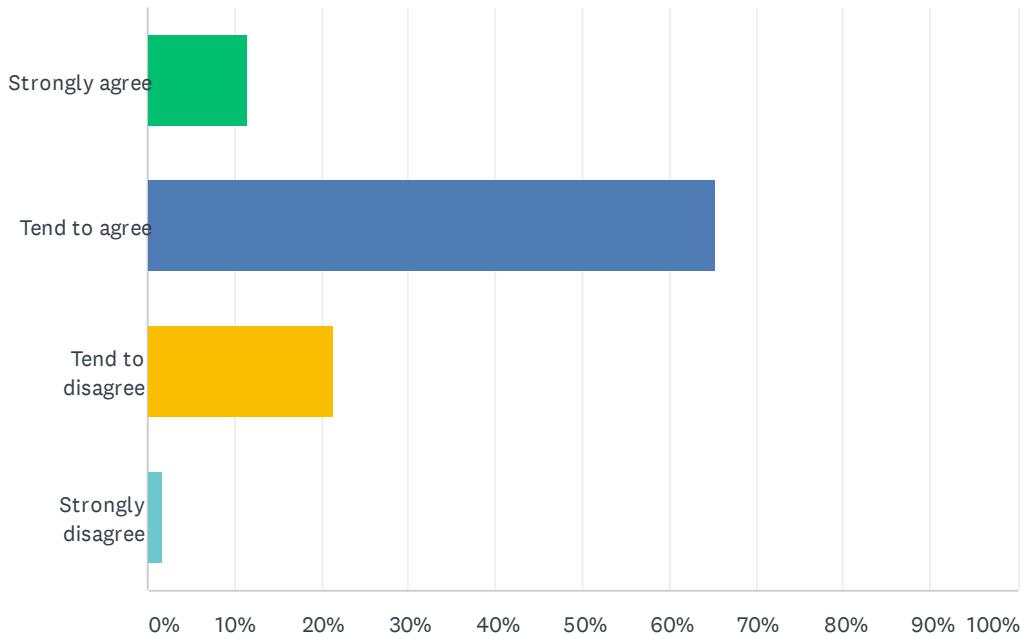
Answered: 172 Skipped: 3



ANSWER CHOICES	RESPONSES	
Very satisfied	22.09%	38
Fairly satisfied	64.53%	111
Fairly dissatisfied	11.05%	19
Very dissatisfied	2.33%	4
<b>TOTAL</b>		<b>172</b>

## Q14 Do you agree that the council provides value for money?

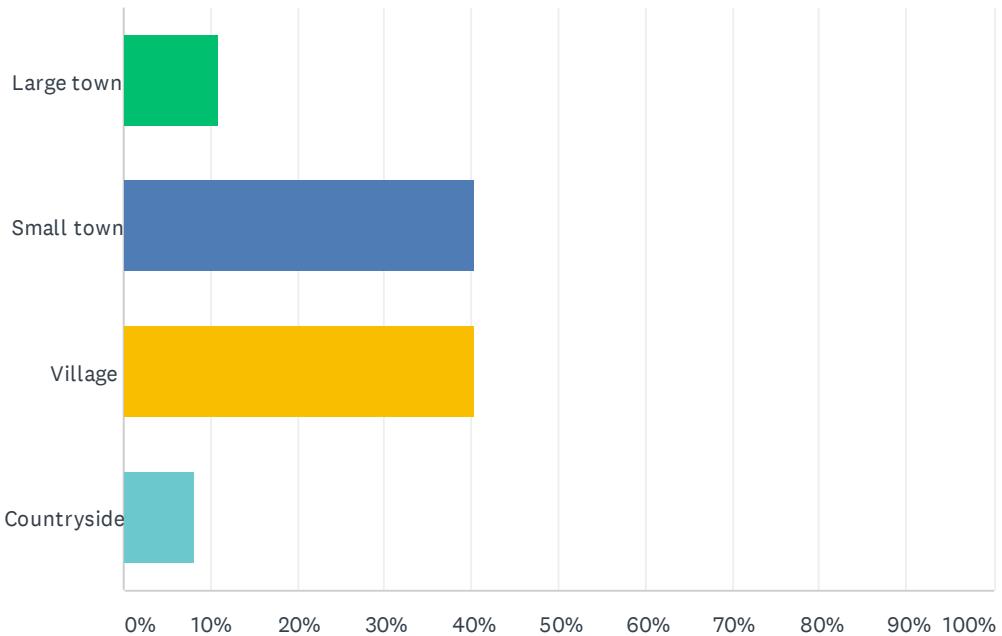
Answered: 173 Skipped: 2



ANSWER CHOICES	RESPONSES	
Strongly agree	11.56%	20
Tend to agree	65.32%	113
Tend to disagree	21.39%	37
Strongly disagree	1.73%	3
<b>TOTAL</b>		<b>173</b>

## Q15 Where do you live?

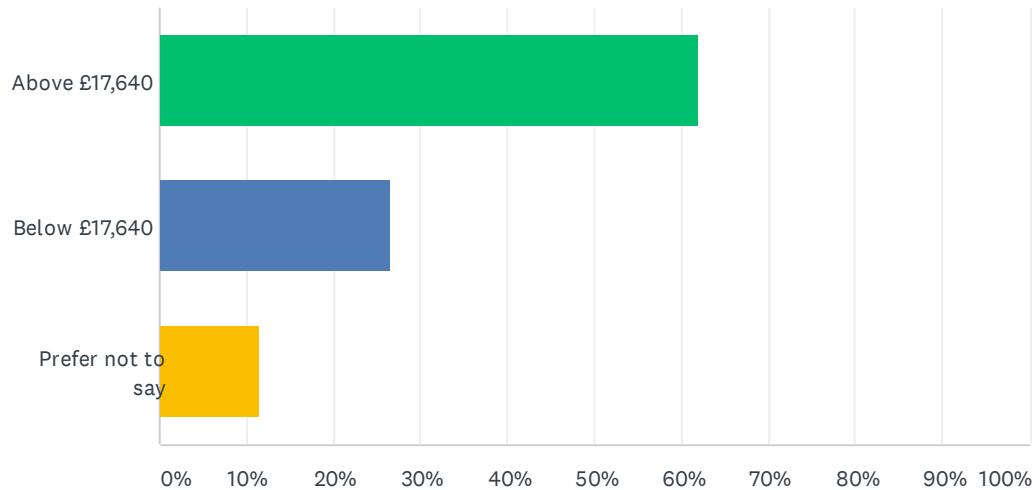
Answered: 173 Skipped: 2



ANSWER CHOICES	RESPONSES	
Large town	10.98%	19
Small town	40.46%	70
Village	40.46%	70
Countryside	8.09%	14
TOTAL		173

## Q16 Is your annual income, including any benefits or pension:

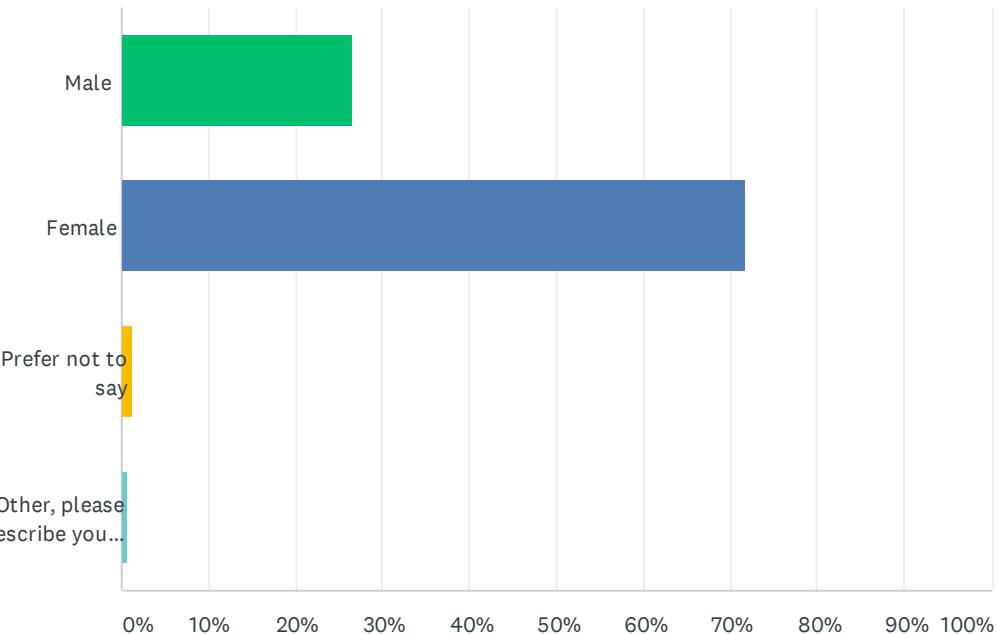
Answered: 173 Skipped: 2



ANSWER CHOICES	RESPONSES	
Above £17,640	61.85%	107
Below £17,640	26.59%	46
Prefer not to say	11.56%	20
TOTAL		173

## Q17 What is your gender?

Answered: 173 Skipped: 2

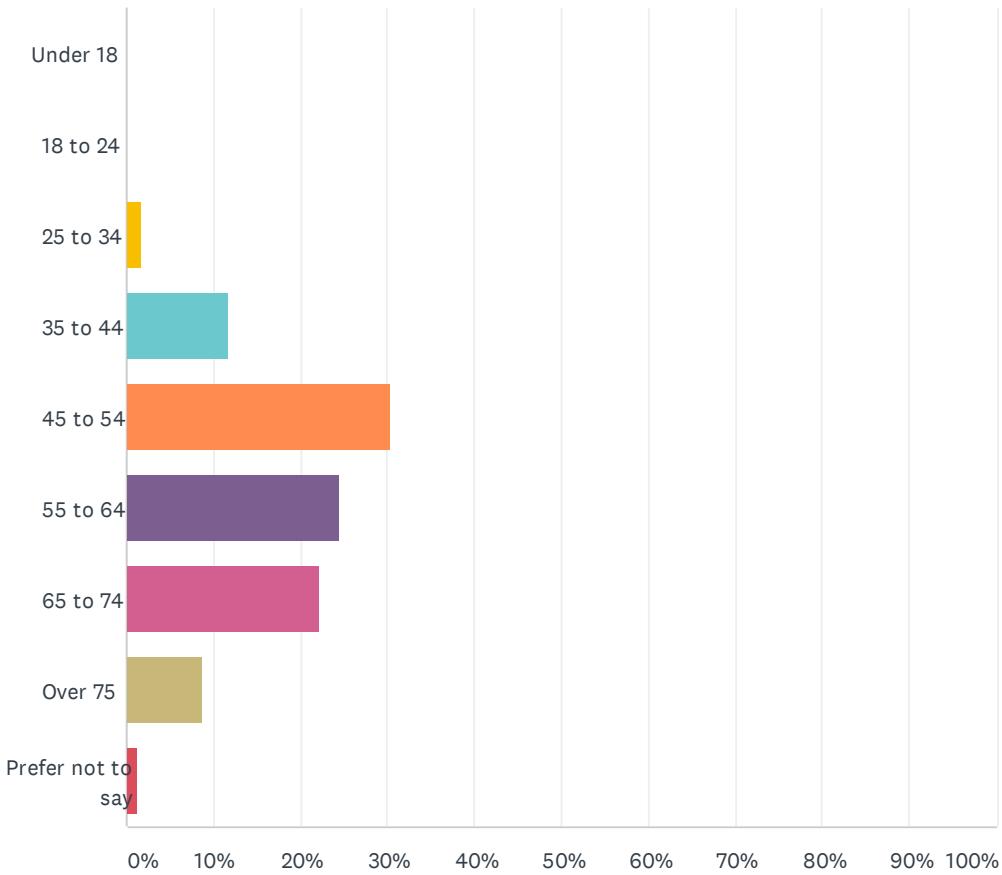


ANSWER CHOICES	RESPONSES
Male	26.59%
Female	71.68%
Prefer not to say	1.16%
Other, please describe your gender:	0.58%
TOTAL	173

#	OTHER, PLEASE DESCRIBE YOUR GENDER:	DATE
1	Q	10/28/2020 2:34 PM

## Q18 To which age group do you belong?

Answered: 172 Skipped: 3



ANSWER CHOICES	RESPONSES
Under 18	0.00% 0
18 to 24	0.00% 0
25 to 34	1.74% 3
35 to 44	11.63% 20
45 to 54	30.23% 52
55 to 64	24.42% 42
65 to 74	22.09% 38
Over 75	8.72% 15
Prefer not to say	1.16% 2
TOTAL	172

## Q19 How would you describe your ethnic origin?

Answered: 173    Skipped: 2

## Residents' C-19 recovery survey



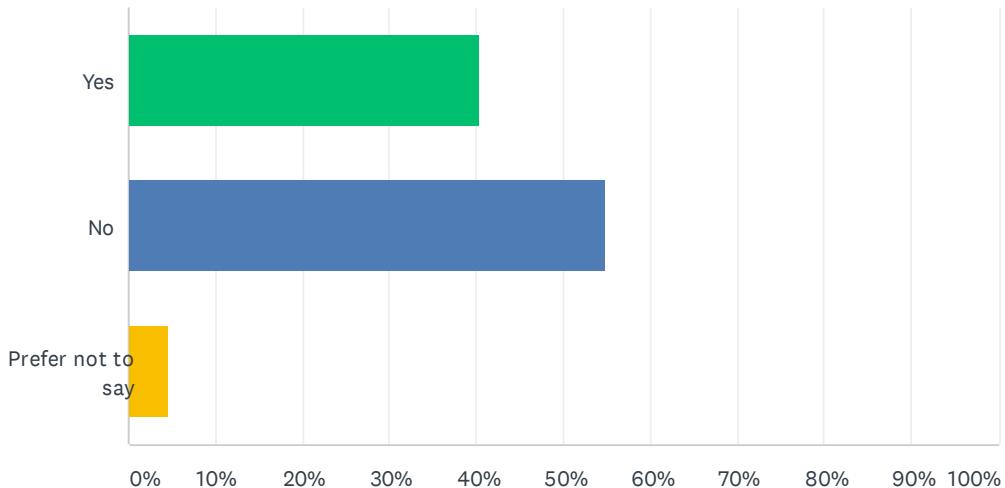
## Residents' C-19 recovery survey

ANSWER CHOICES	RESPONSES	
White - English/Welsh/Scottish/Northern Irish/British	96.53%	167
White – Irish	0.58%	1
White - Gypsy or Irish Traveller	0.00%	0
White - Other European	1.16%	2
Black or Black British – African	0.00%	0
Black or Black British – Somali	0.00%	0
Black or Black British – Caribbean	0.00%	0
Asian or Asian British - Indian	0.00%	0
Asian or Asian British – Pakistani	0.00%	0
Asian or Asian British – Bangladeshi	0.00%	0
Asian or Asian British – Chinese	0.00%	0
Mixed/multiple ethnic groups - White and Black Caribbean	0.00%	0
Mixed/multiple ethnic groups - White and Black African	0.00%	0
Mixed/multiple ethnic groups - White and Asian	0.00%	0
Other ethnic group – Arab	0.00%	0
Other ethnic group – Filipino	0.00%	0
Prefer not to say	1.73%	3
Other, please say	0.00%	0
TOTAL		173

#	OTHER, PLEASE SAY	DATE
There are no responses.		

## Q20 Do you, or anyone living with you, have a long term illness, or condition?

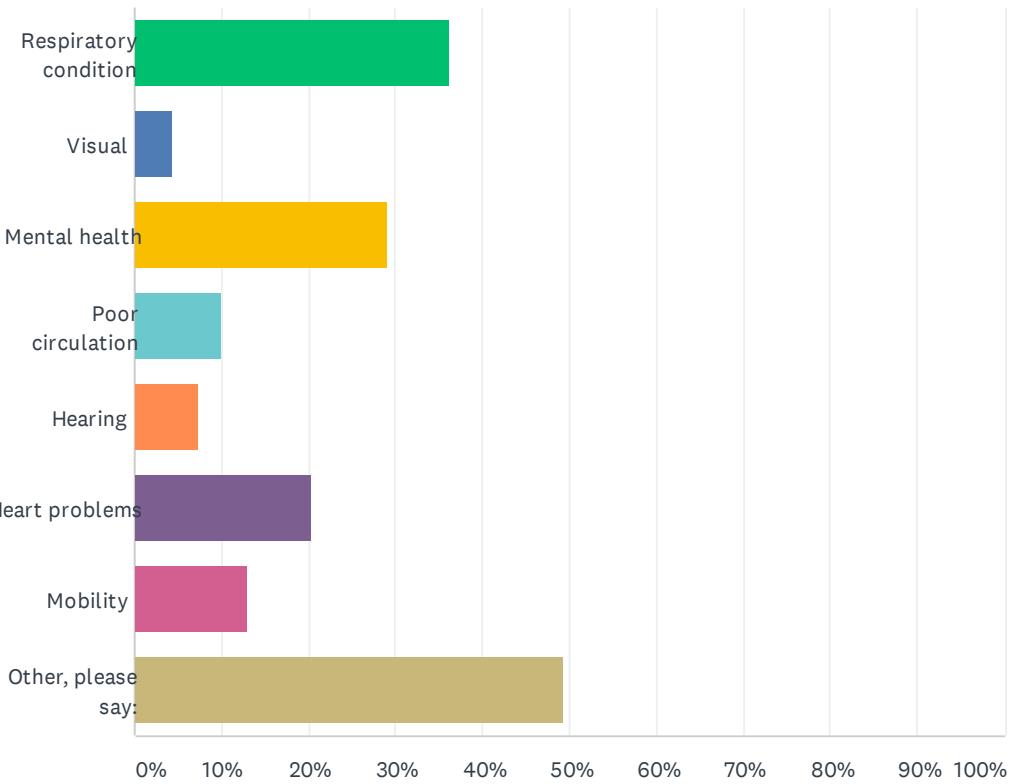
Answered: 173 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	40.46%	70
No	54.91%	95
Prefer not to say	4.62%	8
TOTAL		173

## Q21 How would you describe this illness, or condition? Tick all that apply

Answered: 69 Skipped: 106



ANSWER CHOICES	RESPONSES	
Respiratory condition	36.23%	25
Visual	4.35%	3
Mental health	28.99%	20
Poor circulation	10.14%	7
Hearing	7.25%	5
Heart problems	20.29%	14
Mobility	13.04%	9
Other, please say:	49.28%	34
Total Respondents: 69		

Residents' C-19 recovery survey

#	OTHER, PLEASE SAY:	DATE
1	Parkinson's Disease	11/23/2020 5:17 PM
2	Thyroid	11/18/2020 8:18 PM
3	Type 1 diabetes	11/16/2020 1:08 PM
4	Diabetes	11/16/2020 11:24 AM
5	Cancer	11/15/2020 12:51 PM
6	Colitis and post herpetic neuralgia in face and head	11/14/2020 10:53 PM
7	Thyroid	11/13/2020 8:56 PM
8	Aphasia	11/13/2020 8:55 PM
9	IBS	11/13/2020 8:33 PM
10	Diabetes	11/13/2020 7:23 PM
11	Diabetes 2	11/13/2020 7:12 PM
12	Autoimmune	11/13/2020 6:42 PM
13	diabetes	11/9/2020 11:14 AM
14	Degenerative disc disease, spinal arthritis	11/8/2020 4:08 PM
15	Chronic disease/hemophilia	11/8/2020 10:19 AM
16	high BP	11/8/2020 9:14 AM
17	Diabetes	11/7/2020 11:30 AM
18	Diabetes	11/7/2020 8:21 AM
19	Child with long term health condition	11/6/2020 7:11 PM
20	Stroke with complex needs	11/6/2020 7:08 PM
21	Brain tumour	11/6/2020 7:06 PM
22	leukaemia	11/6/2020 6:54 PM
23	Autism	11/6/2020 6:37 PM
24	Chronic condition	11/6/2020 6:35 PM
25	diabetes (type 2)	11/6/2020 6:32 PM
26	Fibromyalgia	11/6/2020 6:25 PM
27	Fibromyalgia	11/6/2020 6:01 PM
28	arthritis	11/6/2020 5:57 PM
29	Chronic digestive illness and compromised immunity	11/6/2020 5:43 PM
30	Diabetes	11/6/2020 5:41 PM
31	Hypothyroidism. Nephritis	11/6/2020 5:41 PM
32	Coeliac disease	11/6/2020 5:40 PM
33	diabetes	11/3/2020 5:21 PM
34	Arthritis	11/3/2020 4:02 PM

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# Covid Recovery

## O&S Task and Finish Group

Sarah Parker-Khan

26/02/2021

# Establishing Impact

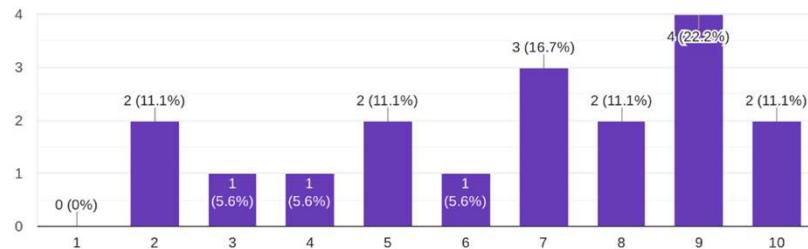
- The Overview & Scrutiny committee established a Task & Finish group to establish the impact COVID 19 has had on Teignbridge communities. The cross-party Task & Finish group was split into three groups; rural, coastal and urban.
- gg ➤ An online survey was constructed in order to gather information around the impact of COVID 19. This was sent to Parish Councils, voluntary organisations/community groups and local businesses.
- Task & Finish group members also conducted individual and group meetings with the various sectors, where information was gathered through conversational means.



[www.teignbridge.gov.uk](http://www.teignbridge.gov.uk)

1. Has Covid 19 had a significant impact on the work of the Parish Council?

18 responses



The main areas of impact were:

- Having to work online
- Increased costs for cleaning, licenses for online conferencing
- Understanding guidance
- Site visits for planning ceased
- Disseminating info to Parishioners as limited IT
- Increased workload for staff and Councillors
- Loss of Town Hall income
- Project delivery delay
- Technology failures
- Lack of technical skills for some Councillors
- Working from home increased task time

Concerns raised by residents and businesses to Parish Councils included:

- Calls for help for essential supplies of food and medicines
- Wellbeing of vulnerable people
- Impact on education
- Impact on business
- Food poverty
- Fuel poverty
- Isolation/loneliness
- Fear of the illness

Concerns for particularly vulnerable groups were:

- Elderly becoming more reliant on support as they had become fearful
  - Education disrupted
  - Those that struggle financially cannot access services online
  - Isolation of elderly and vulnerable
  - Small groups were stopped so social and support networks were diminished
- 8 ➤ Job losses
- Digital exclusion
  - Reluctance to ask for help

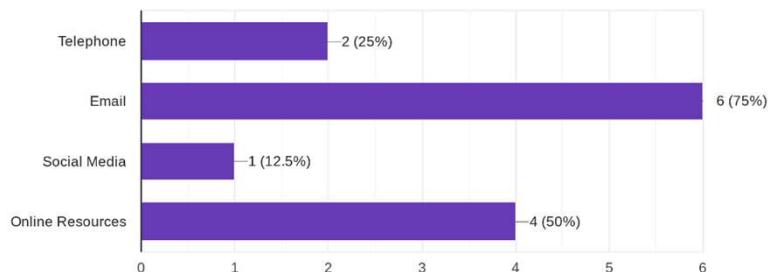


[www.teignbridge.gov.uk](http://www.teignbridge.gov.uk)

88.9% of business had communication with TDC

5a. What form did that communication take?

8 responses



100% of rural businesses gave a rating of 7 or above for communication with TDC.

Comments on communication included:

- A good experience with Teignbridge so far
- More regular updates on financial support and funding welcomed
- TDC are doing a good job-keep it up!



[www.teignbridge.gov.uk](http://www.teignbridge.gov.uk)

All responses indicated a 7 or above satisfaction rate for communications with TDC.

Comments on communication included:

- The need for more social media friendly information to share with communities
- Happy with regular updates
- Kept well informed
- Received direct emails with relevant information
- Communication improved during 2<sup>nd</sup> lockdown
- A single point of contact for Parish Councils is need to avoid miscommunication and duplication



Common areas of impact were highlighted across rural, coastal and urban areas of the district, these were:

- Isolation & loneliness,
- Broadband & technology access
- Organisational restructuring
- Mental health difficulties, including Covid anxiety
- Financial hardship
- Business concerns were around new methods of working, speed of grant payments, cashflow, long term viability, ability to survive
- Job losses

72



It was highlighted that access to public transport was particularly challenging for those in rural communities who had no other means of accessing health services, transportation to a place of employment or to look for work.

73



Those businesses and voluntary organisations that had a pre-existing relationship with the Council or its partner organisation, Teign CVS, felt that they had been well informed during the lockdown period. The need to establish effective and broad communication networks has become imperative.

74



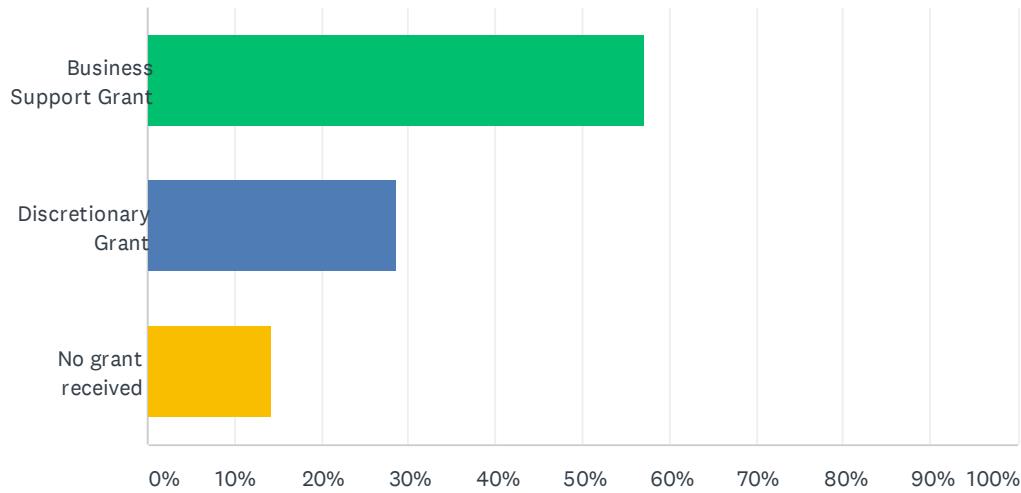
[www.teignbridge.gov.uk](http://www.teignbridge.gov.uk)



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## Q1 Which of the following grants did you receive from the council?

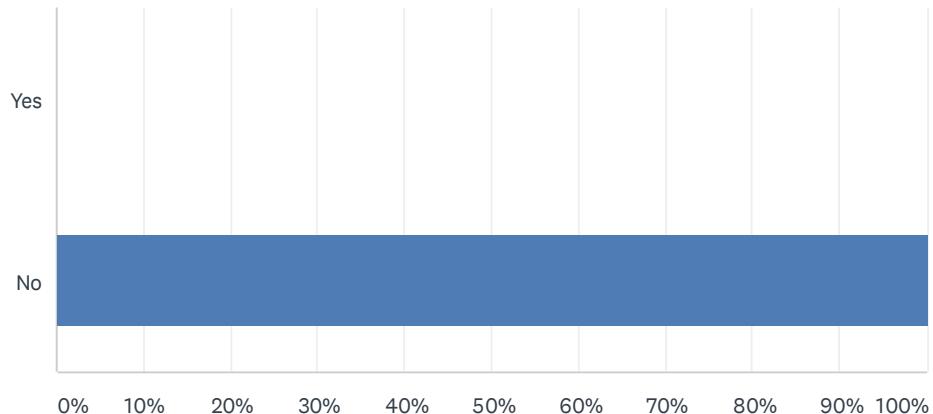
Answered: 7 Skipped: 5



ANSWER CHOICES	RESPONSES	
Business Support Grant	57.14%	4
Discretionary Grant	28.57%	2
No grant received	14.29%	1
TOTAL		7

## Q2 If you received a grant, was it enough to cover your fixed costs since March 2020?

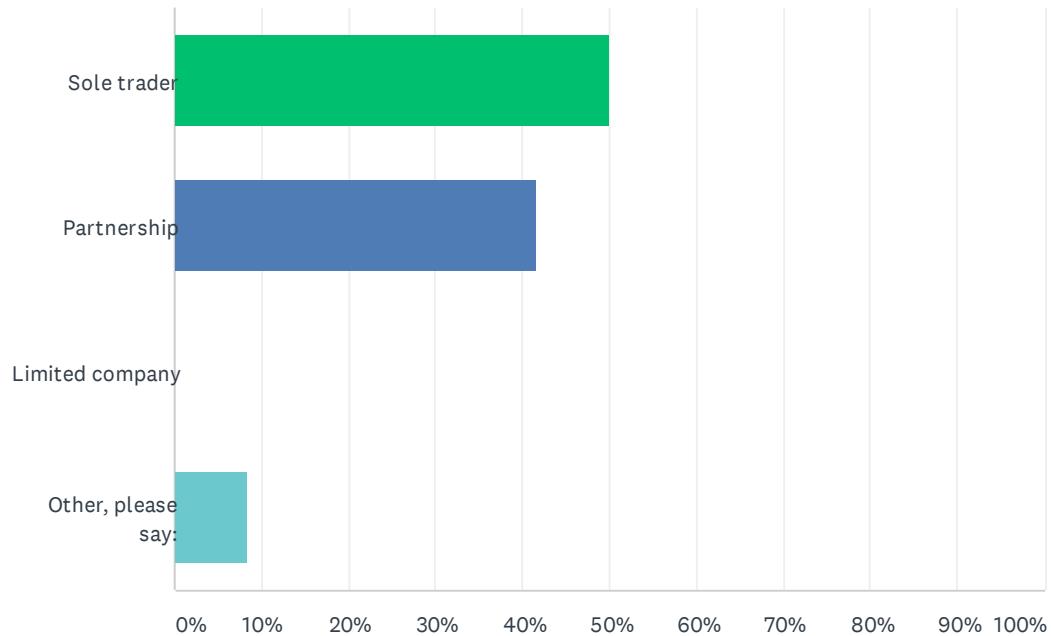
Answered: 6 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	0.00%	0
No	100.00%	6
TOTAL		6

## Q3 What type of business are you?

Answered: 12    Skipped: 0

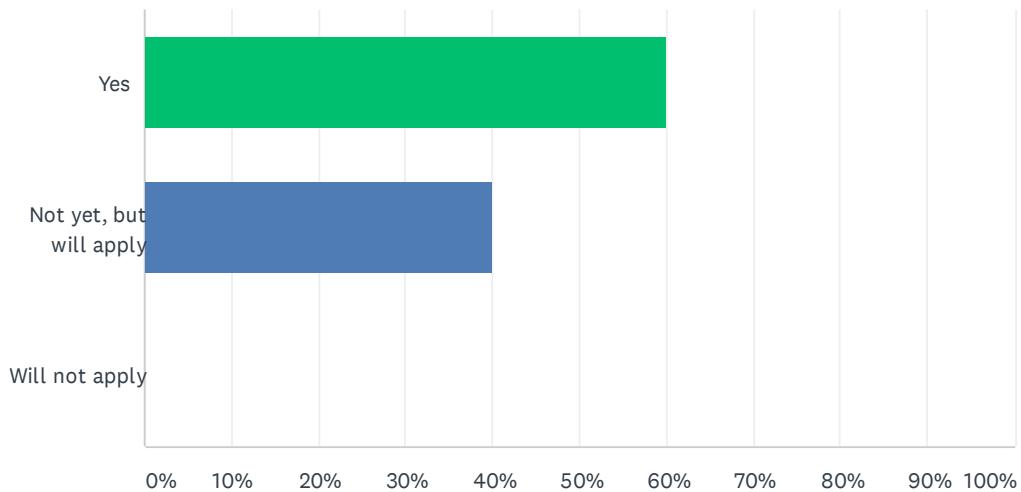


ANSWER CHOICES		RESPONSES	
Sole trader		50.00%	6
Partnership		41.67%	5
Limited company		0.00%	0
Other, please say:		8.33%	1
TOTAL			12

#	OTHER, PLEASE SAY:	DATE
1	other types being?	10/23/2020 3:06 PM

## Q4 Have you received a grant from the Self Employment Income Support Scheme?

Answered: 5 Skipped: 7



ANSWER CHOICES	RESPONSES	
Yes	60.00%	3
Not yet, but will apply	40.00%	2
Will not apply	0.00%	0
TOTAL		5

## Q5 How many full-time and part-time employees did you have before March 2020?

Answered: 2 Skipped: 10

#	RESPONSES	DATE
1	45	10/23/2020 3:07 PM
2	20	10/22/2020 4:58 PM

## Q6 How many employees have you furloughed since March 2020?

Answered: 2    Skipped: 10

#	RESPONSES	DATE
1	34	10/23/2020 3:07 PM
2	18	10/22/2020 4:58 PM

## Q7 How many employees have you let go since March 2020?

Answered: 2 Skipped: 10

#	RESPONSES	DATE
1	8	10/23/2020 3:07 PM
2	0	10/22/2020 4:58 PM

## Q8 How many employees have you hired since March 2020?

Answered: 2 Skipped: 10

#	RESPONSES	DATE
1	0	10/23/2020 3:07 PM
2	0	10/22/2020 4:58 PM

## Q9 How many jobs are at risk in the next 6 months?

Answered: 2    Skipped: 10

#	RESPONSES	DATE
1	9	10/23/2020 3:07 PM
2	5	10/22/2020 4:58 PM

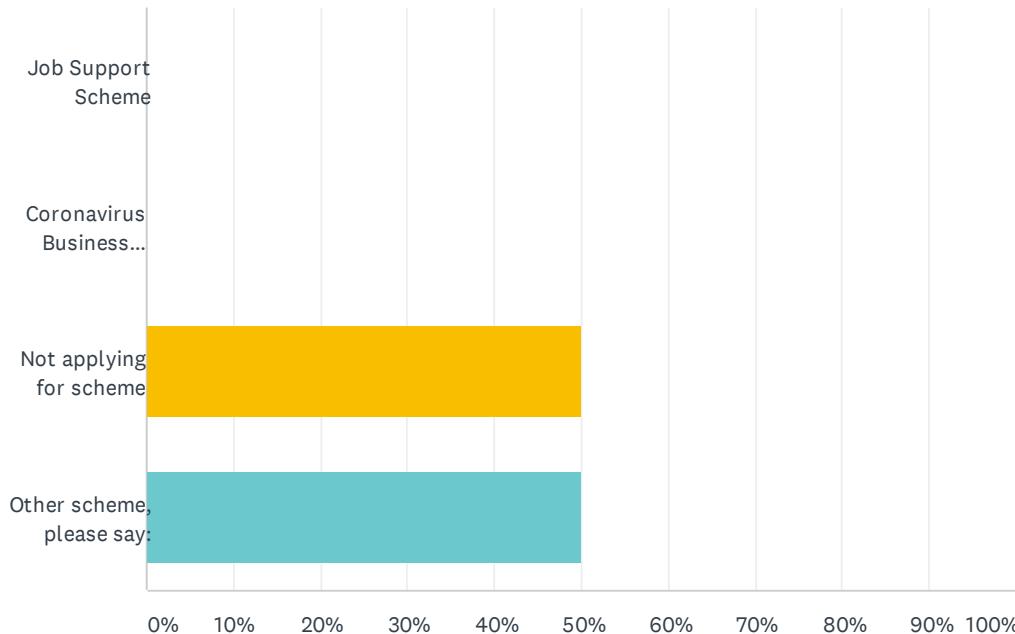
## Q10 How many jobs are likely to be created in the next 6 months?

Answered: 2 Skipped: 10

#	RESPONSES	DATE
1	0	10/23/2020 3:07 PM
2	0	10/22/2020 4:58 PM

## Q11 For which of the following schemes will you apply?

Answered: 2    Skipped: 10

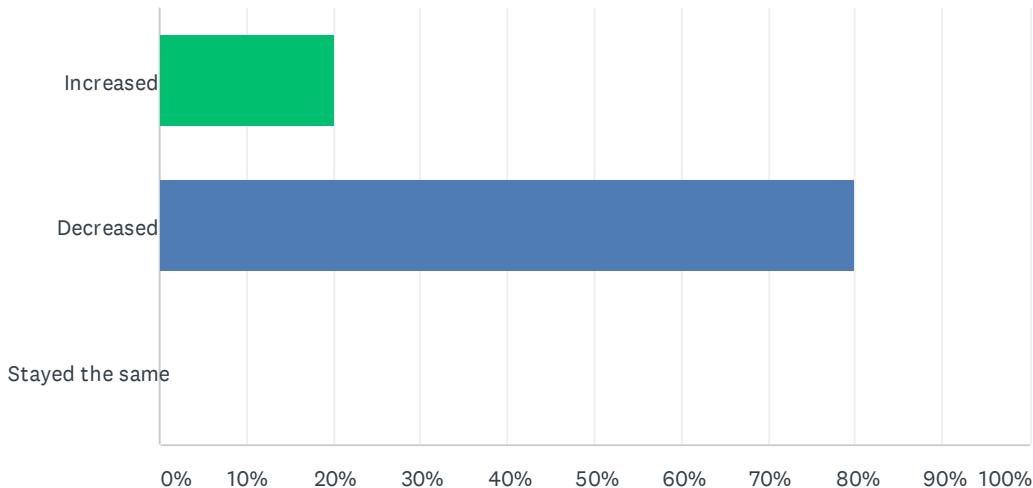


ANSWER CHOICES		RESPONSES	
Job Support Scheme		0.00%	0
Coronavirus Business Loan/Bounce Back		0.00%	0
Not applying for scheme		50.00%	1
Other scheme, please say:		50.00%	1
Total Respondents: 2			

#	OTHER SCHEME, PLEASE SAY:	DATE
1	My uncle	10/23/2020 3:07 PM

## Q12 Since March 2020 has your turnover:

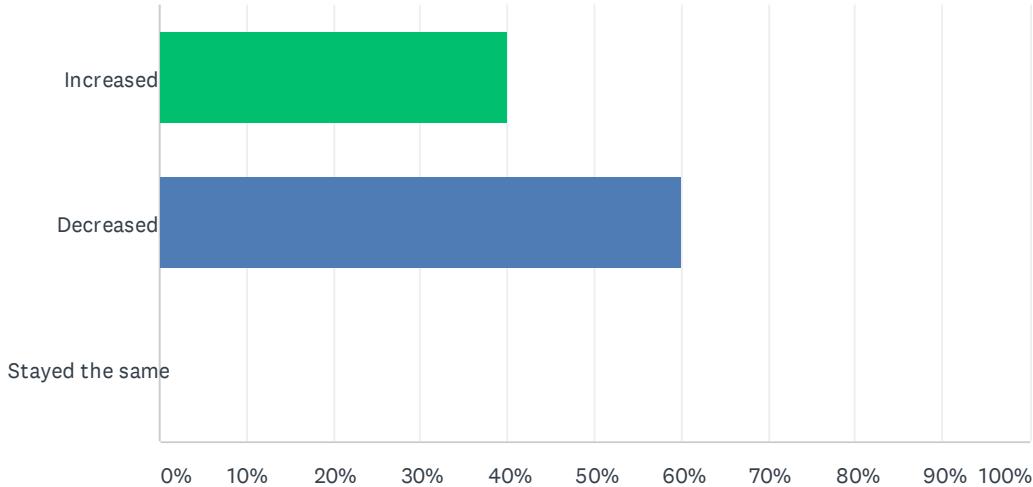
Answered: 5 Skipped: 7



ANSWER CHOICES	RESPONSES	
Increased	20.00%	1
Decreased	80.00%	4
Stayed the same	0.00%	0
TOTAL		5

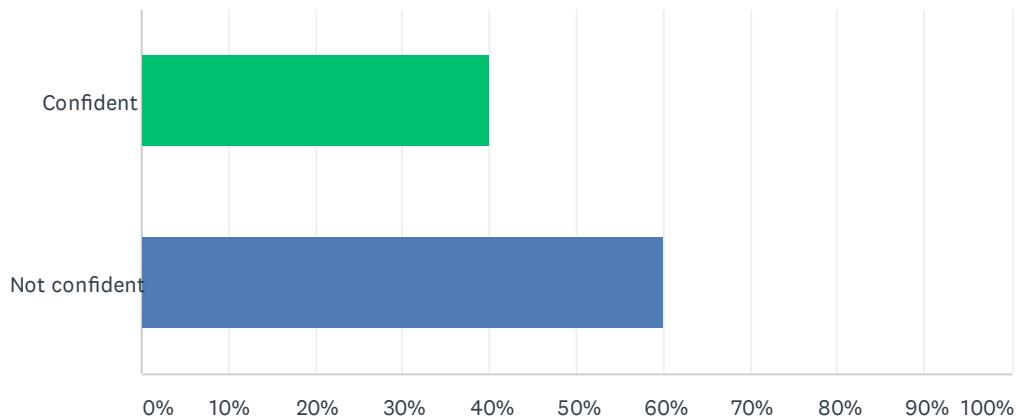
## Q13 Since March 2020 has your profit:

Answered: 5 Skipped: 7



## Q14 How confident are you that you will still be trading in 6 months time?

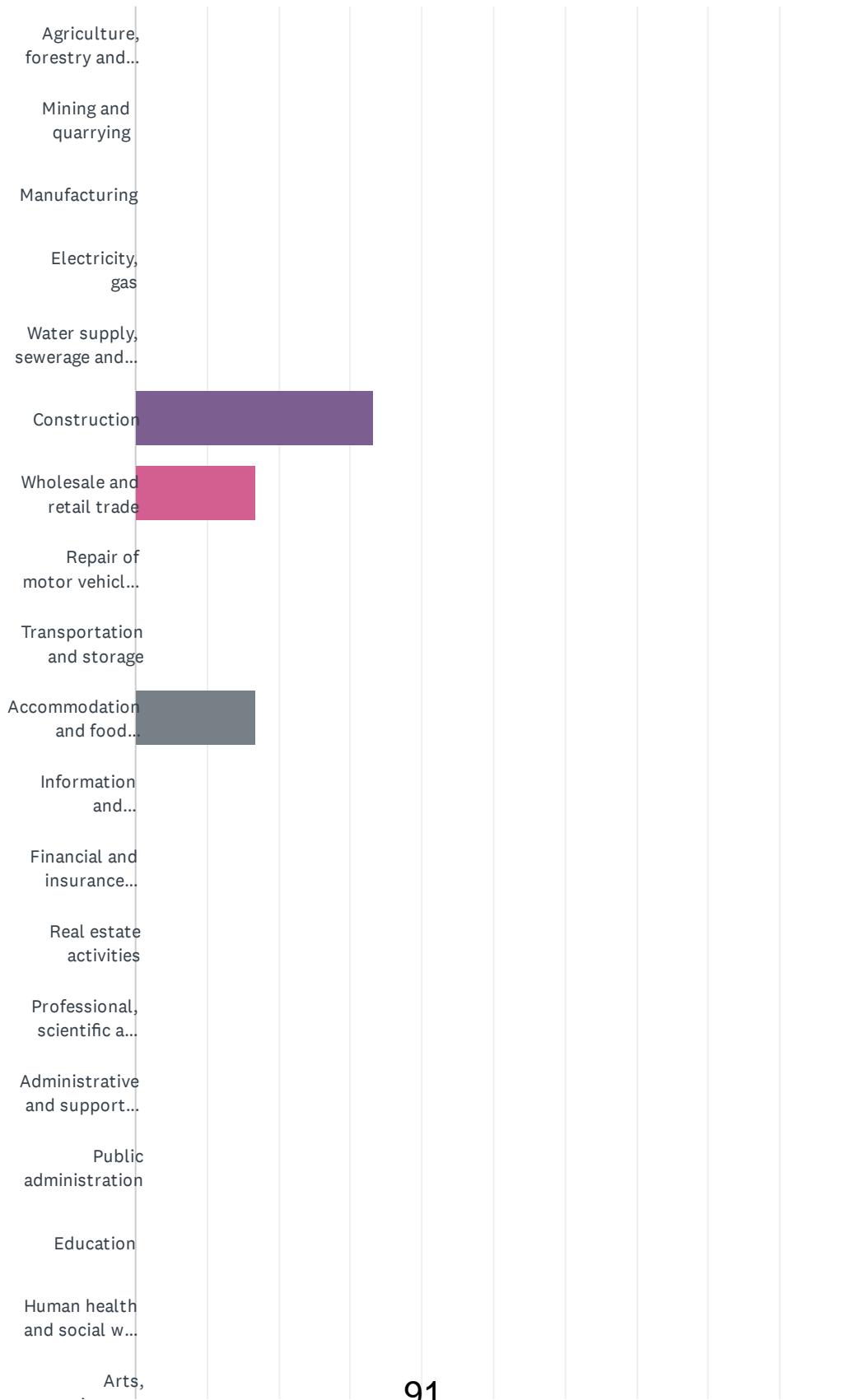
Answered: 5 Skipped: 7



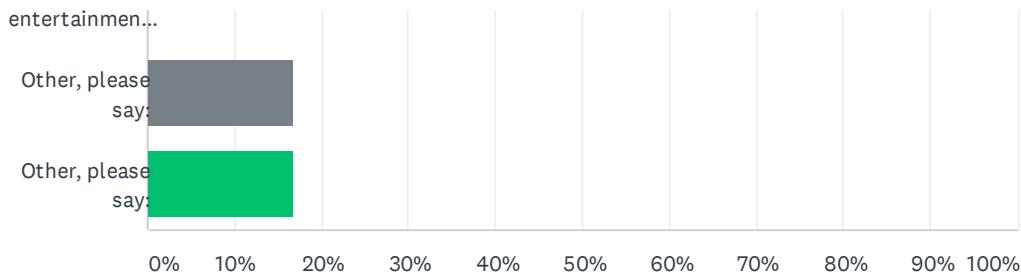
ANSWER CHOICES	RESPONSES	
Confident	40.00%	2
Not confident	60.00%	3
TOTAL		5

## Q15 In what sector does your business operate?

Answered: 6    Skipped: 6



# Business & procurement C-19 recovery survey v1

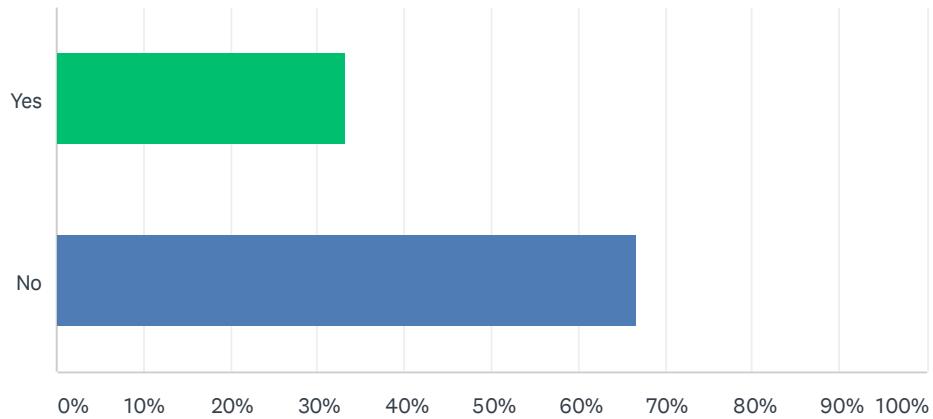


ANSWER CHOICES	RESPONSES
Agriculture, forestry and fishing	0.00%
Mining and quarrying	0.00%
Manufacturing	0.00%
Electricity, gas	0.00%
Water supply, sewerage and waste management	0.00%
Construction	33.33%
Wholesale and retail trade	16.67%
Repair of motor vehicles and motorcycles	0.00%
Transportation and storage	0.00%
Accommodation and food services	16.67%
Information and communication	0.00%
Financial and insurance activities	0.00%
Real estate activities	0.00%
Professional, scientific and technical activities	0.00%
Administrative and support services	0.00%
Public administration	0.00%
Education	0.00%
Human health and social work activities	0.00%
Arts, entertainment and recreation	0.00%
Other, please say:	16.67%
Other, please say:	16.67%
TOTAL	6

#	OTHER, PLEASE SAY:	DATE
1	tfhx	10/23/2020 11:48 AM

## Q16 Are you aware we have a procurement process at the council?

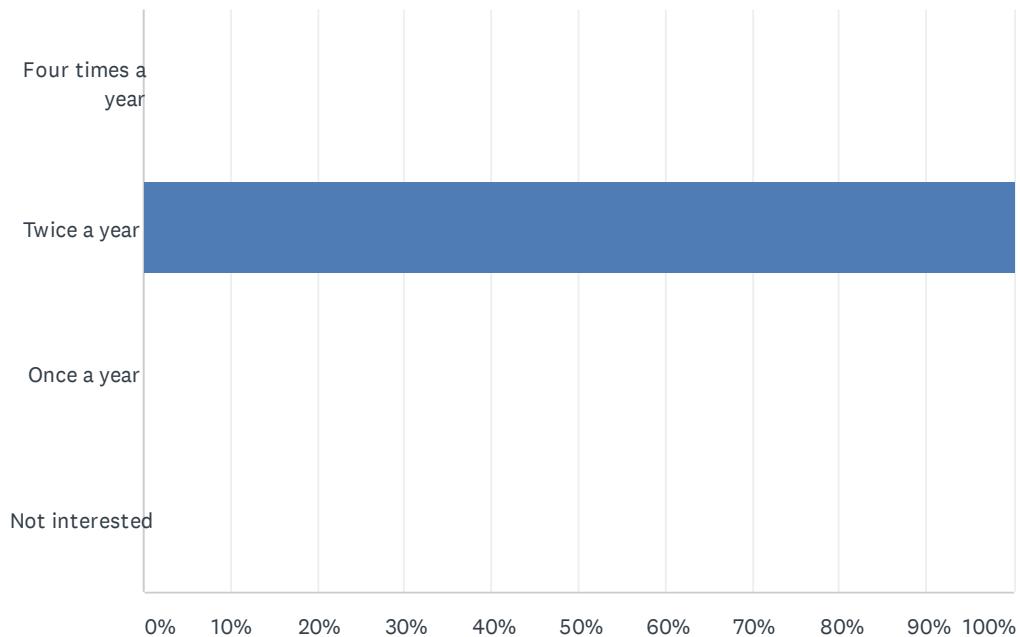
Answered: 3 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	33.33%	1
No	66.67%	2
TOTAL		3

**Q17 Would you be interested in a virtual ‘meet the buyer’ event where you can meet the procurement officer and discuss any challenges you face? If so, how often would you like the event?**

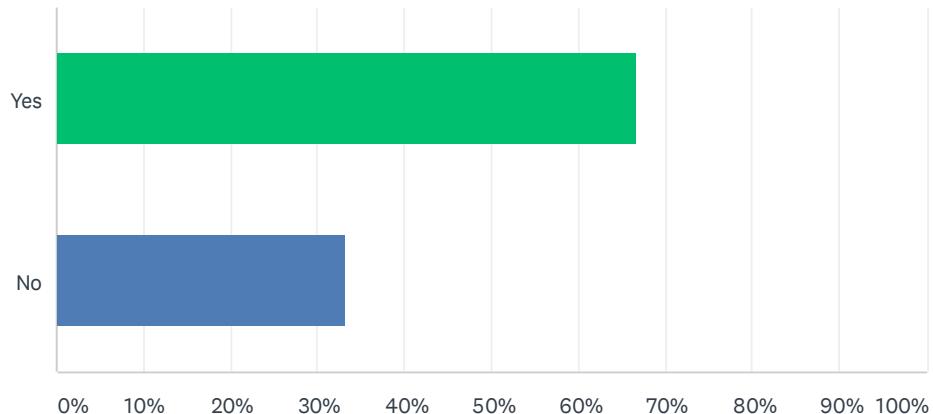
Answered: 1    Skipped: 11



ANSWER CHOICES	RESPONSES
Four times a year	0.00%
Twice a year	100.00%
Once a year	0.00%
Not interested	0.00%
<b>TOTAL</b>	<b>1</b>

## Q18 Are you a national supplier registered outside of Devon?

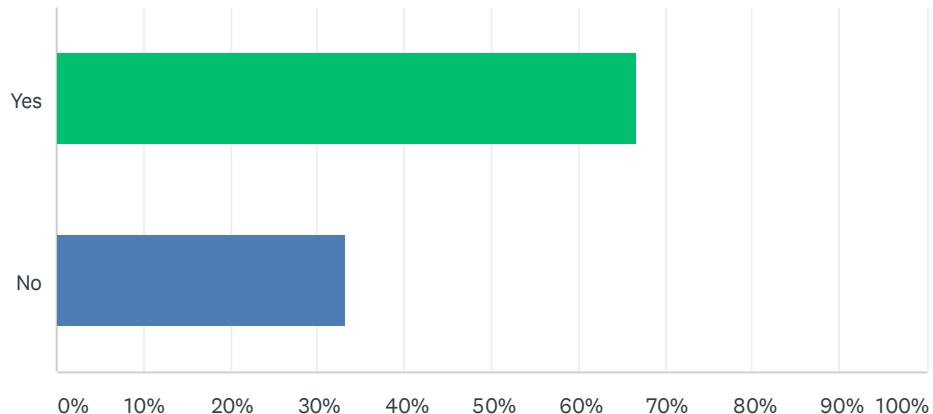
Answered: 3 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	66.67%	2
No	33.33%	1
TOTAL		3

## Q19 Are you based in Teignbridge?

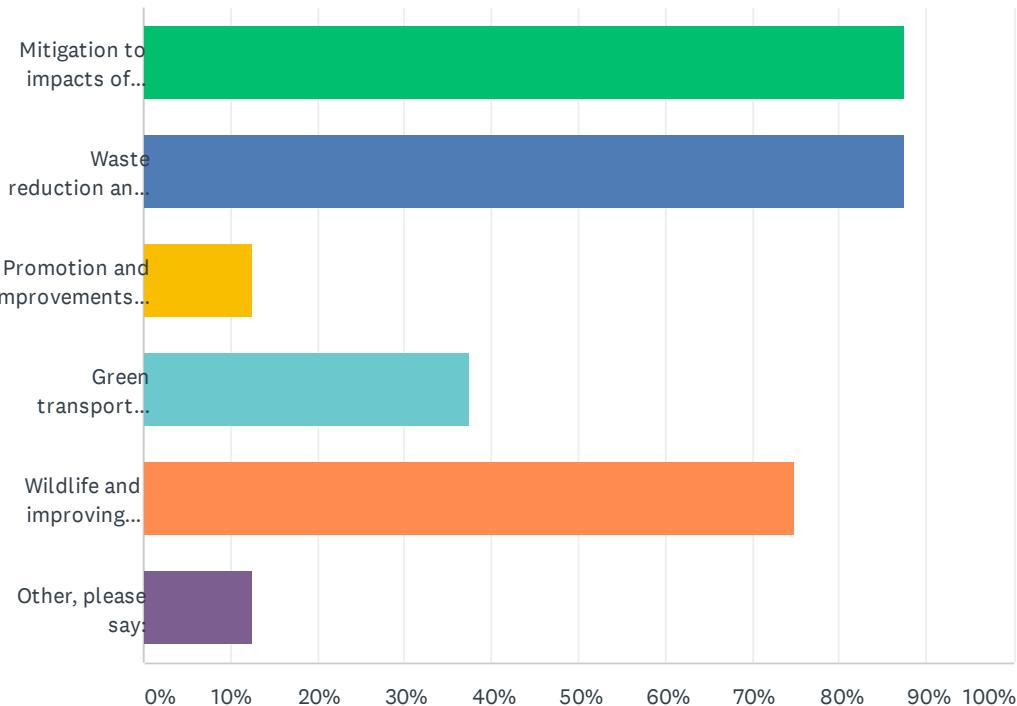
Answered: 3 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	66.67%	2
No	33.33%	1
TOTAL		3

# Q1 On what key priorities will your organisation focus for a green recovery? Please pick up to 3

Answered: 8 Skipped: 0

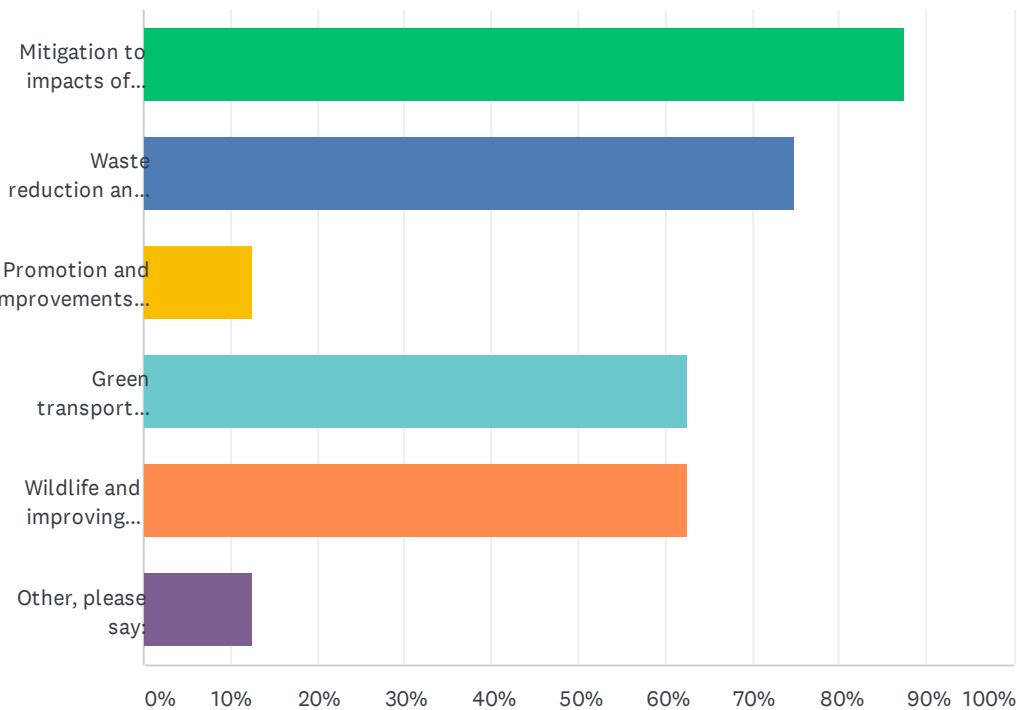


ANSWER CHOICES		RESPONSES	
Mitigation to impacts of climate change		87.50%	7
Waste reduction and promotion of reuse and recycling		87.50%	7
Promotion and improvements in green spaces		12.50%	1
Green transport infrastructure, for example walking and cycling routes		37.50%	3
Wildlife and improving biodiversity		75.00%	6
Other, please say:		12.50%	1
Total Respondents: 8			

#	OTHER, PLEASE SAY:	DATE
1	Green energy contracts (electricity) has been completed, new LED lighting and window film to be progressed in 2021	11/23/2020 8:34 PM

## Q2 On what key priorities should Teignbridge Council focus for a green recovery? Please pick up to 3

Answered: 8 Skipped: 0

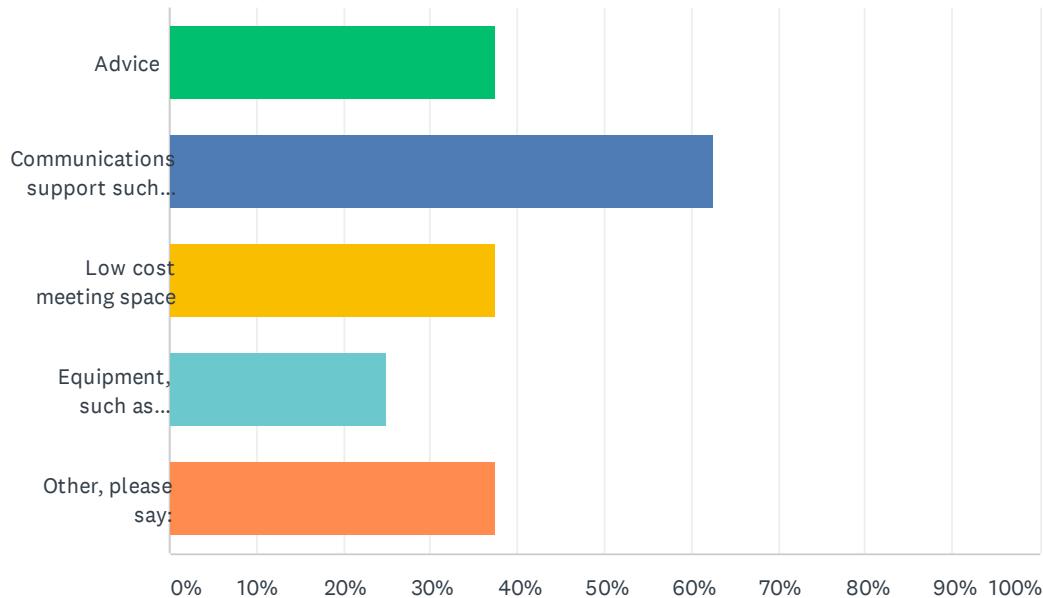


ANSWER CHOICES		RESPONSES	
Mitigation to impacts of climate change		87.50%	7
Waste reduction and promotion of reuse and recycling		75.00%	6
Promotion and improvements in green spaces		12.50%	1
Green transport infrastructure, for example walking and cycling routes		62.50%	5
Wildlife and improving biodiversity		62.50%	5
Other, please say:		12.50%	1
Total Respondents: 8			

#	OTHER, PLEASE SAY:	DATE
1	I am also a road user by car so the motorist shouldn't be targeted as the problem, travelling to work is the issue.	11/23/2020 8:34 PM

### Q3 What assistance would your organisation need to support a green recovery?Please pick two

Answered: 8 Skipped: 0

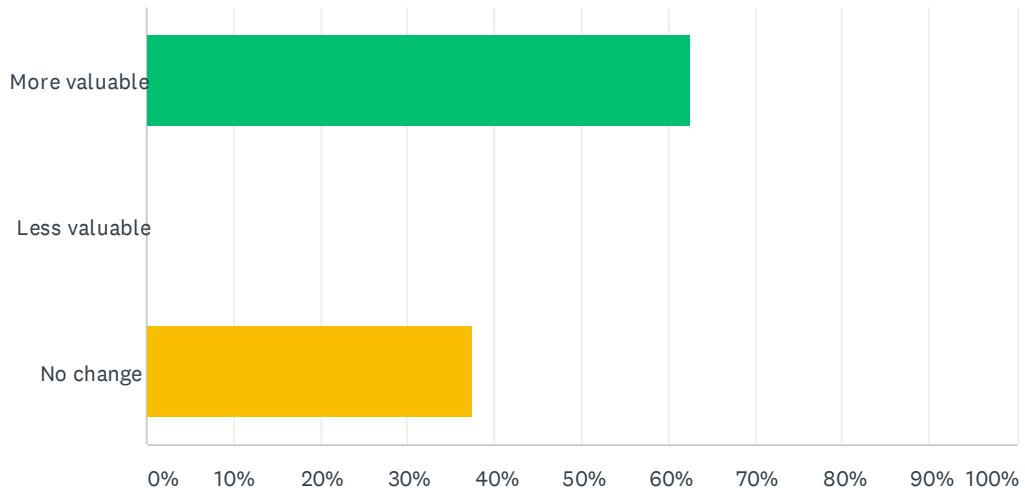


ANSWER CHOICES		RESPONSES	
Advice		37.50%	3
Communications support such as sharing of resources		62.50%	5
Low cost meeting space		37.50%	3
Equipment, such as litter-pickers and other tools		25.00%	2
Other, please say:		37.50%	3
Total Respondents: 8			

#	OTHER, PLEASE SAY:	DATE
1	all of our funding bids have been put on hold as funders concentrate on CV19. We have no funding for our ongoing youth programme and our bigger initiatives.	11/26/2020 9:59 AM
2	Happy to be involved in a Green Working Party where staff are able to join other firms employees for a day/half days activities?	11/23/2020 8:34 PM
3	TDC taking the lead on initiatives other can join.	11/19/2020 2:37 PM

## Q4 In what way has lockdown changed your organisation's view of Teignbridge's open space and beaches?

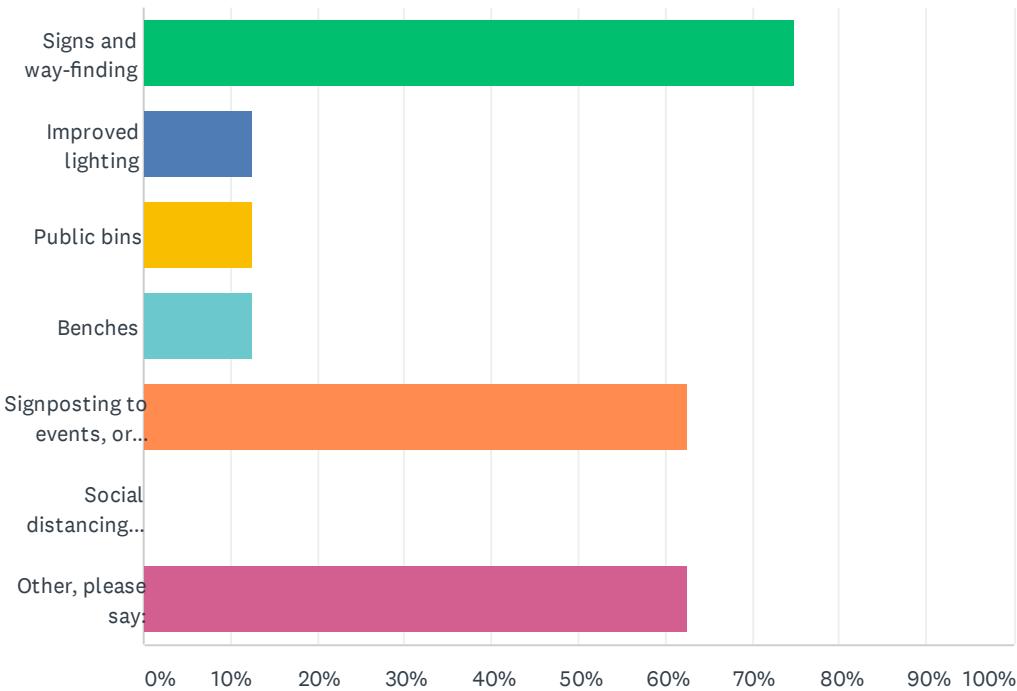
Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
More valuable	62.50%	5
Less valuable	0.00%	0
No change	37.50%	3
TOTAL		8

## Q5 In your view, what are your top improvements to encourage more outdoor exercise in your local area? Please pick up to 3

Answered: 8 Skipped: 0

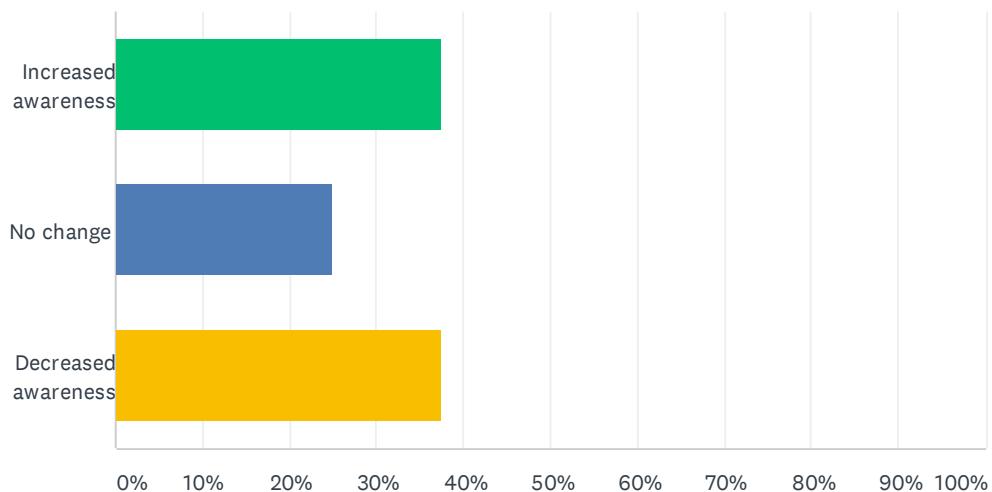


ANSWER CHOICES		RESPONSES	
Signs and way-finding		75.00%	6
Improved lighting		12.50%	1
Public bins		12.50%	1
Benches		12.50%	1
Signposting to events, or activities via social media		62.50%	5
Social distancing visuals, like signs and stickers		0.00%	0
Other, please say:		62.50%	5
Total Respondents: 8			

#	OTHER, PLEASE SAY:	DATE
1	safer pedestrian routes, Teignmouth has narrow pavements, heavy car use and little thought for pedestrians	11/26/2020 9:59 AM
2	I have struggled to find good quality maps of cycle routes, we have plenty of routes and the publishing of these could be more effective	11/23/2020 8:34 PM
3	Creating resources that will encourage people to explore the natural environment.	11/19/2020 7:56 PM
4	more safe walking and cycling routes	11/19/2020 2:02 PM
5	Safe areas to cycle and walk	11/11/2020 4:46 PM

**Q6 In your opinion, what change has 2020 seen to awareness in buying reusable products to reduce waste? For example, reusable food and drinks containers**

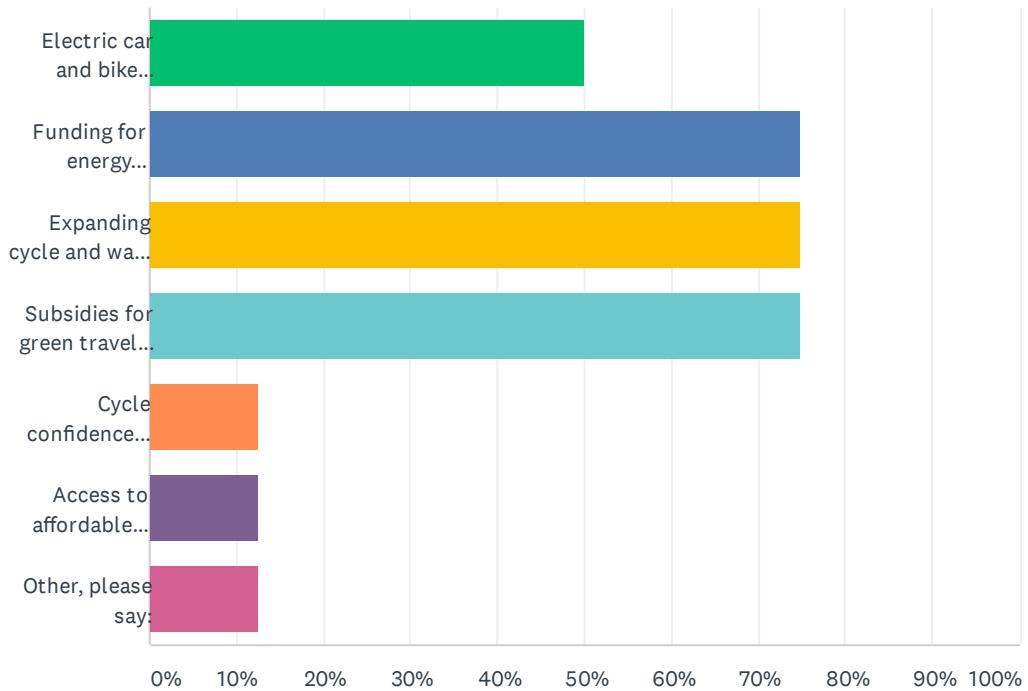
Answered: 8    Skipped: 0



ANSWER CHOICES	RESPONSES	
Increased awareness	37.50%	3
No change	25.00%	2
Decreased awareness	37.50%	3
TOTAL		8

## Q7 In your opinion, what are the most important carbon saving measures for your local area? Please pick up to 3

Answered: 8 Skipped: 0

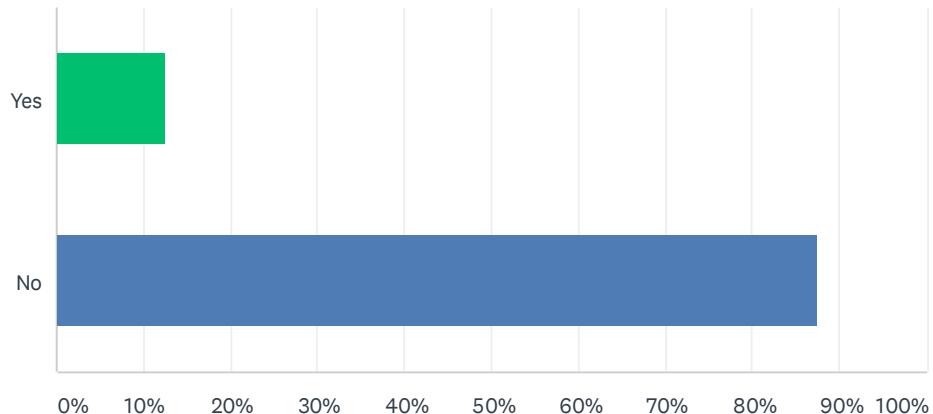


ANSWER CHOICES		RESPONSES	
Electric car and bike charging points		50.00%	4
Funding for energy efficiency in homes		75.00%	6
Expanding cycle and walk ways to link communities		75.00%	6
Subsidies for green travel, for example, bus and train		75.00%	6
Cycle confidence training for adults		12.50%	1
Access to affordable electric bike hire		12.50%	1
Other, please say:		12.50%	1
Total Respondents: 8			

#	OTHER, PLEASE SAY:	DATE
1	Improved parking around the train station and other green transport options	11/23/2020 8:34 PM

## Q8 Would your organisation pay a reasonable fee to learn environmental skills, such as creating traditional stone walls and forestry skills?

Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	12.50%	1
No	87.50%	7
TOTAL		8

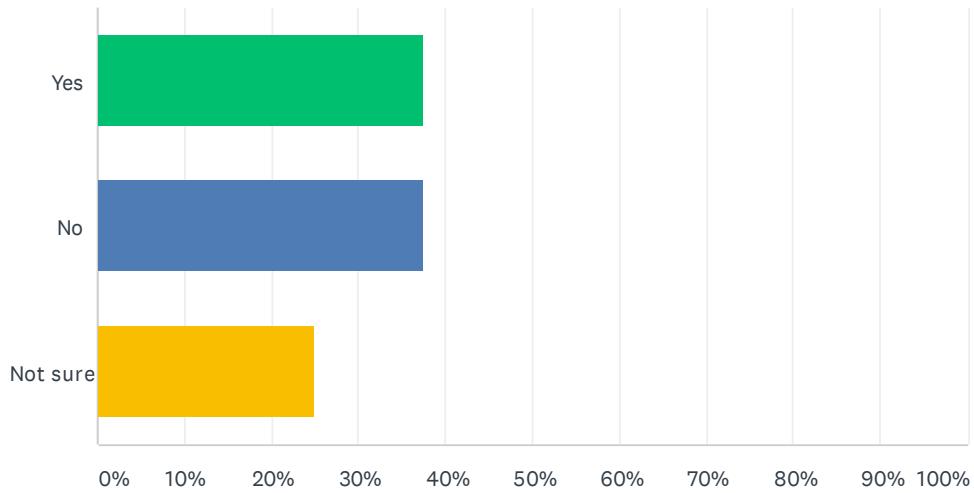
## Q9 Briefly, what do you think are the walking and cycling priorities for your area?

Answered: 8 Skipped: 0

#	RESPONSES	DATE
1	safe pedestrian and cycling routes into town from the housing estates around the town Especially for school children, there has been an accident involving a child walking to or from school every term for last 2 years! a couple have been extremely serious	11/26/2020 9:59 AM
2	Route signage	11/23/2020 8:34 PM
3	Dawlish to Teignmouth and Teignmouth to Newton Abbot traffic free routes.	11/19/2020 7:56 PM
4	Walking needs safe and adequately illuminated routes. Cycling has to be off/away from main roads to be safe. Cycle routes on pavements in my experience are just not utilised.	11/19/2020 2:37 PM
5	Safe route from Buckfastleigh to Totnes	11/19/2020 2:02 PM
6	Slowing traffic	11/15/2020 7:28 PM
7	Cycle connection from Chudleigh to Kingsteignton.	11/12/2020 5:28 PM
8	We need a better network of easy to access cycle ways. At the moment people have to cycle on roads to go to the centre of Newton Abbot (I live in Ogwell).	11/11/2020 4:46 PM

## Q10 Are there local facilities in place to support social distancing?

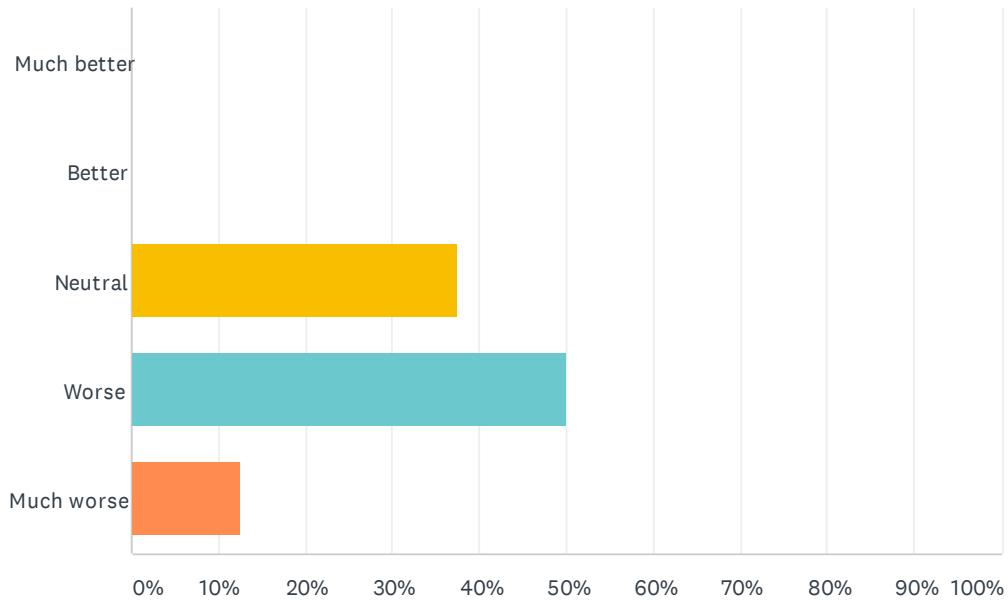
Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	37.50%	3
No	37.50%	3
Not sure	25.00%	2
TOTAL		8

## Q11 Have you noticed any changes to vacant town centre premises? Please review your closest town

Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
Much better	0.00%	0
Better	0.00%	0
Neutral	37.50%	3
Worse	50.00%	4
Much worse	12.50%	1
TOTAL		8

## Q12 Please tell us what town

Answered: 8 Skipped: 0

#	RESPONSES	DATE
1	Teignmouth	11/26/2020 9:59 AM
2	Newton Abbot	11/23/2020 8:34 PM
3	Dawlish	11/19/2020 7:56 PM
4	Newton Abbot	11/19/2020 2:37 PM
5	Newton Abbot	11/19/2020 2:02 PM
6	Bishopsteignton	11/15/2020 7:28 PM
7	Chudleigh	11/12/2020 5:28 PM
8	Newton Abbot	11/11/2020 4:46 PM

**Q13 If you would like us to contact you to see how you're getting on, please leave your group, or town and parish council name:**

Answered: 5    Skipped: 3

#	RESPONSES	DATE
1	TRAIL	11/26/2020 9:59 AM
2	Dawlish	11/19/2020 7:56 PM
3	Sustainable Bishop	11/15/2020 7:28 PM
4	Teignbridge Councillor	11/12/2020 5:28 PM
5	ACT, I live in Ogwell	11/11/2020 4:46 PM

## Q14 And email address

Answered: 5 Skipped: 3

#	RESPONSES	DATE
1	trailartuk@gmail.com	11/26/2020 9:59 AM
2	dawlishagainstplastic@gmail.com	11/19/2020 7:56 PM
3	Sustainablebishop@gmail.com	11/15/2020 7:28 PM
4	Richard.keeling@teignbridge.gov.uk	11/12/2020 5:28 PM
5	betinawinkler@hotmail.com	11/11/2020 4:46 PM

# COVID-19 Recovery Presentation

≡

Presented to the Teignbridge Communities Recovery Workshop

By Tony Mansour

11/12/2020

**NATIONAL**Defines *Context*

Provides guidance, sets national and regional parameters, national direction and strategy

**REGIONAL**Defines *Regional Context*

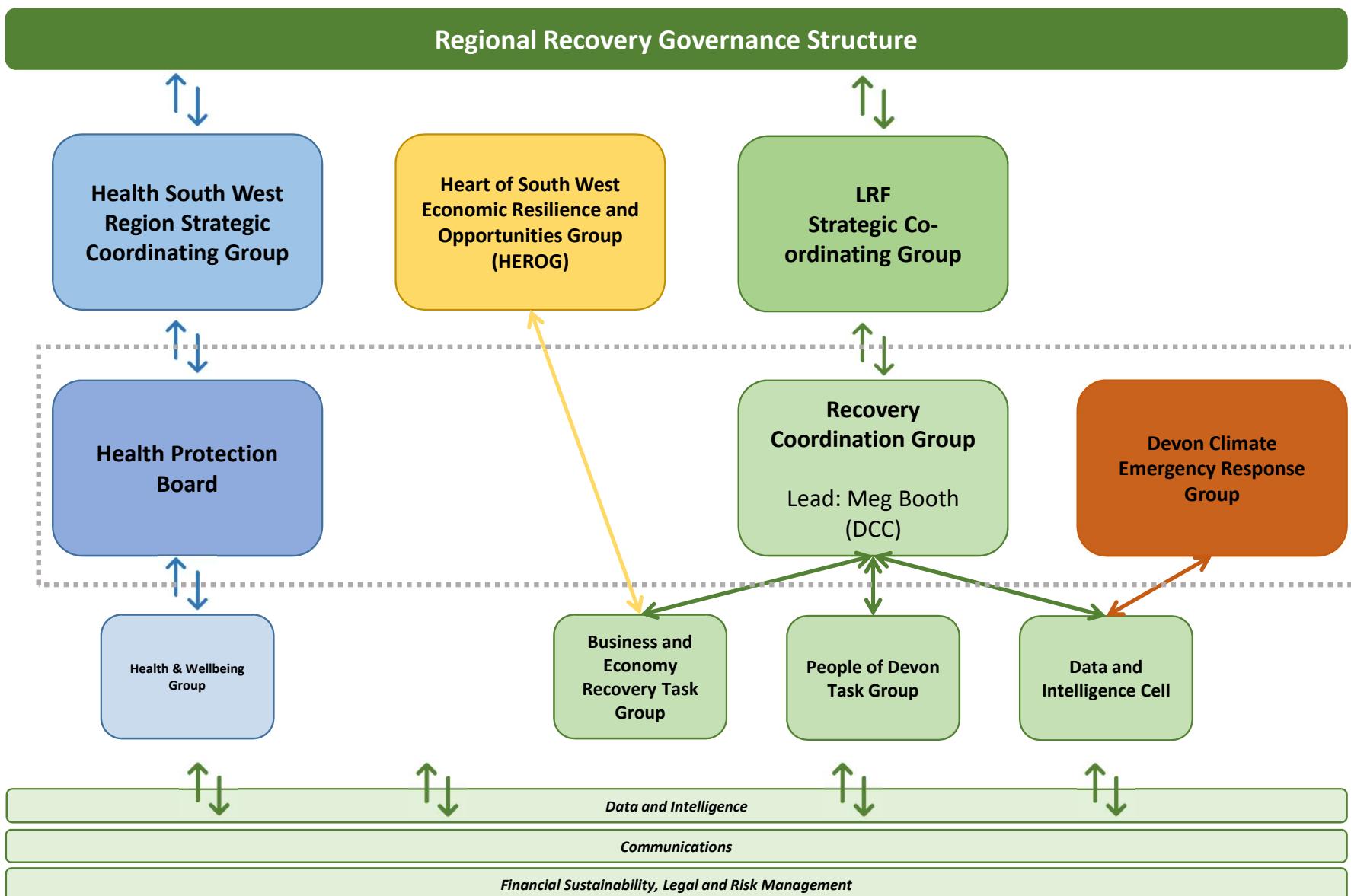
Provides guidance, regional parameters, direction and strategy

**STRATEGIC**Defines *What to do*

Strategic level has overall responsibility and determines policy, strategy, parameters and resource requirements. Maintains a common picture, assesses options and evaluates progress

**TACTICAL**Defines *How to do it*

Tactical level directs the tactics within the strategy and parameters, and with the resources defined at strategic level  
Focus on hazards, vulnerabilities, risks and resources that shape putting policy in to practice  
Pushing changing situational information up to strategic level

**OPERATIONAL**This level is concerned with *Doing it***Regional Recovery Governance Structure**

## Teignbridge District Council COVID-19 Recovery Structure

### Overview and Scrutiny Committee

To receive progress and review reports and establish a working group on the impact on communities in rural, urban and coastal areas

### Executive

- Organisational Recovery Plans
- Establish critical short term operational issues

### Senior Leadership Team

#### Recovery Strategic Lead

Regular Reports to PH

Economy Strategic Lead

Environment Strategic Lead

Place Strategic Lead

Communities Strategic Lead

VV Council Strategic Lead

#### Recovery Project Lead

Economy project Lead

Environment Project lead

Place Project lead

Communities Project lead

VV Council Project lead

Economy Task Group

Environment Task Group

Place Task Group

Communities Task Group

Vital Viable Council Task Group

1  
2  
3



# Assessing COVID-19 Community Impact in Teignbridge & Devon

- Audit of Existing Data Sources
- Literature Reviews (TDC and DCC)
- Residents' and Stakeholder Surveys
- Stakeholder Workshops
- Member-led Community Impact Work

1  
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# Assessing COVID-19 Community Impact in Teignbridge & Devon

## Data Audits

- At TDC, we conducted an audit of existing data Sources in September and October which drew data from national, regional and local sources relating to each of our key theme areas (Economy, Place, Environment, Vital Viable Council and Communities).
- • Through the DCC Data and Intelligence Group, an Impacts table is being devised which will draw key data sets from national and local sources concentrating on the following areas:

Equalities, Community Safety and Wellbeing, Economy, Housing and Homelessness, Transport, environment and Climate, and the Community and Voluntary Sector.



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# Latest Claimant Count

116

- Increased, quicker than national average**
- Flattening as economy reopened**
- Lower DCC rates than national rates**

Local Authority	Feb-20	Aug-20	Sep-20	Oct-20	% Change in Volume Feb-Oct	Rank = % change out of 315 LA's in England	Claimant Count rate Oct 2020
South Hams	735	2,385	2,290	2,115	187.8%	38	4.3%
West Devon	480	1,370	1,290	1,270	164.6%	72	4.1%
<b>DCC Area</b>	<b>8,315</b>	<b>22,370</b>	<b>21,310</b>	<b>20,040</b>	<b>156.3%</b>	<b>n/a</b>	<b>4.3%</b>
East Devon	1,250	3,580	3,365	3,135	150.8%	98	4.0%
Teignbridge	1,410	3,840	3,655	3,450	144.7%	112	4.5%
Exeter	1,460	3,820	3,690	3,510	140.4%	115	3.9%
North Devon	1,240	3,200	3,005	2,815	127.0%	152	5.0%
Mid Devon	820	2,045	1,995	1,860	126.8%	153	3.9%
Torridge	920	2,130	2,020	1,885	104.9%	207	4.9%
Torbay	2,675	5,985	5,750	5,465	104.3%	209	7.1%
Plymouth	5,875	10,895	10,720	10,190	73.4%	283	6.1%
<b>England</b>	<b>1,050,875</b>	<b>2,282,005</b>	<b>2,262,510</b>	<b>2,228,150</b>	<b>115.3%</b>	<b>n/a</b>	<b>6.3%</b>



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# Youth Employment

- **Rising overall position, quicker than national levels**
- **Rurality emerging feature**
- **Above 2008 recession levels**
- **Slightly lower for DCC area in Sep/Oct before second lockdown**

Local Authority	Feb-20	Aug-20	Sep-20	Oct-20	% Change in Volume Feb-Oct	Rank = % change out of 315 LA's in England
South Hams	125	470	430	415	232.0%	42
West Devon	90	290	270	270	200.0%	73
East Devon	240	715	635	630	162.5%	122
Teignbridge	290	810	765	745	156.9%	130
<b>DCC Area</b>	<b>1,720</b>	<b>4,620</b>	<b>4,330</b>	<b>4,215</b>	<b>151.7%</b>	<b>n/a</b>
Exeter	310	775	765	740	138.7%	162
Mid Devon	170	430	415	395	132.4%	170
North Devon	280	690	640	610	117.9%	198
Torbay	510	1,120	1,060	1,010	98.0%	246
Torridge	215	440	410	410	90.7%	259
Plymouth	1,270	2,355	2,330	2,275	79.1%	282
<b>England</b>	<b>195,635</b>	<b>442,315</b>	<b>440,935</b>	<b>441,910</b>	<b>125.4%</b>	<b>n/a</b>

# Current Reliance on – Furlough

- Reliance on furlough was still about 10% of eligible employments on 31 Aug
- Hospitality / Retail / Manufacturing key areas of concern
- For the 16-24 age group the furlough percentage is 13% due to the high percentage for this age group in hospitality and retail services.

AREA	CJRS (TOTAL)	CJRS (31 AUG)	ELIGIBLE EMPLOYMENTS	% FURLOUGHED TOTAL 2020	% FURLOUGHED 31 AUG 2020
Teignbridge	19,900	6,000	57,200	35%	10.5%
West Devon	6,700	2,200	21,000	32%	10.5%
England	8,067,700	2,647,500	25,577,800	32%	10.4%
Torbay UA	20,000	5,600	54,800	36%	10.2%
South Hams	11,700	3,400	33,300	35%	10.2%
East Devon	19,700	5,900	58,000	34%	10.2%
Torridge	9,200	2,600	25,700	36%	10.1%
Devon County	109,900	32,500	330,100	33%	9.8%
South West	808,900	243,500	2,517,000	32%	9.7%
North Devon	14,400	3,800	40,400	36%	9.4%
Exeter	17,400	5,300	58,200	30%	9.1%
Mid Devon	10,900	3,300	36,300	30%	9.1%
Plymouth UA	36,400	9,600	116,600	31%	8.2%

# Key Messages

- Strong case from the modelling and the current situation that Devon's economy, will be significantly impacted and tourism areas to a greater degree than elsewhere given our structural make-up, demographics and underlying fragilities pre-COVID-19
- Gaps in support remain for tier 1 areas, small businesses and based on eligibility restrictions for self employed grants.
- Approach – principle of being able to 'dial-up' activity to address particular sectors, places and people and locally deliver, recognising some interventions are pan-Devon
- Proposal being developed centres on packages of support over the immediate terms and next three years for:
  - SME Support
  - Green Recovery
  - Skills and Employment
  - Levelling up our places



# COVID-19 Literature Review

- In September and October, we (TDC) conducted a review of some of the key reports emerging from national and local sources in relation to the impacts of COVID-19, capturing the key themes, messages and commonalities.
- We drew from around 20 reports in total including:
- Reports from Teignbridge CVS (Monitoring Report, Looking to the Near future, and TDC CVS Priorities )

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Reports from Teignbridge CAB

- Devon Communities Together Report- COVID-19 Helpline Supporting Devon Town and Parish Councils, Village Halls and Community Buildings.
- Rural Services Network, COVID-19 Rural Communities Pulling Together- Case Studies from Across Rural England of how rural communities have worked together during lockdown.



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# Reports from Teignbridge CVS

- CVS has provided a brokerage service for Teignbridge District Council, started at lockdown to enable TDC to have a single point of contact into the Voluntary Sector for Teignbridge Residents 7 days a week who contact their helpline.
- They have developed a number of thematic forums and networks (held digitally over Zoom) to meet the needs of Covid-19; these bring people and groups (some cross agency) together where there is a priority issue/concern and have been welcomed by groups as a way to better network and work in partnership.
- CVS supported some organisations to set up online work through financial support for hardware purchases, enabling them to run food services, community challenges etc.

Priorities:

Supporting the voluntary sector to move towards an interim ‘norm’

Support more people who are lonely and isolated

Providers have seen benefits to delivering digitally, but that we need to support upskilling of workforce, residents and to supply equipment

Local is the solution that works and need Commissioners and Government to recognise that support, resources and services should focus on local.



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# Reports from Teignbridge CAB

- The reintroduction of face-to-face advice and home visits to their more vulnerable clients will require careful planning, as the safety of advisers and clients is paramount
- Reports highlight that the 3 enquiry areas most affected by COVID-19 being benefits and tax credits, Universal Credit and employment. More recently there has been an increase in demand for family and relationship advice and an increase in case complexity.
- As lockdown measures eased, the demand for their advice was noticeably increasing. The economic impact of COVID-19 is only just beginning to affect their clients, and we should prepare for a significant increase in employment enquiries in the coming months.  
→  
22
- Rise in grievance claims and employment tribunals – specialist work required.
- Concern about unemployment following the end of furlough in March, housing and debt specific issues
- Felling of pent up demand- likely 60% increase in demand for debt advice in the coming months.



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# Devon Communities Together

- Ongoing support needed to assist local councils to harness and mobilise the energy and enthusiasm of emergency response/ mutual aid group volunteers in local communities which otherwise may dissipate as lockdown measures are eased
- Need for greater connection with the bigger hubs for learning and sharing purposes. Thus, rural councils learning from, and connecting with larger councils/ other councils of the same size for more enhanced peer to peer support.

1  
2  
3

- Support for ongoing programme of focus group meetings undertaken by DCT, where local councils are able to engage with one another, peer network and share information and learning.
- Furtherance of resources for DCT through its ongoing resilience work, to continually provide support to communities who would like to update, formalise or begin developing a community emergency plan.



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## Rural Services Network, COVID-19 Rural Communities Pulling Together- Case Studies from Across Rural England of how rural communities have worked together during lockdown.

- Quality broadband required. Although promised through 'Connecting Devon & Somerset' since 2017, our community still musters less than 1Mb. This is difficult in normal times, but with the entire community at home, with school and University students requiring access for learning, and people working from home this needs addressing
- A national scheme to enable rural shops to set up wholesale accounts would be beneficial to ensuring the supply of high demand items

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- Decentralise! When a fast response is required, smaller organisations can act faster and more accurately.
- More direct information and advice on key issues. For example the decision to close our public toilets and playpark was taken on the advice of our Vicar



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# Members Covid-19 Recovery Workshop

26<sup>th</sup> February 2021

Tony Mansour

# Background Work

- Audit of Existing Data Sources: August- October
- Literature Reviews (TDC and DCC): September- October
- Residents' and Stakeholder Surveys: November- December
- 126 • Stakeholder Workshops: December- January
- Member-led Community Impact Work - O&S working groups
- Engagement with Devon- wide recovery groups



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## Next Steps and End Goal

- Development of deliverable actions and projects
- Feedback to members and develop a Recovery Action Plan
- Review of the Council Strategy in the next financial year.

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## Today's plan

### **Introduction and background 30 mins - approximately 2pm- 2.30pm**

15-20 mins	<b>Overview and Scrutiny groups' COVID-19 community impact assessment work (surveys and findings)</b>	Cllr Sarah Parker Khan
5 mins	<b>Attendees to be placed into their theme specific workshops</b>	

### **Theme Workshops 1 hour approximately 2.35-3.35pm**

128	<b>20 Mins</b> Project Background, Recovery Objectives, work undertaken so far, Key data and insights	<b>Theme Leads</b>
	<b>35 Mins</b> Discussion about projects for theme areas	<b>Theme Leads and Members</b>
	<b>5 Mins</b> Wrap up	<b>Theme Leads</b>

### **Feedback and Next Steps 3.40-4pm**

128	<b>15 Mins</b> Feedback from each theme workshop	<b>Theme Leads</b>
	<b>5 Mins</b> Next steps and thanks	<b>Tony Mansour</b>



# Members Recovery Workshop

Economy and Vital Viable Council

By Tom Winters and Rosanna Wilson

26/02/2021

# Economy

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# Outline

- Understanding our approach
- The purpose of the economic recovery
- What problems do we want to solve?
- How do we solve those problems?
- Discussion about objectives and projects

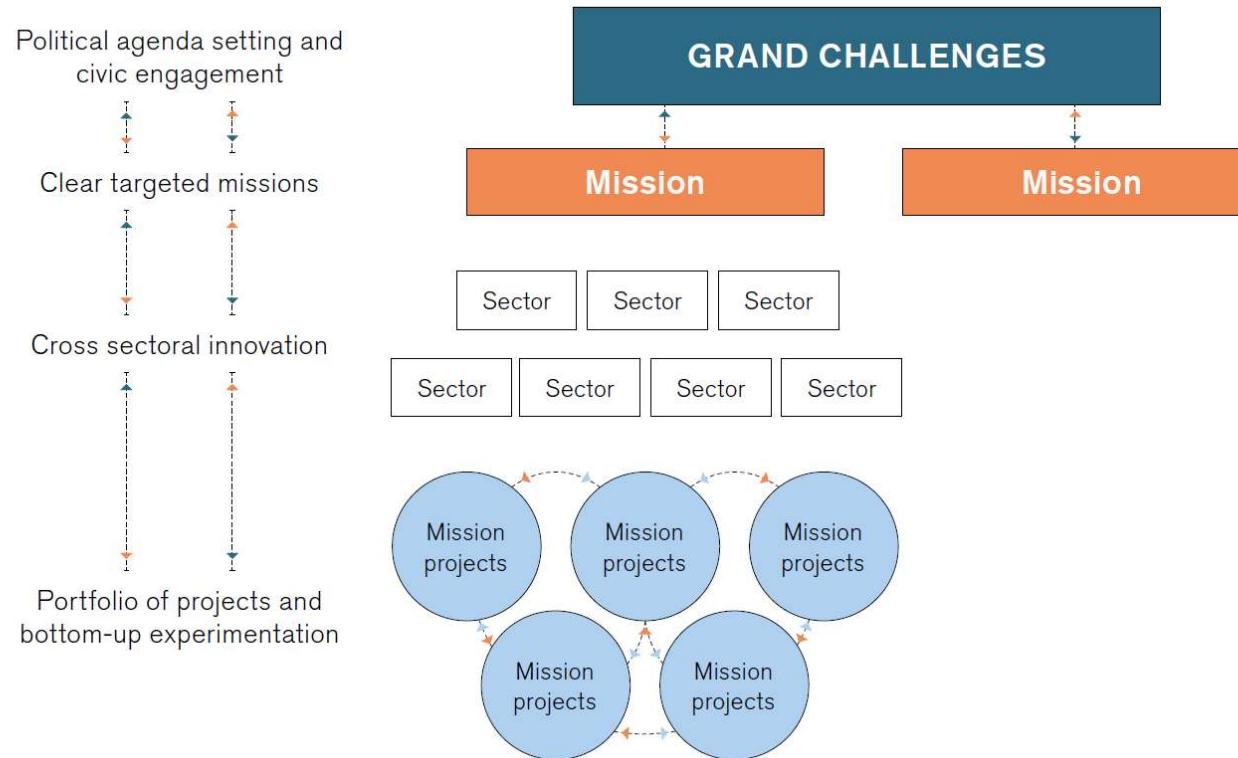
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# Being mission-oriented

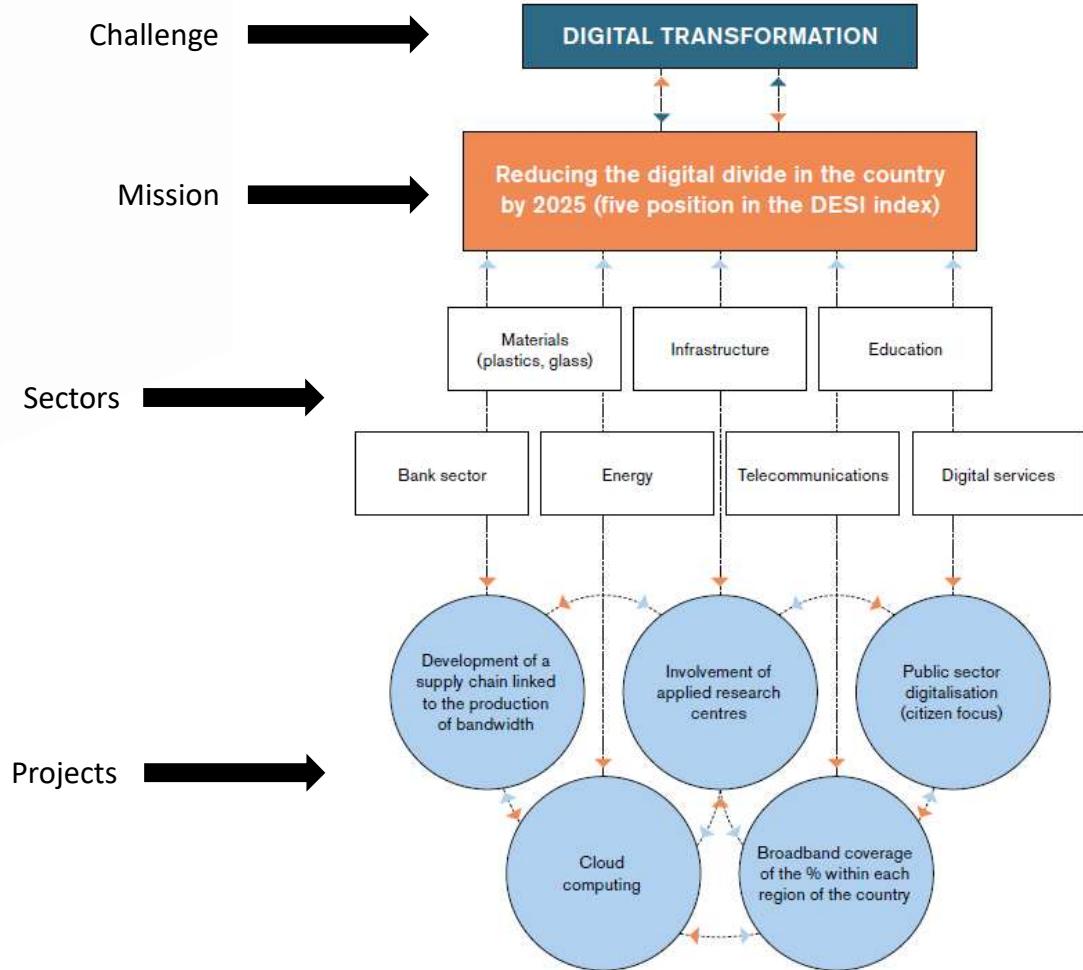
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# Example: Digital Transformation in Italy

The idea behind 'missions' is not to start by asking which sectors should be helped, but rather which problems need to be solved.

The key is to think about problems in the most ambitious way possible, involving various economic actors in the solution (public, private and non-profit).



# Our 'Grand Challenge'

## Economic Recovery

The vision we have set for the Teignbridge economic recovery is made up of three key aims:

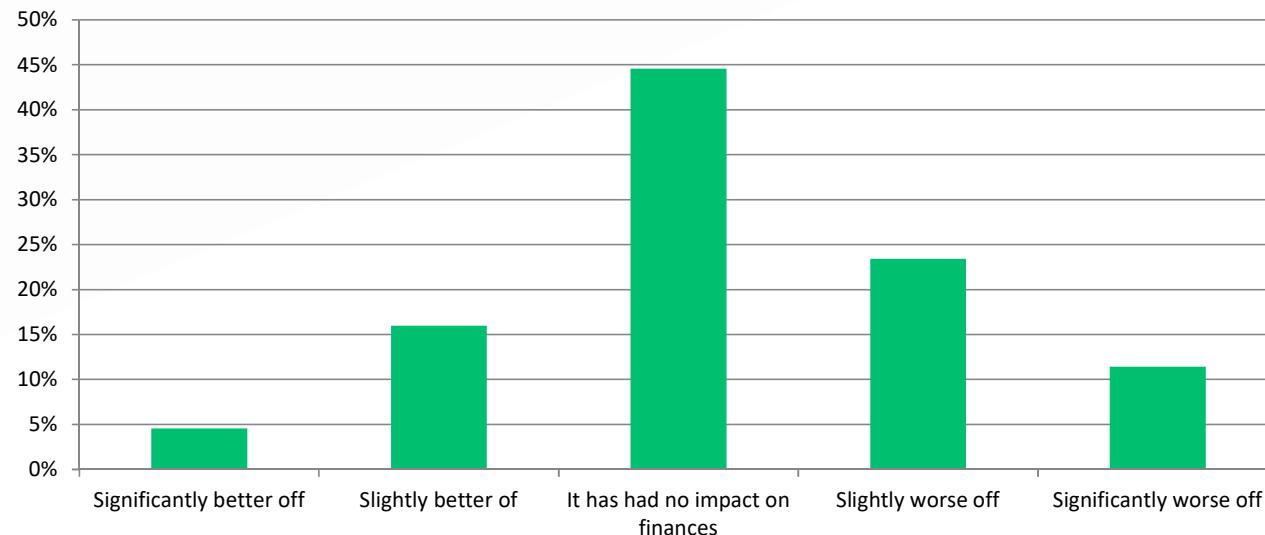
1. To protect and attract a diverse range of well-paid and highly skilled jobs for our residents and workers
2. To support our existing business base and be an attractive place to start and grow a business
3. To recover and prosper within our ecological limits by enhancing the green and circular economy and supporting community wealth building



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# COVID-19 Resident's Survey

What impact has C-19 had on your household finances?



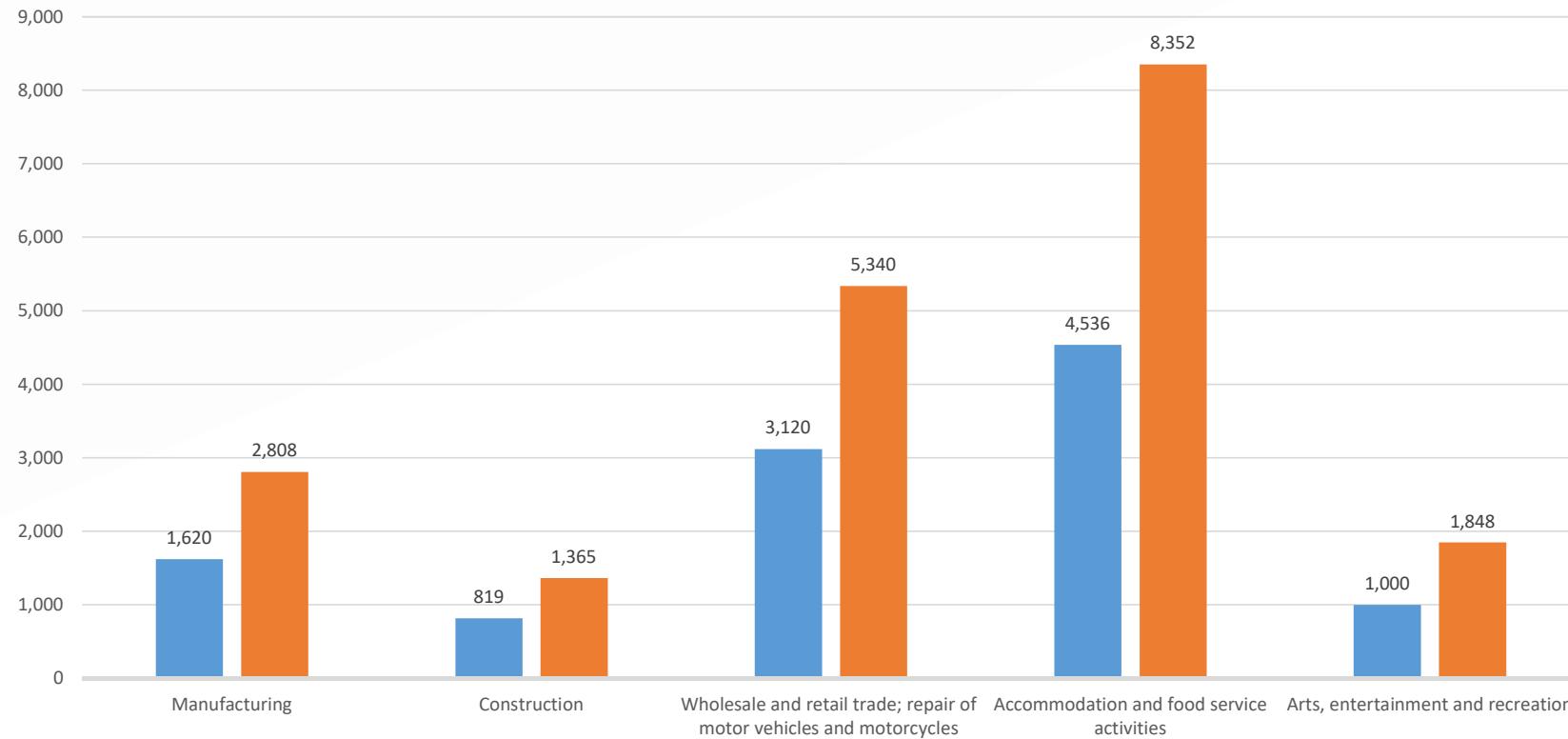
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# COVID-19 Impact in Devon

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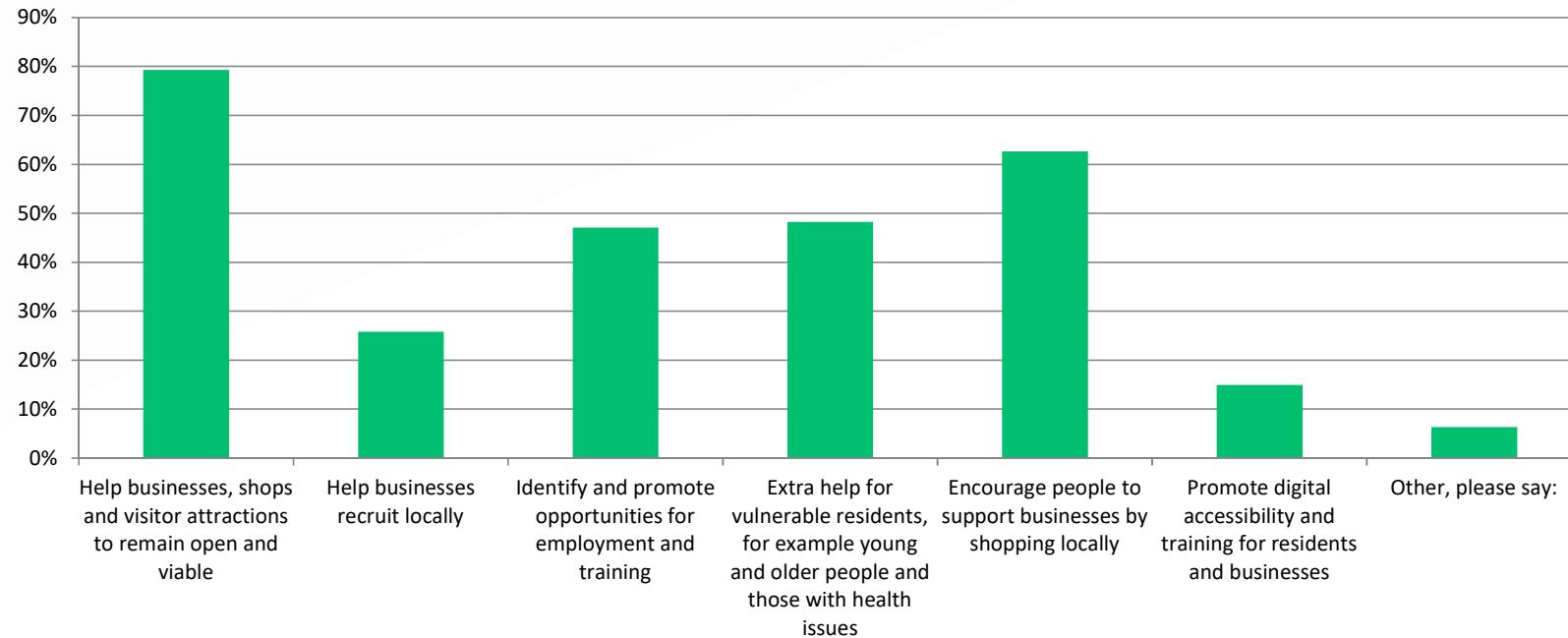
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■ April 2020 reduction in jobs ■ Jan 2021 reduction without furlough

# COVID-19 Resident's Survey

137

Where should the council focus its economic priorities over the coming year? Please pick up to 3

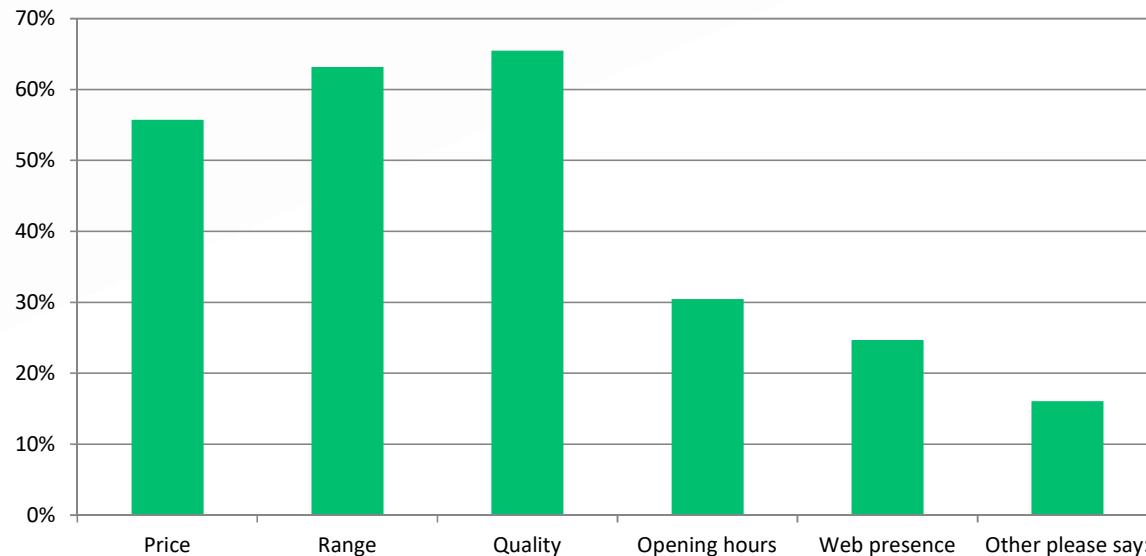


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# COVID-19 Resident's Survey

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What would encourage you to shop from local traders? Please pick up to 3

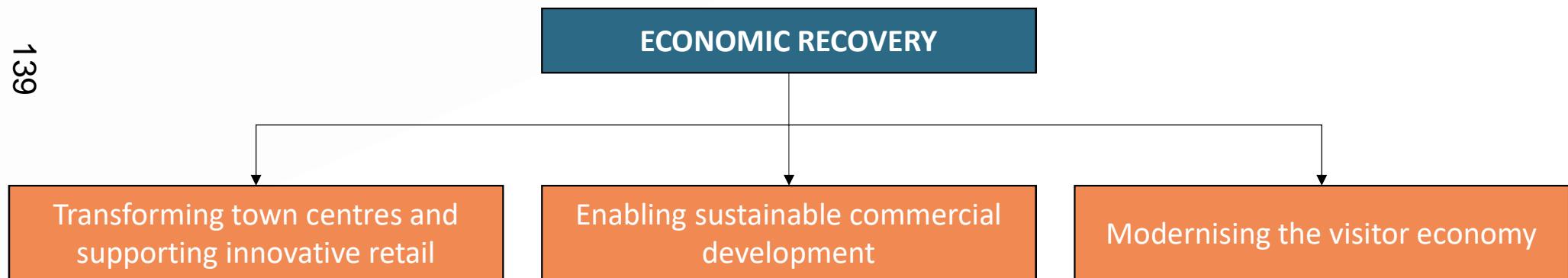


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# Three Missions

Following the results of the Residents Survey and the information gathered from the business grants, the following three Missions have been proposed:

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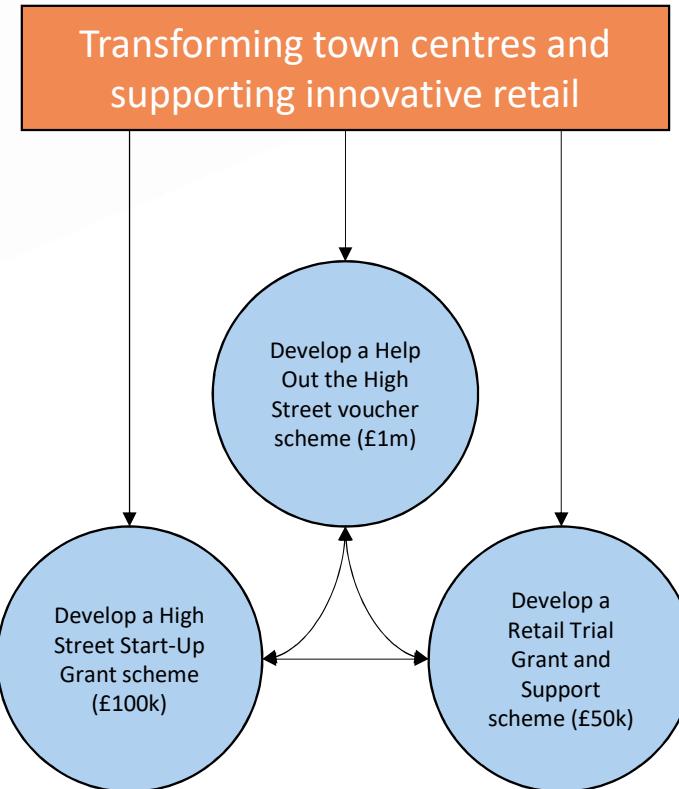
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# Mission 1

Transforming town centres and supporting innovative retail

## Potential Funding:

- ARG remaining allocation (£1m+) for grants and wider business support
- Devon Economy Recovery Programme: Places and Communities Support Package – circa £1,050,000 (across Devon)

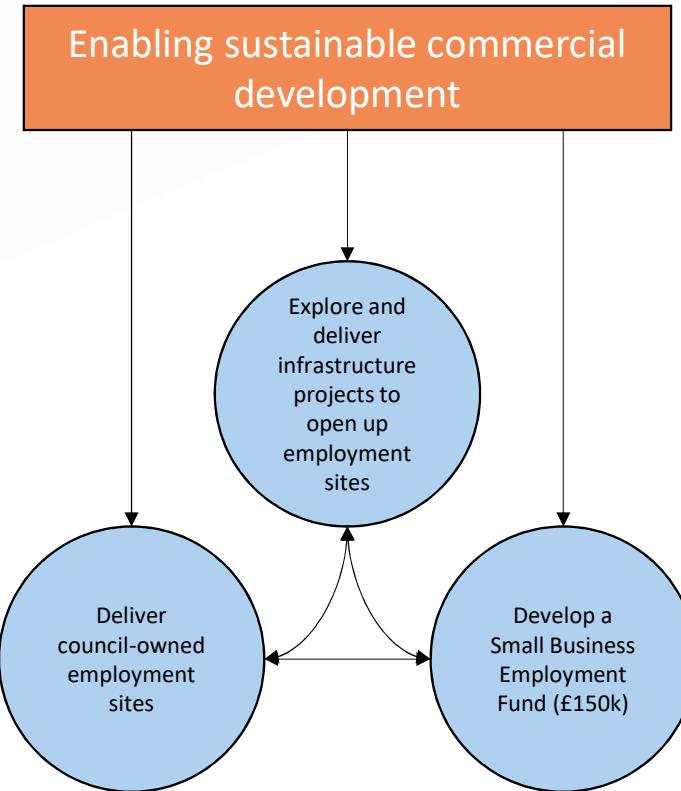


# Mission 2

Enabling sustainable commercial development

## Potential Funding:

- Bids to the Local Enterprise Partnership (LEP)
- ARG remaining allocation (£1m+) for grants and wider business support



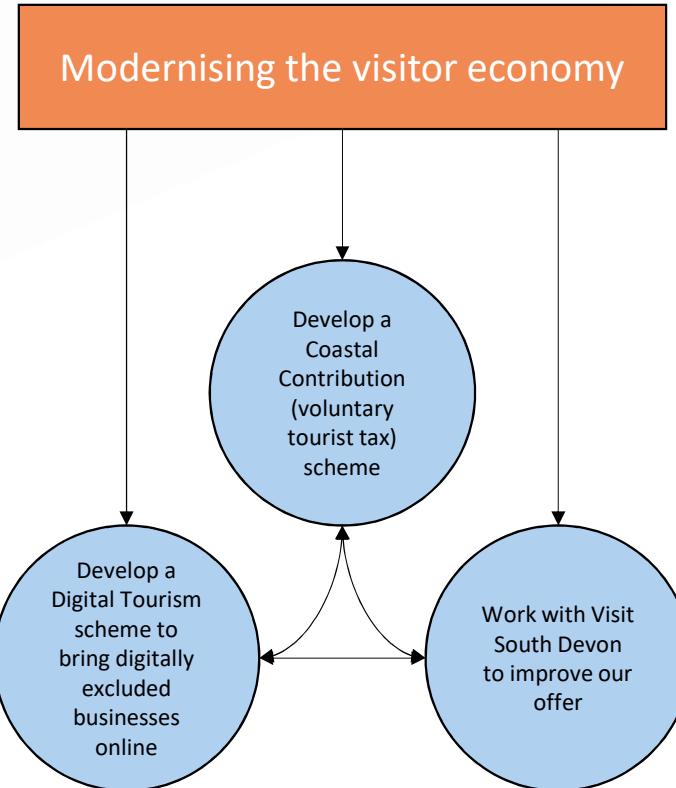
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# Mission 3

Modernising the visitor economy

## Potential Funding:

- Income from Coastal Contribution scheme
- ARG remaining allocation (£1m+) for grants and wider business support  
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## ECONOMIC RECOVERY

Transforming town centres and supporting innovative retail

Enabling sustainable commercial development

Modernising the visitor economy

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Explore and deliver infrastructure projects to open up employment sites

Deliver council-owned employment sites

Develop a Small Business Employment Fund (£150k)

Explore and deliver infrastructure projects to open up employment sites

Deliver council-owned employment sites

Develop a Small Business Employment Fund (£150k)

Develop a Coastal Contribution (voluntary tourist tax) scheme

Develop a Digital Tourism scheme to bring digitally excluded businesses online

Work with Visit South Devon to improve our offer

# Discussion points

- Do the proposed missions help to alleviate the issues our economy is facing?
- Are the suggested projects right for the type of economic recovery we want?
- What's missing?

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# Vital Viable Council

# Outline

- Project Background and Recovery objectives
- Work undertaken so far
- Planned work for the future
- 146     • Questions



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# Project background and recovery objectives

## Vision

- To analyse the local spend in both Teignbridge and Devon
- To analyse ways in which we boost the local spend
- To analyse our internal processes
- Make changes to our internal processes
- External Funding/Government Funding

# Work undertaken so far

## Vital Viable Council

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- Changes to BEST 2020 process
  - ▶ Rebrand – Best 2020 now known as Better 2022
  - ▶ Created a strategy
  - ▶ Review and refresh of business plan
  - ▶ Review of overall process



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# Work undertaken so far

Better 2022 strategy

## 10 Elements

- 1. Financial Savings
- 2. Carbon Savings
- 3. Income generation and commercialisation
- 4. Effective agile working and IT requirements
- 5. Contract Management
- 6. Budget Setting & Budget Pressures
- 7. Use of assets
- 8. Performance Review & Target Setting
- 9. Training and Development
- 10. Partnership Working



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# Work undertaken so far

## Better 2022 Business Plan

- Part 1: Links to the 10 elements
- Part 2: Risk and Communications
- Part 3: Customers and their experiences



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# Work undertaken so far

## Better 2022 Process

- Live document updated throughout the year
- SLT will be informed at a high level
- Executive Members will be informed throughout



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# Work undertaken so far

## Local spend

- Analysis of local spend – performing to standards of The Preston Model
- Changes to Devon Districts Procurement Strategy to provide quick wins for boosting local spend
- 152 • Budget pressures and the need to focus on price.



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# Future

- Roll out of the Better 2022 process
- Monthly analysis regarding local spend
- Work on the “true” local spend
- Work with Doughnut Economics group



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# Any questions?

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## Economy workshop feedback

Looked at both the external and internal ways in which we can influence the economy

Suggested that we have a ‘mission orientated’ approach, which means we focus on what we can do and what is achievable. This will be important as there will be a lot of really good ideas and suggestions, but we may not be able to deliver or suitably influence.

Suggested areas for intervention where

- Town centres
- Commercial development
- Visitor economy

Recognise that funding required, potential opportunities from the Additional Restrictions Grant – support for businesses to improve digital presence particularly as many consumers will have got used to going online. Digital accessibility also critical in rural areas

Nature of town centres is changing, so look at more food and drink, socialising space, etc and encourage more residential, particularly above shops.

Interventions to support hospitality sector (such as ‘Summer Nights’ or ‘Taste of the Teign’), also opportunity to highlight who you can buy from locally

Places need to reach out beyond their own area to attract visitors in, but also to do enough to make them come back.

Signposting role for businesses

As a landlord can we provide more start-up space in our markets and Market Walk?

Tourism opportunities such as the voluntary £1 per night tourism contribution, to be reinvested into the local economy.

Recognise our role as enabler, connector and promoter. Can we do more to find out from larger scale entertainment providers on opportunities within our district – can we make better use of existing buildings and assets across the district and connect them with the owners of those properties

## Internal focus

Managers within the Council working on business plans taking account of changing circumstances financially and operationally. Looking at how to deliver services in challenging circumstances while seeking financial and carbon savings, IT improvements and use of assets.

Encouraging greater spend locally, focus on cost but also need to have focus on value.

Need to consider impact of our document and procurement requirements on smaller businesses who

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# Members Recovery Workshop

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## Place and Environment

By Fergus Pate and Lizzie Turner

26/02/2021

# What's this about?

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# Areas of focus

## Environment

- Opportunities for environmental improvements
- Reducing carbon footprint
- Respond effectively to funding opportunities
- Working closely with local groups, county and regional stakeholders

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## Place

- Enhancing connectivity and addressing rural isolation
- Revitalising town centres and destinations
- Supporting and encouraging sustainable and active travel
- Addressing housing affordability



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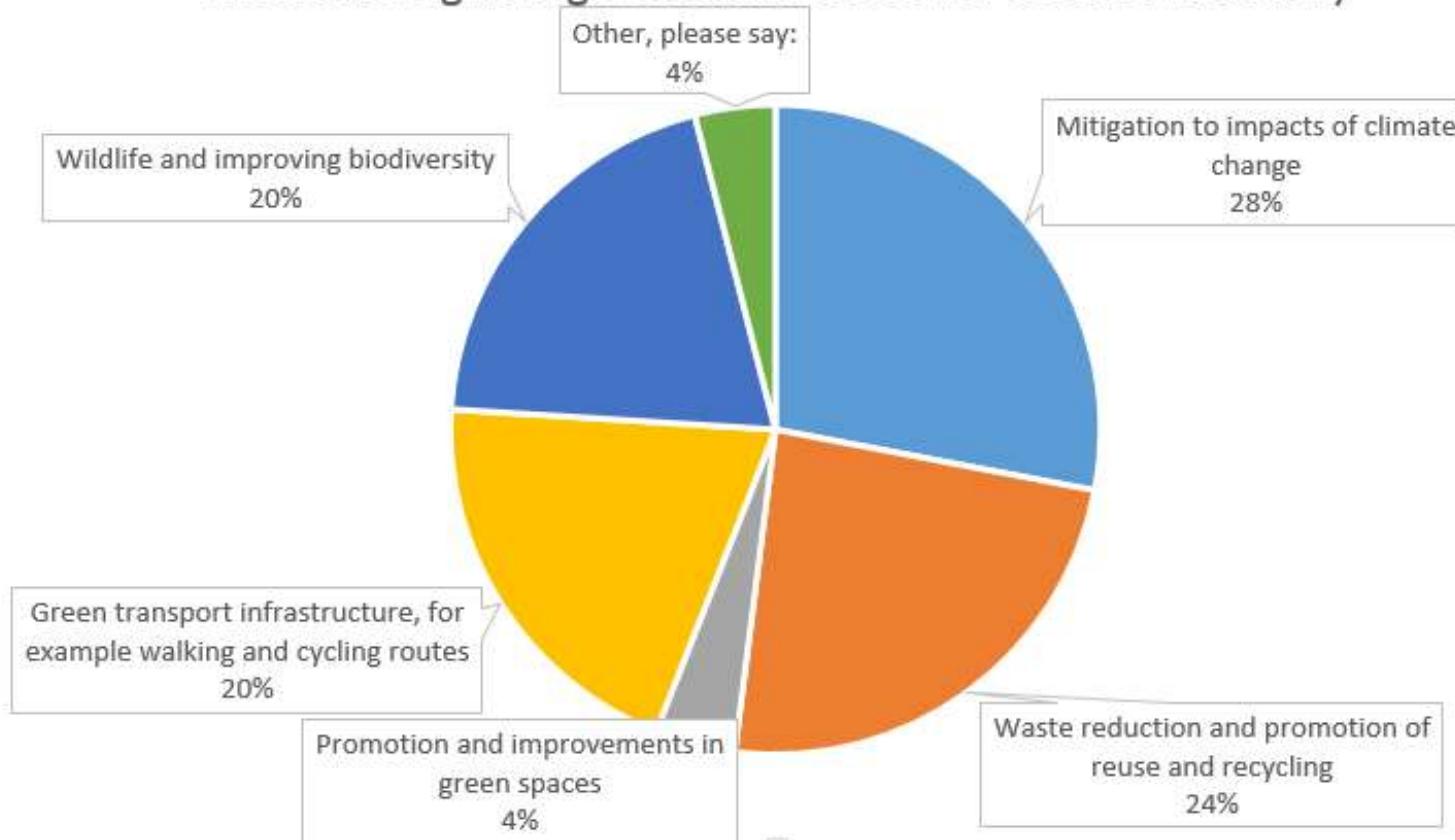
# Draft objectives

1. Attractive and healthy place to live, work and visit.
2. Upgrading our physical and digital infrastructure.
3. Homes that are affordable.
4. Attractive and accessible centre with high quality public spaces.
5. Businesses and premises have the support to diversify.
6. Support for local supply chains, shopping and entertainment.
7. Climate action prioritised alongside protection of wildlife and habitats.
8. Waste is minimised by reusing and recycling as much as possible.

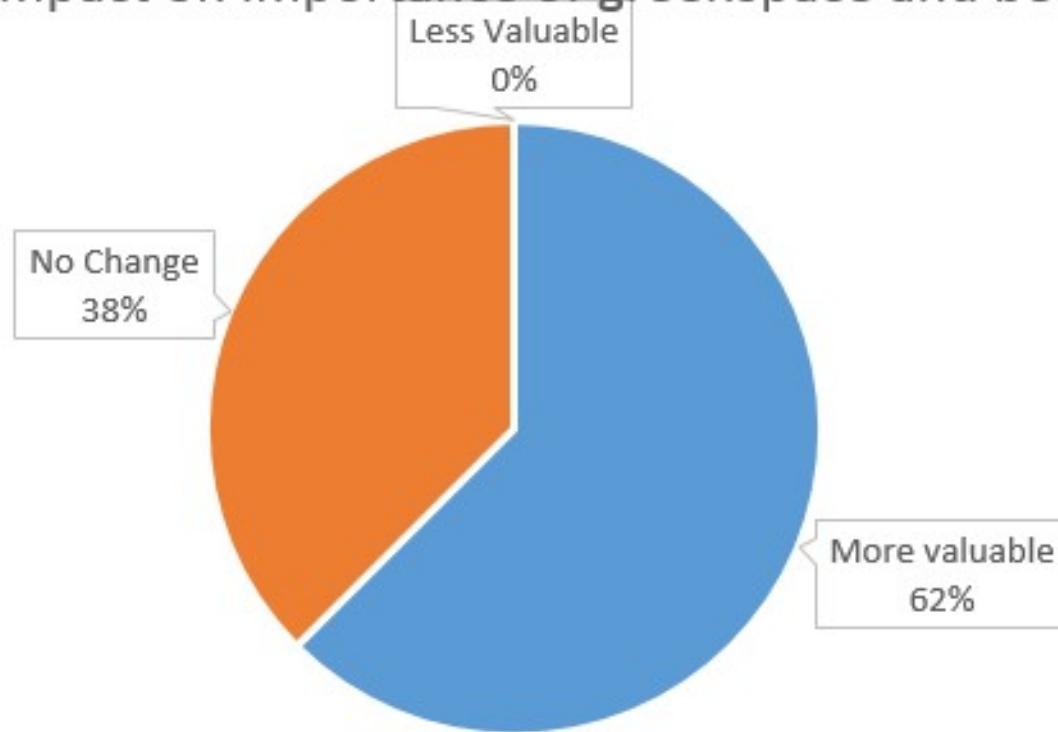


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## Priorities Teignbridge should focus on for a Green Recovery



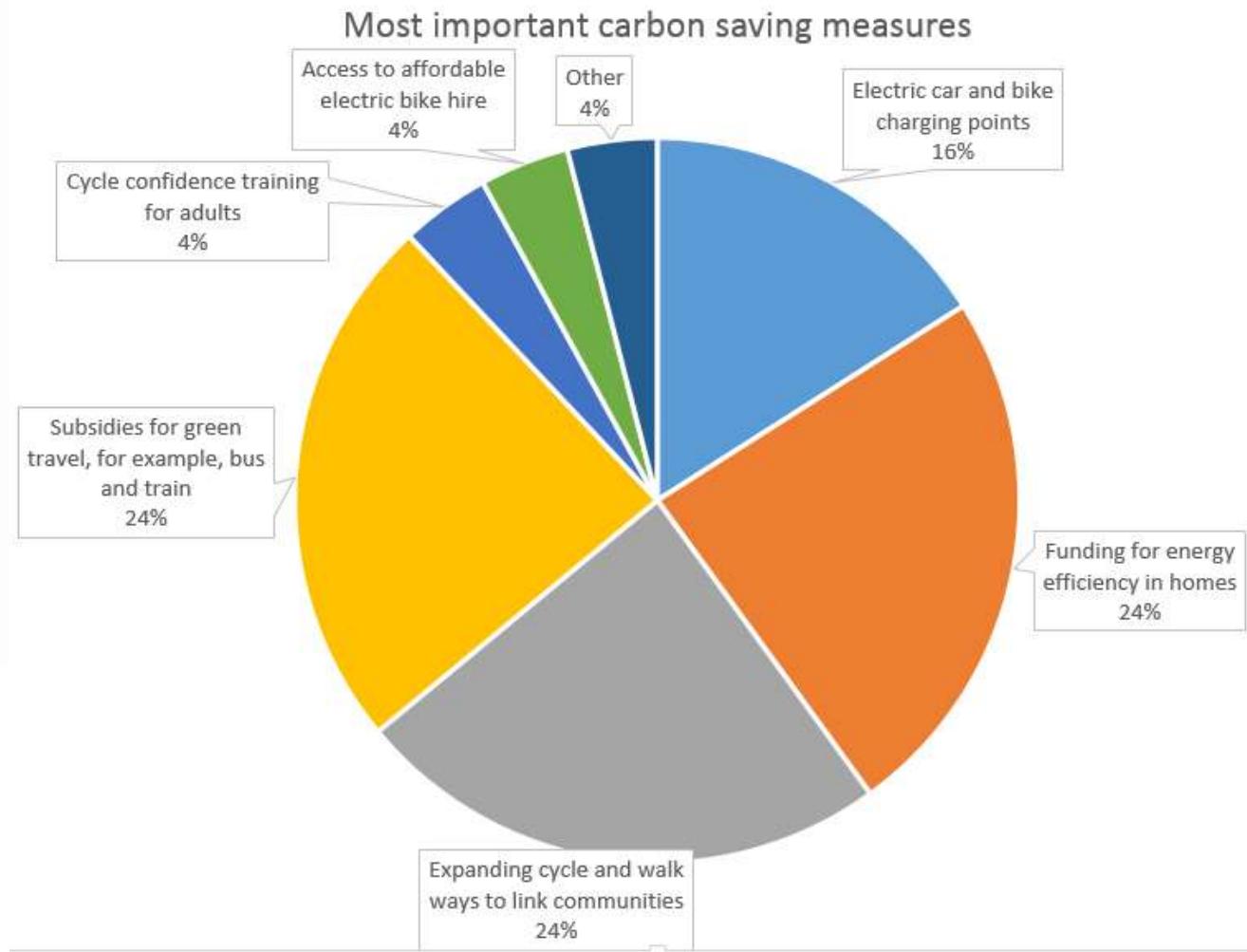
## Covid impact on importance of greenspace and beaches



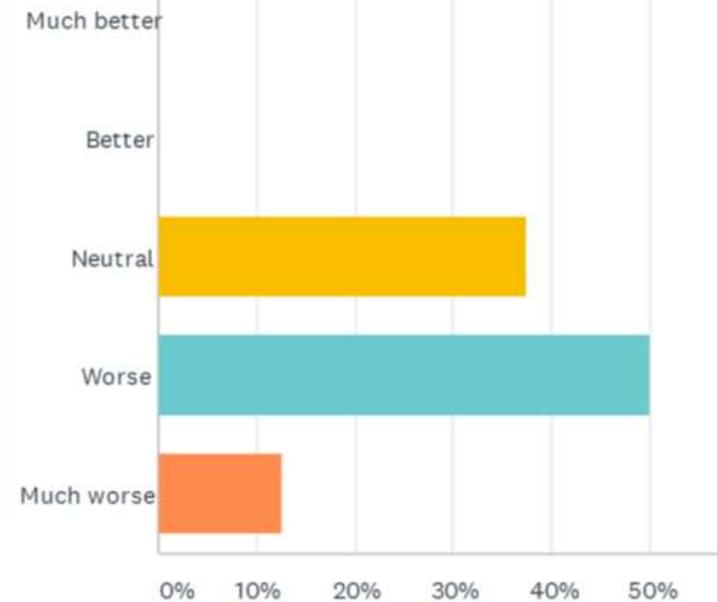
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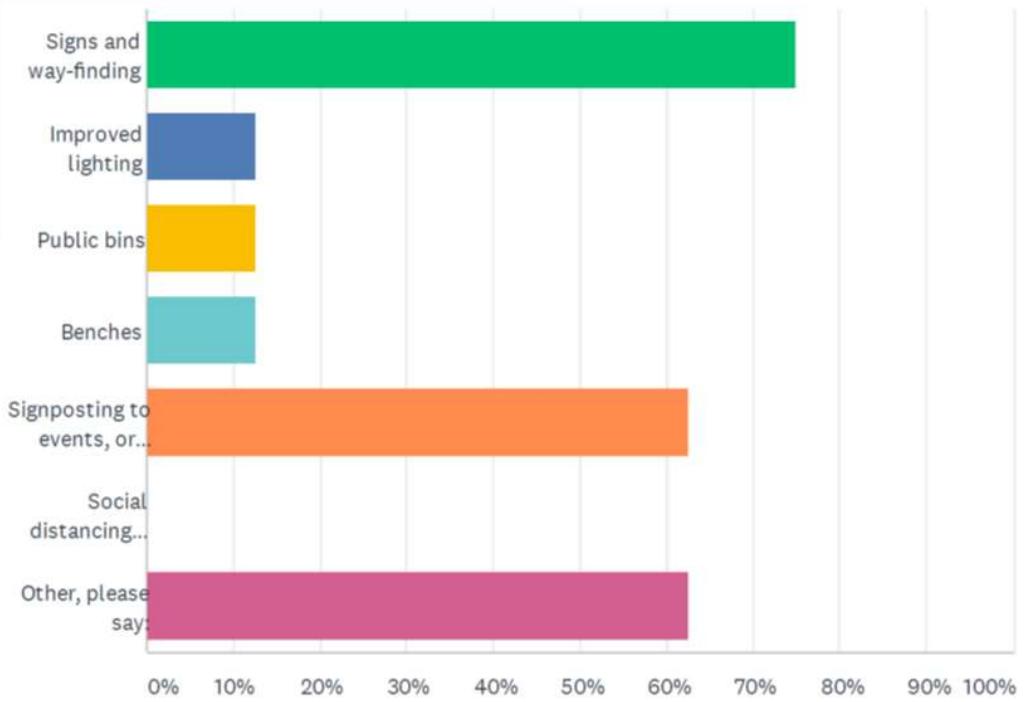
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## Town centre vitality



## Encouraging exercise



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# Key findings from community group stakeholder survey

## Place

- Low cost cycle networks between centres using existing infrastructure
- On demand transport solutions
- Business support, including online platforms and training for retailer to diversify
- LEP aspirations for 30MBPS broadband for all by 2025 should be a minimum
- Emerging plans for shop-local voucher scheme if surplus Additional Restrictions Grant support is available
- New development with enhanced greenspace provision (SANGS all-round)



# Key findings from community group stakeholder survey

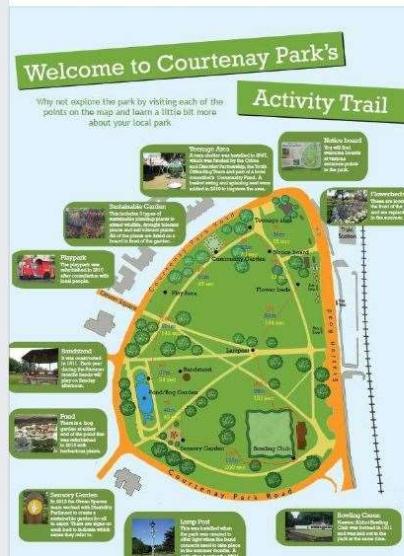
## Environment

- Recreation and exercise
- Reducing, reusing and recycling
- Climate emergency
- Protection of our natural habitats and wildlife

99%

 Teignbridge Leisure · 23 November 2020 · 0

Maybe a visit to Courtenay Park in Newton Abbot? Nearby parking, toilets, & public transport. Getting outdoors. Staying safe in a green space.  
chrissie@greenspaces.co.uk  
Teign U3A Spotted Kingsteignton

  
**Welcome to Courtenay Park's Activity Trail**  
Why not explore the park by visiting each of the points on the map and learn a little bit more about your local park.  
The map shows various points of interest such as: Burridge Abbot, Sustainable Garden, Dog Ponds, Pond, Doggy Den, Sensory Garden, Flower Beds, and a Lamp Post. It also includes a legend for symbols like a dog, a person, a flower, and a tree.

  
**History of Courtenay**  
William Courtenay, 5th of Devon, planned to develop the park as a railway station approach. In fact the original plan was laid out with paths and an ornate entrance. The railway line was never built so the paths became the paths we have today. This stopped in 1856 as the line readings were taken. The park was then used as a public park. The Earl of Devon offered the park to the town council in 1860. While he refused it, the town council accepted it. The Earl of Devon sold the park to the town council in 1867. While the expansion in 1897, Courtenay Park and its gates at Stowey Abbot were sold by the Earl of Devon to the town council.





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# Draft objectives

1. Attractive and healthy place to live, work and visit.
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# Actions identified so far

1. Consolidating and promoting already-identified local walks to help support convenient and safe active recreation.
2. Enhanced recycling campaigns demonstrating:
  - a) Range of reusable and recyclable packaging to businesses.
  - b) Best practice recycling for residents, especially as shopping habits have changed.
3. Additional support and signposting for start-up businesses and those seeking to grow their online presence.
4. Low cost cycle signage and notation focussed strategy for connecting towns and villages.



# Any questions/actions proposed?

# Proposed actions/feedback:

Sharing carbon saving measures with our residents to show best carbon saving option to help them inform choices

Focus should be on supporting local businesses to keep local centres viable

Improve infrastructure in our green spaces including paths to prevent damage to our wildlife and share as best practice

Encourage parish/town councils to share and promote their local areas and walks others can enjoy

Improving workforce upskilling in local area particularly linked to green sector

Work with Comms team to see if we can make our online resources more engaging i.e pictures, colour etc

Could any surplus grant funds go towards shop improvement grants to support smaller businesses

# Proposed actions/feedback continued:

Support for community transport hubs linking different forms of transport

'Community Municipal Bond'  
support encouraging local investors

Can we develop/promote green travel code for responsible usage by all users

Improvements to biodiversity, planting wildflowers 'seed bombs', residents involvement

More need for segregated cycleways as they have more value to users and keep pedestrians safer

Promoting 'Made in Devon' products, keeping local economy going

Aller Valley- SANGS, is their scope to develop this

Hosting more recycling information points via our website such as plastic bag recycling, Terracycle schemes. Expansion of recycling guide

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### **Environment Recovery Workshop- Feedback**

Main ideas/feedback to come out of the workshop with members which can be incorporated into actions for the recovery plan:

- What are the carbon savings associated with various interventions from TDC Carbon Plan, can these be shared to best inform our residents/communities on action they can take?
- Request for more pictures to be used when promoting recycling service and our green spaces on our website along enhanced social media campaigns to engage with our residents further
- Request for support to be given to parishes to produce their own localised recycling guides such as where hard to recycle items can be taken via schemes such as Terracycle, could a generic template be produced which we could share?
- Request for better use of existing town and parish walking maps, making them more readily available online or through a consolidated app
- Make sure that any climate initiatives do not ‘price out’ or leave the disadvantaged behind
- Are there any opportunities to promote upskilling of local workforce around green careers sector particularly linked to environment grant type initiatives such as installing solar panels etc?
- Sign posting via TDC website to recycling collection points that others offer such as supermarkets collecting flexible plastic packaging
- Request for more wildflower planting in verges
- Creation of green transport hubs i.e community transport, e-bikes and public transport. Linking them up.

### **Place Recovery Workshop- Feedback**

Main ideas/feedback to come out of the workshop with members which can be incorporated into actions for the recovery plan:

- General support for helping local businesses to trade on-line (but not unanimous). Includes training for developing an improved on-line presence.
- Bolstering the ‘Made in Devon’ initiative in order to boost local high street retailers.
- Town centre voucher scheme to kick-start habits in local spending
- Investment in creative marketing campaigns to boost our highstreets.
- Shop and shopfront improvement grants
- Residential over shop grants.
- Making sure that our climate interventions do not ‘price-out’ or leave disadvantaged groups behind.

- Delivery of transport hubs for main towns. Taking in:
  - o Community transport
  - o E Bikes
  - o Public Transport
- Establishing a community municipal bond. This could make various (return making) investments in renewables and other infrastructure and facilities
- Some support for cycle network enhancements and signage on green lanes. Others calling for more segregated routes like the Teign Estuary Trail.

# Members Recovery Workshop

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## Community

By Tony Mansour and Amanda Pujol

26/02/2021

# Outline

- Project background and recovery objectives
- Work undertaken so far
- Key Data
- Insights
- Discussion about projects for theme areas - Amanda

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# **Project background and recovery objectives**

## **Vision**

To identify the key impacts of Covid-19 on the communities of Teignbridge. To work with partners to identify deliverable actions that will continue to make Teignbridge a healthy and desirable place where people want to live, work and visit, To help create an environment which supports the voluntary and community sector to support strong communities



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# Work undertaken so far

- Literature review and Data Review- October 2020
- Residents Survey November 2020
- Interviews with key stakeholders including Sue Wroe from the Teignbridge CVS and Vincent Wilson from the Citizens Advice Bureau.
- Information request through Southern Early Help Partnership and Community Safety Partnership looking at impacts of COVID on communities and what is working well
- Engagement with Devon County Council relating to the VCS



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## Work undertaken so far

Two Community Recovery workshops have taken place to date, and representatives from the following agencies have been involved in the meetings. Cllr Wrigley has also attended the workshops

- Teignbridge Community and for Voluntary Services
- Citizens Advice Bureau
- Alice Cross Centre
- Space
- Young Devon
- Kingscare
- Newton Abbot Town Council
- Dawlish Town Council

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Foodbanks, Westbank and Bishopsteignton Council have been invited but haven't been able to attend

The meetings have gathered **insight** on the issues within our communities as a result of COVID, considered **gaps in provision** and enabled **sharing of existing services** being offered by the organisations involved.



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## Core financial support to the community and voluntary sector

The **Citizens Advice** have received £52,130 from the council over three years between 2018-2021. Their primary focus during the pandemic has been upon the provision of advice and support relating to debt, benefits and family breakdown.

The **Community and Voluntary Service** have received £57,000 for a three year contract over the same period, which covers £35,000 for the core service, £8,000 for funding advice and £14,000 for volunteer work. They support local charities, voluntary groups, and social enterprises in Teignbridge to build a stronger community. Examples of key projects include:

081

- Supporting voluntary sector groups to develop their capability and development work
- Providing critical learning and development opportunities
- Supporting community groups with financial sustainability, including funding advice
- Sourcing grant income for community and voluntary sector groups

**Money advice** £39k per annum provided to Homemaker Southwest to provide financial advice to clients accessing council services (Housing Solutions and Revs and Bens).



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# COVID-19 Community Funding

The Covid Community Hardship Fund has been created with £50,000 from the Devon County Council's Hardship fund provided to Teignbridge. Organisations have been given the opportunity to bid for a project that meets at least one the identified gaps and they can bid for up to £10,000.

- Digital Access
- Reducing Loneliness
- Improving Mental Health

↑  
∞ **Prompt Action Fund** The council has provided £15,000 to a special Prompt Action Fund set up by Devon County Council. The funds are issued to rapidly provide small amounts of grant funding to community led schemes.

**Additional Funding:** In the early stages of the pandemic, funding from the councils unspent 2019/20 budget was used for the provision of additional financial support to local foodbanks (£20k); funding for the CVS to provide a community hot food service (£2k), Westbank and the CAB (£20k shared); and providing assistance to the Meadow Centre, Buckland Community Centre and Chudleigh Youth Club by allowing a six month rental break (equivalent to 13K).



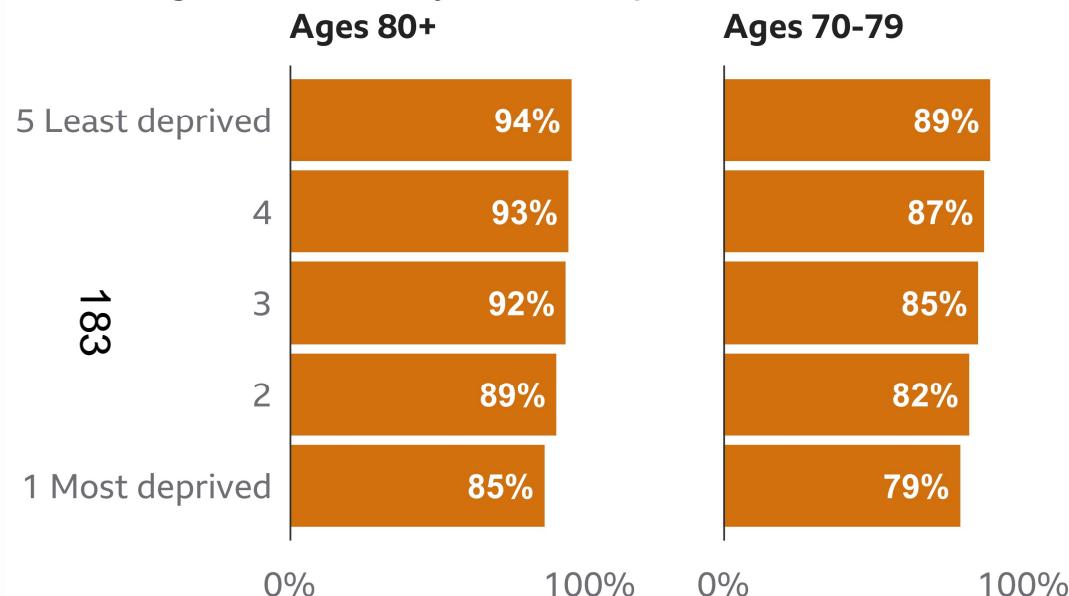
# Health Inequalities

## Insights based on national data and reports

- People facing the greatest deprivation are experiencing a higher risk of exposure to COVID-19 and existing poor health puts them at risk of more severe outcomes if they contract the virus. This is also exposing the structural disadvantage faced by parts of the Black, Asian and minority ethnic communities.
- The government and wider societal measures to control the spread of the virus and save lives now (including the lockdown, social distancing and cancellations to routine care) are exacting a heavier social and economic price on those already experiencing inequality.
- This, and the potential economic recession risks exacerbating health inequalities now and in years to come.
- As we move from crisis management to recovery, government, businesses and wider society all have a role to play in giving everyone the opportunity to live a healthy life.
- Action needed will include protecting incomes, improving the quality of jobs and homes, and supporting critical voluntary and community services.

## People in poorer areas aged 80 and over less likely to have had the vaccine

Percentage vaccinated by area of deprivation

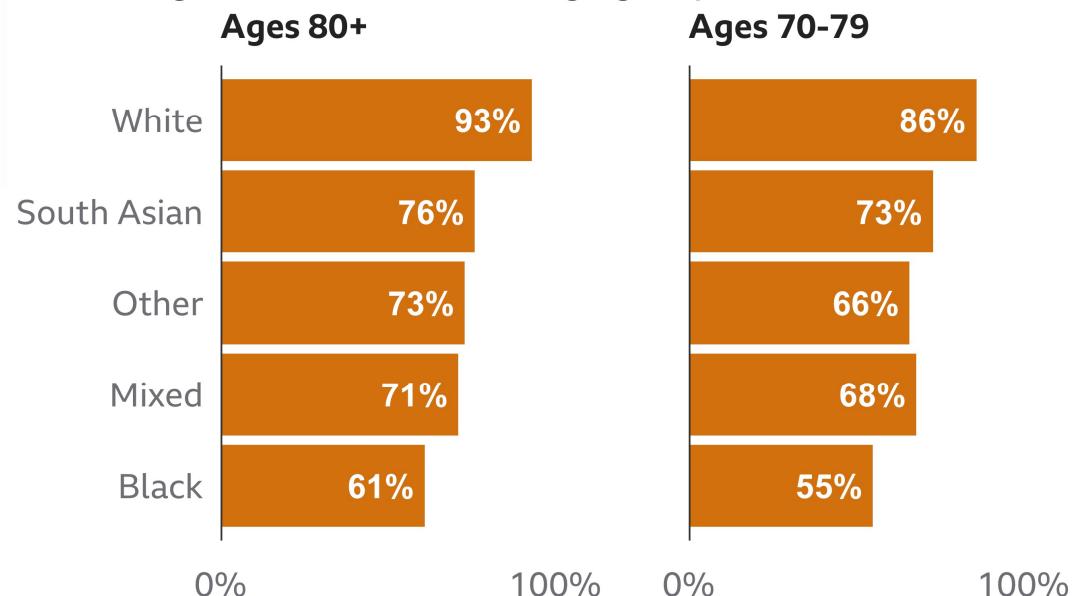


Source: OpenSAFELY analysis of NHS data in England. Data to 11 Feb

BBC

## Take-up lower among ethnic minorities aged 80 and over

Percentage vaccinated in each age group



Source: OpenSAFELY analysis of NHS data in England. Data to 11 Feb

BBC



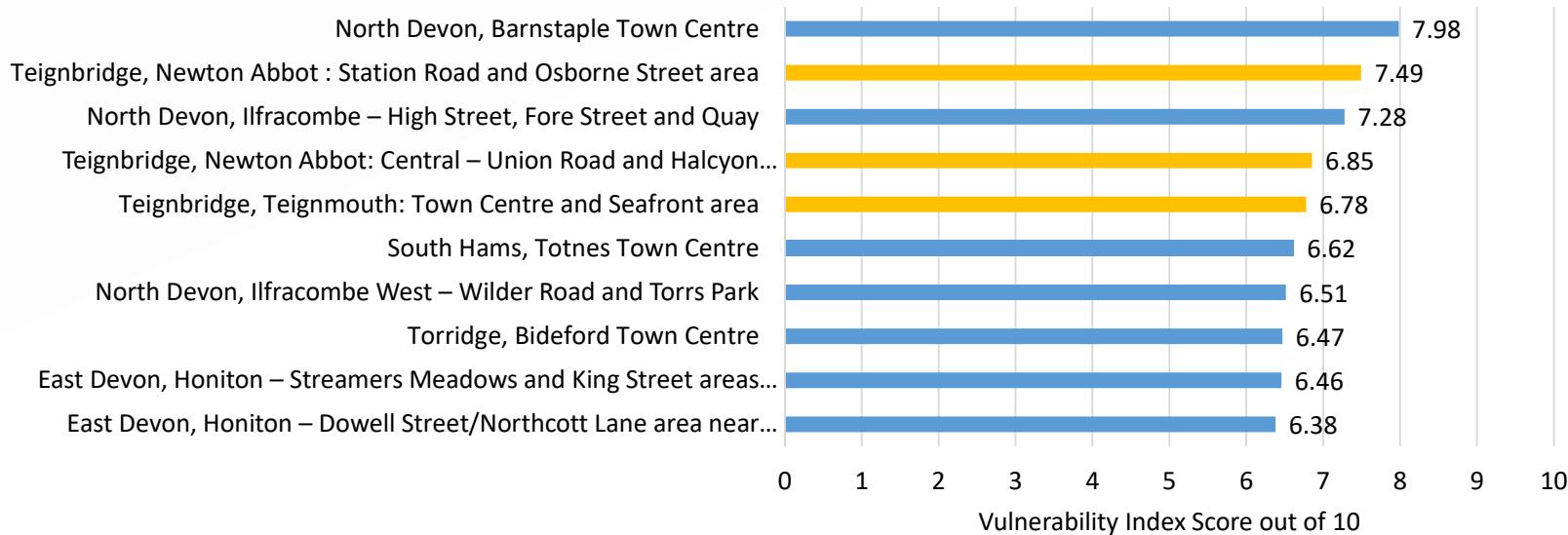
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# Areas of Deprivation and Risk

Weighted vulnerability index by DCC Ward (Score out of 10)

This has been developed by the Economy, Employment and Skills team of DCC to assess the areas of Devon, Torbay and Plymouth most vulnerable to emerging economic impacts of Covid-19. The measures used include claimant count, job retention scheme, self employ income support scheme, employment within retail, tourism and manufacturing industries and 2019 indices of deprivation.

## DCC - Top 10 wards most vulnerable to emerging economic impacts of Covid-19

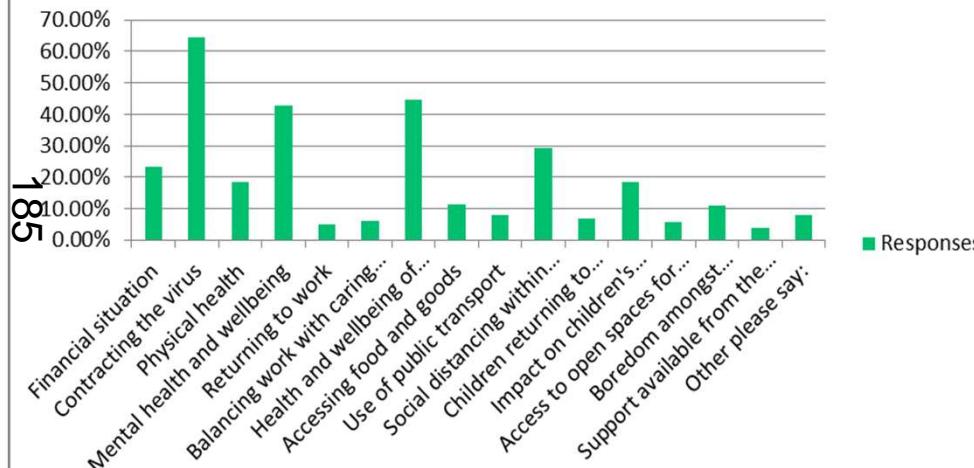


\*Note – There is an ever moving target due to frequent new data releases. This is a snapshot of the most up to date data found as of 09-02-21.

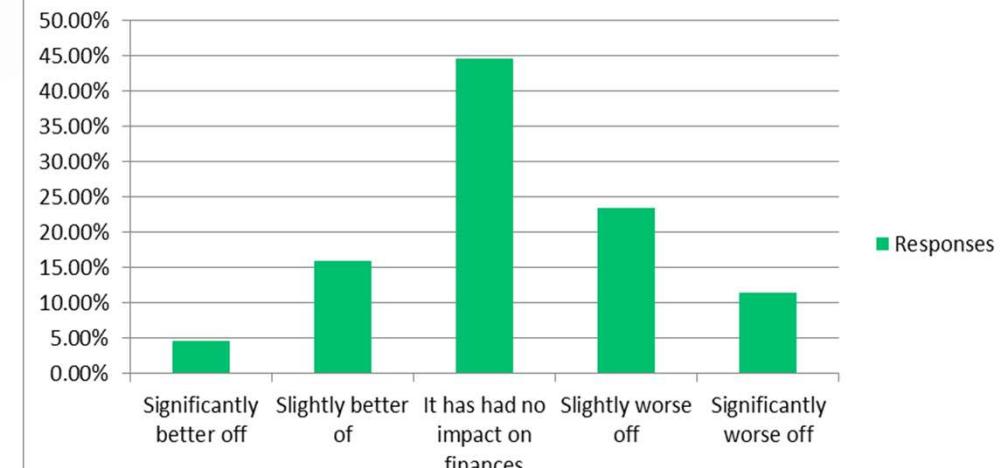
# COVID-19 Resident's Survey

## Residents concerns

What are your current concerns about the C-19 pandemic? Please pick up to 3



What impact has C-19 had on your household finances?



Contracting the virus

Mental Health and wellbeing of loved ones

Mental health and wellbeing

Social distancing within the community

Financial situation

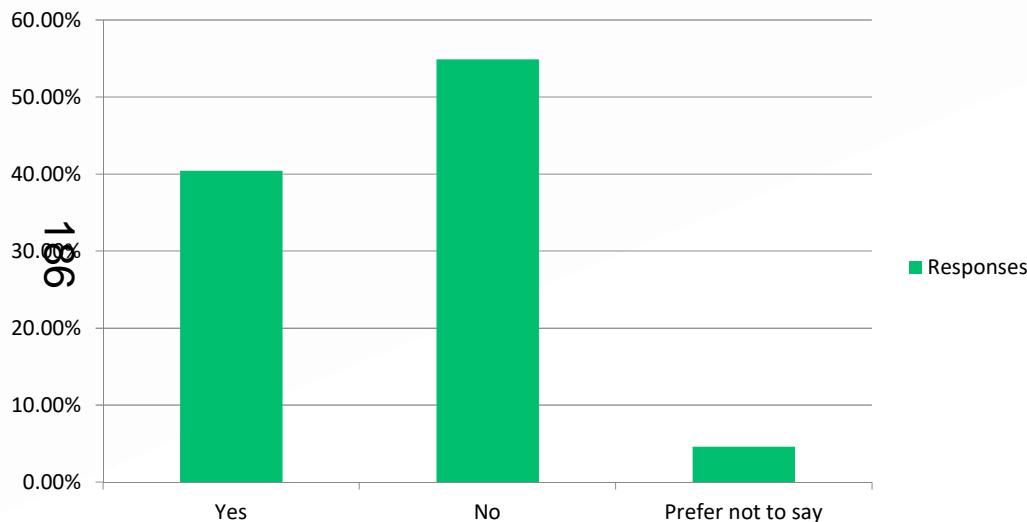


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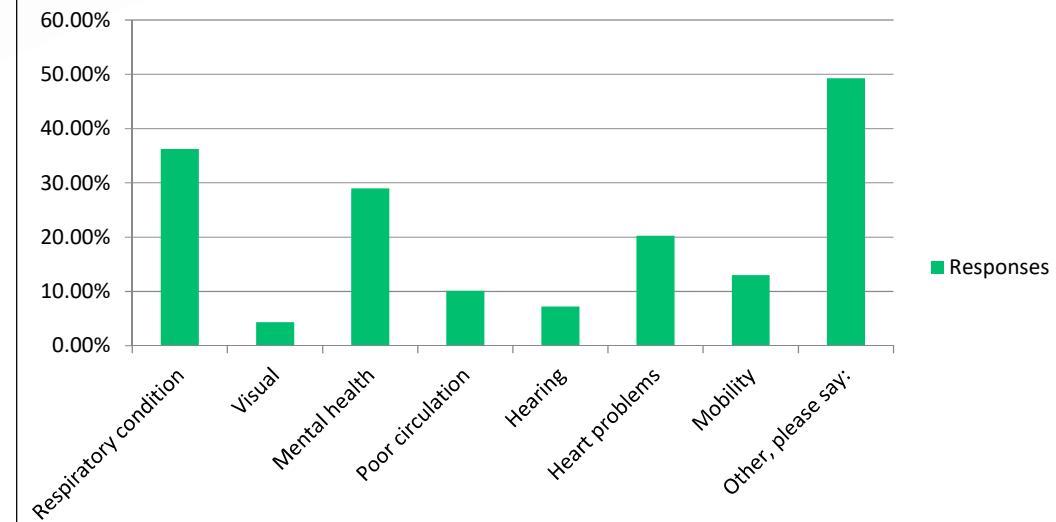
# COVID-19 Resident's Survey

## Health and wellbeing

Do you, or anyone living with you, have a long term illness, or condition?



How would you describe this illness, or condition? Tick all that apply



# Reports from Teignbridge CAB & CVS

## Citizen's Advice Bureau

- Reports highlight that the 3 enquiry areas most affected by COVID-19 being benefits and tax credits, Universal Credit and employment. More recently there has been an increase in demand for family and relationship advice and an increase in case complexity.
- Rise in grievance claims and employment tribunals – specialist work required.
- Felling of pent up demand- likely 60% increase in demand for debt advice in the coming months.

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## Teignbridge CVS priorities

- Supporting the voluntary sector to move towards an interim or new ‘norm’
- Support more people who are lonely and isolated
- Providers have seen benefits to delivering digitally, but that we need to support upskilling of workforce and residents, and to supply equipment
- Local is the solution that works and need Commissioners and Government to recognise that support, resources and services should focus on local.



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# Insights

From the recovery workshop, literature review and data

## Financial

Household debt

Concern about sustainability of the voluntary sector

Widening gap between have and have nots

Capacity for high future demand

Affordable rented properties

Need for a new volunteer workforce

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## Social

Hidden risks of exploitation

Digital access

Domestic abuse

Clients present with more issues

Development of food network

People seeking help who have not done before

Increase in anti social behaviour

## Health and Wellbeing

People learnt coping mechanisms in first lockdown which they are now using

General feeling that residents and professionals have low morale and are fatigued

Physical and mental deterioration in older clients

Disordered eating in young women

Loss of self worth in young males

Bereavement

Mental Health

Loneliness



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# Community Recovery Projects

- Continuation of the Community Recovery Forum & combining this with the Homelessness Forum
- Engagement with the Community and Voluntary Sector over the Council's response to poverty and deprivation in Teignbridge.
- Continue to provide funding for Community and Voluntary Sector activity
- Development of data analytics with the community and voluntary sector and Devon County Council to anticipate demand for services, understand emerging need and target interventions and support more effectively.



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# Any questions?

## **Members Recovery Workshop 26<sup>th</sup> February 2021**

### Comments following presentation at Community workshop:

Cllr Linda Petherick asked for clarification around the Development of a Food Network.

Amanda explained that this is a DCC initiative stemming from the first lockdown where people were struggling to access food. The objective of the initiative is to link together community larders and food banks to provide more support at ground level and improve co-ordination across the sector, i.e. donations and distribution. Amanda is attending a meeting next week and will feed back with further detail following this meeting.

Cllr Linda Petherick enquired whether the funding to CVS will continue at the same level as previously, given that workload at CAB has tripled.

Amanda confirmed that a one year continuation of funding at the existing level for organisations that we already have an agreement with has been approved in the Council budget. There is no additional funding available due to the financial challenge of maintaining core services and the gap in the budget.

Additional funding has been secured from the Hardship Fund monies; £50k has been allocated for short term projects where CVS organisations can bid for a maximum of £10,000 to meet at least one the identified gaps of Digital Access, Reducing Loneliness or Improving Mental Health. Eleven applications have been received and scoring is taking place on Tuesday.

Tony noted that whilst CAB have reported an increase in demand they have attracted funding from alternative sources to provide bespoke services such as a legal advocate, and are grateful to continue to receive the current level of funding from TDC.

Cllr Linda Petherick noted that when the pandemic is over people's needs will be different to now. The furlough scheme will cease and many people may not have jobs to go back to, will there be a transition period of support.

Amanda responded that financial support has been centrally funded during the pandemic and that the furlough scheme has been modified throughout the process. There has been no indication as yet about how the transition period will be managed and it may be different dependant on sector. We are waiting on further guidance at this stage.

Cllr Parker-Khan noted that the four proposed recovery project areas hit the mark, but raised a question about rural representation, where there may be pockets of

hidden deprivation, at the Community Recovery Forum. Cllr Parker-Khan will send the details of Moorland Community Care to Cllr Wrigley.

Cllr John Petherick noted that Cotton Country Park have been inundated by enquiries this week following the Prime Minister's announcement and that he believes tourism will be a springboard to recovery on the horizon.

<b>RECOVERY THEME AREA &amp; PROJECT NAME</b>
Economy: Training Support for Business
<b>PROJECT BACKGROUND/ SCOPING STATEMENT</b>
<p><b>PROJECT SUMMARY:</b></p> <p>Business Training Events led by businesses leaders, with a focus on assisting start-ups and increased / improved on-line trading.</p>
<p><b>BUSINESS NEED AND BUSINESS PROBLEM:</b></p> <p>Helping businesses to start and grow.</p> <p>Identified as a key priority through stakeholder surveys and feedback; and the recently adopted Jobs Plan.</p>
<p><b>PROJECT OBJECTIVES</b></p> <p>Increased number of start-up businesses</p> <p>Increased number of start-ups that are continuing to succeed three years later</p> <p>Business diversification and increased on-line presence amongst participants.</p>
<p><b>BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION:</b></p> <p>Evidence gathered through the recovery planning process has shown a demand for new businesses to start. It has also shown the importance of resilience through diversification into online trading, at least for some of our sectors.</p> <p>Experience of previous support initiatives has shown that new business owners are much more responsive to support that is being offered by existing business leaders.</p>
<p><b>PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:</b></p> <ul style="list-style-type: none"> <li>- Package of training events run by business leaders</li> <li>- Research to establish the most important topic areas locally</li> <li>- Signposting to additional available support and resources, including the LEP Growth Hub.</li> <li>- Associated website</li> </ul>

<b>DEFINE ROLES AND RESPONSIBILITIES</b>	
<b>PROJECT MANAGER/ MANAGERS:</b>	Allie Clark
<b>PROJECT SPONSOR/ SPONSORS:</b>	Neil Blaney and Nina Jeffries
<b>DESIGNATED BUSINESS EXPERTS:</b>	TDC Economic Development DCC Economic Development Teignbridge business leaders forum (composition TBC)
<b>PROJECT TEAM:</b>	Allie Clark Fergus Pate DCC Officer Teignbridge business leaders forum representative Strata Service Solutions Ltd External IT focussed business
<b>END USERS:</b>	New, growing and diversifying businesses.
<b>OTHERS:</b>	TDC Finance TDC Procurement Chambers of commerce LEP Neighbouring authorities.

<b>RESOURCE IMPLICATIONS</b>	
<b>CAPITAL COSTS:</b>	Nil
<b>CAPITAL FUNDING SOURCE/ SOURCES:</b>	

NA
<b>REVENUE COSTS:</b> (excluding internal staffing costs):  £60,000 (est)
<b>REVENUE FUNDING SOURCE :</b>  Additional Restrictions Grant headroom
<b>INTERNAL STAFFING:</b>  0.3 FTE (12 months)
<b>CALCULATION OF STAFFING COSTS:</b>  £12.5k (existing establishment)
<b>SUSTAINABILITY:</b>  NA

OUTCOMES, MILESTONES AND PERFORMANCE MEASURES
<b>OUTCOMES:</b>  Series of business led training events and workshops to assist growing businesses and those needing to adapt their business models in response to Covid 19 impacts
<b>MILESTONES:</b>  Securing Welcome Back Fund (or alternative funding) Further research into key areas on which to focus training. Procurement of training delivery partner/s Coordination of business led events and information Development of associated website and material Project Delivery
<b>PERFROMANCE MEASURES:</b>  Number of participants Feedback from participants. (80% satisfied or very satisfied) Proportion of businesses trading on line following trading. Measured through survey 12 months on.

What are the specific measures by which the performance of the project will be assessed, and demonstrate how far the intended outcomes of the project are being realised.

RECOVERY PROJECT PLAN TEMPLATE

RECOVERY THEME AREA & PROJECT NAME
Place: transport Hubs

PROJECT BACKGROUND/ SCOPING STATEMENT
<b>PROJECT SUMMARY:</b>  Promote delivery of transport hubs incorporating community transport, e-bikes and public transport for Newton Abbot and other main towns.
<b>BUSINESS NEED AND BUSINESS PROBLEM:</b>  Facilitating more sustainable transport choices.  Consultation and councillor feedback pointed to the need for improved facilities in the heart of main centres if residents are to shift aware from car-bourn journeys.
<b>PROJECT OBJECTIVES</b>  Improved sustainable travel choices and patronage.  Chimes with Net Zero, Going to Town and Moving up a gear objectives.
<b>BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION :</b>  Improved sustainable travel choices and patronage.
<b>PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:</b>  There may be more scope to influence outcomes where investment involves Teignbridge land. This is particularly true in Newton Abbot.  Teignbridge is not the transport authority and does not have direct influence over public transport operators. Investment to deliver the physical transport hub infrastructure is likely to be required. This could involve blending council funding with other sources.

DEFINE ROLES AND RESPONSIBILITIES
<b>PROJECT MANAGER/ MANAGERS:</b>  Estelle Skinner
<b>PROJECT SPONSOR/ SPONSORS:</b>  Neil Blaney and Gary Taylor

**DESIGNATED BUSINESS EXPERTS:**

DCC PTE  
TDC Estates

People with relevant expertise who help to define the requirements for the end product.  
These could be internal or external professionals/stakeholders.

**PROJECT TEAM:**

Estelle Skinner  
Fergus Pate  
DCC PTE  
DCC EDG  
TDC Estates  
Transport operators (Incl. community transport).

**END USERS:**

Residents and businesses

**OTHERS:**

DCC Legal  
TDC Finance  
TDC Legal  
Urban design advisors

Such as auditors, accountants/financial advisors, quality and risk analysts, procurement specialists, legal advisors and any other key stakeholders.

**RESOURCE IMPLICATIONS****CAPITAL COSTS:**

TBC

**CAPITAL FUNDING SOURCE/ SOURCES:**

Community Infrastructure Levy  
Local Transport Plan 3  
Department for Transport / Gov funds

**REVENUE COSTS:** (excluding internal staffing costs):

Likely highway and transport maintenance budgets

**REVENUE FUNDING SOURCE :**

DCC

**INTERNAL STAFFING:**

0.3 FTE (including support)

**CALCULATION OF STAFFING COSTS:**

£50k over 4 years (existing establishment).

What level of staffing resource will be required to deliver the project? Estimate of officer time needed. What are the associated costs?

NB: Please include the salary costs of any external staff (e.g. consultants) in Revenue Costs above.

**SUSTAINABILITY:**

DCC maintenance budget and commercial operators.

**OUTCOMES, MILESTONES AND PERFORMANCE MEASURES**

**OUTCOMES:**

Delivery of a new transport hub. At least for Newton Abbot

**MILESTONES:**

Council approved (TDC and DCC) concept plan for a transport hub.

Funding secured to deliver the project.

Planning permission.

Project Delivery

Opening

**PERFROMANCE MEASURES:**

Project delivery.

Increases in sustainable travel choices.

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## **RECOVERY THEME AREA & PROJECT NAME**

Environment- Recycling campaign to promote best practice and support our local communities to reduce their waste

## **PROJECT BACKGROUND/ SCOPING STATEMENT**

### **PROJECT SUMMARY:**

Following on from a stakeholder survey, stakeholder workshop and workshop with members, it has been recognised that there is more we can do to share best practice in regards to waste & recycling especially in light of changes to the volume & composition of kerbside collections since the beginning of the pandemic.

The following key points raised are to be addressed through this project:

- Sharing key recycling information especially around reducing waste and what to do with excess recycling particularly cardboard
- Highlight local businesses who are doing their bit to reduce waste to encourage others to do the same
- Host information on our website about local collection points for harder to recycle items such as community Terracycle points
- Produce and share a template for parish/town councils to use to promote these points to local residents

### **BUSINESS NEED AND BUSINESS PROBLEM:**

As an authority we have responsibility for waste & recycling collections and informing members of the public about the service provided.

Through working with local partners such as parish councils and Plastic Free groups, we can consolidate and share information about other collection points such as Terracycle collection points which have been set up to collect additional items not collected at the kerbside.

This not only improves partner engagement but may also reduce pressure on our waste services and help to reduce refuse figures as more items are recycled

### **PROJECT OBJECTIVES**

The project links to the council objective below:

- A clean, green and safe environment

It also links to the T10 Projects 'Action on Climate' and 'Clean Scene'

Objectives of this project:

- To create web page(s) on community recycling schemes, ensuring that these are regularly updated so that information does not become out of date
- To create recycling guide template which can be emailed out to all parishes for them to add in their local recycling point information and then share with their residents
- Work more closely with community groups to share resources
- Increase the amount of different items able to be recycled
- Inspire more local businesses to reduce their waste and get involved with groups like 'Plastic Free Newton Abbot', by sharing examples of best practice via social media

**BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION :**

- Responding to community need and feedback from recovery survey and workshops
- Improved sharing of resources
- Increase in variety of items that can be recycled therefore reducing waste

**PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:**

Please see above

**DEFINE ROLES AND RESPONSIBILITIES**

**PROJECT MANAGER/ MANAGERS:**

Chris Braines/Anna Lang

**PROJECT SPONSOR/ SPONSORS:**

Lorraine Montgomery/Cllr Alistair Dewhirst

**DESIGNATED BUSINESS EXPERTS:**

N/A

**PROJECT TEAM:**

Anna Lang/Sarah Margetts

**END USERS:**

- Teignbridge residents
- Community groups
- Parish/town councils

**OTHERS:**

N/A

**RESOURCE IMPLICATIONS****CAPITAL COSTS:**

Should be possible within current budgets to carry out work on this project

**CAPITAL FUNDING SOURCE/ SOURCES:**

N/A

**REVENUE COSTS:** (excluding internal staffing costs):

N/A

**REVENUE FUNDING SOURCE :**

N/A

**INTERNAL STAFFING:****CALCULATION OF STAFFING COSTS:**

Anticipate this project taking up no more than a couple of ours work a week at the most

**SUSTAINABILITY:**

Project actions should be sustainable as they can be carried out alongside other work

**OUTCOMES, MILESTONES AND PERFORMANCE MEASURES**

**OUTCOMES:**

- Increase in awareness amongst our local communities of the different items which can be recycled not only at the kerbside
- Slight reduction in residual waste due to growing awareness about reducing waste and knowing where to recycle additional items

**MILESTONES:**

TBC

**PERFORMANCE MEASURES:**

- Awareness could be assessed via poll on social media or possibly via Recycle Devon annual market research survey or DCC Waste & Recycling door-stepping Advisors with targeted questions around residents understanding of where they can go to recycle different items

<b>RECOVERY THEME AREA &amp; PROJECT NAME</b>
Vital Viable Council – Supplier Section of Teignbridge Website

<b>PROJECT BACKGROUND/ SCOPING STATEMENT</b>
<b>PROJECT SUMMARY:</b>
<p>One of the Vital Viable Council (VVC) objectives is to make the procurement process as streamlined as possible and provide opportunities to local suppliers. For purchases over £10,000, procurements go via the e-tendering system or via a framework. Therefore, one of the VVC projects is to create a section of the Teignbridge District Council website for suppliers to register and tell us what goods, services or works they can provide. This registration will then feed through to a spreadsheet that officers can refer to for purchases under £10,000.</p>
<b>BUSINESS NEED AND BUSINESS PROBLEM:</b>
<p>The business need is to provide more opportunity to local suppliers to do business with Teignbridge District Council. The business problem is that officers are not currently have anything to refer to for purchases under £10,000.</p> <p>We have consulted suppliers via a virtual “meet the buyer” event. The feedback showed that suppliers would like somewhere to register for procurements that are outside of the e-tendering system.</p>
<b>BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION:</b>
<p>The benefits of completing this project will be:</p> <ul style="list-style-type: none"> <li>• Providing as much opportunity to suppliers in general</li> <li>• Providing more opportunity to smaller businesses</li> <li>• Providing more opportunity to local suppliers</li> <li>• Potential for value for money and savings (i.e. greater choice of suppliers)</li> <li>• Making the processes for purchase under £10,000 fairer</li> </ul>
<b>PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:</b>
<p><b>Included</b></p> <ul style="list-style-type: none"> <li>• Ability to standardise officer decisions on purchases below £10,000</li> <li>• Ability to reach a wider market</li> </ul> <p><b>Not included</b></p>

- Ability to influence those suppliers who do not have very little access to the internet.

<b>DEFINE ROLES AND RESPONSIBILITIES</b>	
<b>PROJECT MANAGER/ MANAGERS:</b>	
<ul style="list-style-type: none"> <li>Rosanna Wilson</li> </ul>	
<b>PROJECT SPONSOR/ SPONSORS:</b>	
<ul style="list-style-type: none"> <li>Martin Flitcroft</li> <li>Cllr Richard Keeling</li> </ul>	
<b>DESIGNATED BUSINESS EXPERTS:</b>	
<ul style="list-style-type: none"> <li>Peter Smith – Business Systems Analyst – Strata Service Solutions</li> </ul>	
<b>PROJECT TEAM:</b>	
<ul style="list-style-type: none"> <li>Rosanna Wilson and Peter Smith</li> </ul>	
<b>END USERS:</b>	
<ul style="list-style-type: none"> <li>Officers at Teignbridge District Council and Suppliers.</li> </ul>	
<b>OTHERS:</b>	
NA	

<b>RESOURCE IMPLICATIONS</b>	
<b>CAPITAL COSTS:</b>	
None	
<b>CAPITAL FUNDING SOURCE/ SOURCES:</b>	
None	
<b>REVENUE COSTS:</b> (excluding internal staffing costs):	
None	

**REVENUE FUNDING SOURCE :**

None

**INTERNAL STAFFING:**

1 day work completed by Business Analyst at Strata Service Solutions Ltd  
1/2 day work completed by Procurement officer for testing, governance

**SUSTAINABILITY:**

NA

**OUTCOMES, MILESTONES AND PERFORMANCE MEASURES****OUTCOMES:**

A boost in local spend  
Better value for money

**MILESTONES:**

- May/June – complete infrastructure
- July/ August Communications
- September/ October- Release

**PERFROMANCE MEASURES:**

- Spend data – increase in local spend for Teignbridge and Devon.

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<b>RECOVERY THEME AREA &amp; PROJECT NAME</b>
Vital Viable Council – Review of Best 2020 Process

<b>PROJECT BACKGROUND/ SCOPING STATEMENT</b>
<b>PROJECT SUMMARY:</b>
One of the Vital Viable Council (VVC) objectives is to look at our internal processes to make sure we are working productively and remotely post COVID-19.
<b>BUSINESS NEED AND BUSINESS PROBLEM:</b>
<p><b><u>The Business Need</u></b></p> <p>Review our internal processes and make sure we are working as streamlined and productively as possible.</p> <p><b><u>The Business Problem</u></b></p> <p>The COVID-19 pandemic has emphasised the importance of working in a productive way using remote techniques to ensure we are working effectively. The first port of call is to review The Best 2020 process and business plans.</p>
<b>BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION:</b>
<ul style="list-style-type: none"> <li>• Generate savings</li> <li>• Ensuring the managers know what is required of them</li> <li>• Incorporating a strategy that links to the council strategy.</li> <li>• Setting long term and medium term objectives</li> <li>• Ensuring we are working agilely and productively</li> </ul>
<b>PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:</b>
<p><b><u>Ability to influence</u></b></p> <p>Managers direction      Financial Savings      Carbon Savings      Income generation and commercialisation      Effective agile working and IT requirements      Better Contract Management      Budget Setting &amp; Budget Pressures      Use of assets      Performance Review &amp; Target Setting      Training and Development      Partnership Working</p>

<b>DEFINE ROLES AND RESPONSIBILITIES</b>	
<b>PROJECT MANAGER/ MANAGERS:</b>	Rosanna Wilson
<b>PROJECT SPONSOR/ SPONSORS:</b>	Martin Flitcroft Cllr Richard Keeling
<b>DESIGNATED BUSINESS EXPERTS:</b>	Lloyd Purchase
<b>PROJECT TEAM:</b>	Lloyd Purchase and Rosanna Wilson
<b>END USERS:</b>	Better 2022 Managers (previously known as BEST 2020 Managers)
<b>OTHERS:</b>	NA

<b>RESOURCE IMPLICATIONS</b>	
<b>CAPITAL COSTS:</b>	None
<b>CAPITAL FUNDING SOURCE/ SOURCES:</b>	NA
<b>REVENUE COSTS:</b> (excluding internal staffing costs):	None
<b>REVENUE FUNDING SOURCE :</b>	
<b>INTERNAL STAFFING:</b>	

NA

**CALCULATION OF STAFFING COSTS:**

NA

**SUSTAINABILITY:**

NA

**OUTCOMES, MILESTONES AND PERFORMANCE MEASURES**

**OUTCOMES:**

7% savings

Carbon Savings

Income generation and commercialisation

Effective agile working and IT requirements

Better Contract Management

Budget Setting & Budget Pressures

Use of assets

Performance Review & Target Setting

Training and Development

Partnership Working

**MILESTONES:**

- April – roll out
- May – managers to complete business plans
- July – SLT to review business plans
- Post July – Business plans to be reviewed on an ongoing basis.

**PERFORMANCE MEASURES:**

Performance will be reviewed in accordance with the outcomes that are included in the business plans

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RECOVERY THEME AREA & PROJECT NAME
<b>Community</b>  Improving engagement with the Voluntary and Community Sector in Teignbridge

PROJECT BACKGROUND/ SCOPING STATEMENT
<b>PROJECT SUMMARY:</b>  A strong element of insight into the impact of COVID on our community was formed through engagement with Voluntary Sector partners.  The project has seen a review of existing forums that bring together the VCS on key issues and across specific geographies for links to Teignbridge Council's vision and delivery. The review then recommend that appropriate Council Officers provided representation where needed.  We have also established regular meetings between managers at Teignbridge and the Chief Executive of the Teignbridge Council for Voluntary Service.
<b>BUSINESS NEED AND BUSINESS PROBLEM:</b>  During the sessions which were created to help inform our approach to recovery for the community theme, the voluntary sector partners gave positive feedback about the collaboration and expressed an interest in closer partnership working.  Engagement in these VCS meetings will enable a greater understanding of work being carried out, and provide opportunities to consider future opportunities for collaboration.  The networks would also create a platform to consult and engage VCS colleagues on key areas of Teignbridge Council's service delivery.
<b>PROJECT OBJECTIVES</b>  This project contributes to continuing to building strong communities by offering insight on issues impacting upon the community. It could also impact on other areas of the corporate objectives if other projects leads use this mechanism to engage with the voluntary and community sector.
<b>BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION :</b>

To create a better understanding of VCS activity and opportunities for collaboration. It will also create relationships and networks that would be beneficial for Teignbridge.

**PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:**

All areas mentioned above will be delivered.

**DEFINE ROLES AND RESPONSIBILITIES**

**PROJECT MANAGER/ MANAGERS:**

Tony Mansour and Becca Hewitt

**PROJECT SPONSOR/ SPONSORS:**

Amanda Pujol

**DESIGNATED BUSINESS EXPERTS:**

NA

**PROJECT TEAM:**

Tony Mansour, Rebecca Hewitt.

**END USERS:**

Teignbridge Council, Community and Voluntary Sector Groups, local residents.

**OTHERS:**

NA

**RESOURCE IMPLICATIONS**

**CAPITAL COSTS:**

None

**CAPITAL FUNDING SOURCE/ SOURCES:**

NA

<b>REVENUE COSTS:</b> (excluding internal staffing costs):
None
<b>REVENUE FUNDING SOURCE :</b>
Not applicable as none required
<b>INTERNAL STAFFING:</b>
TBC
<b>SUSTAINABILITY:</b>
This project is fully sustainable.

OUTCOMES, MILESTONES AND PERFORMANCE MEASURES
<b>OUTCOMES:</b>
TBC
<b>MILESTONES:</b>
TBC
<b>PERFROMANCE MEASURES:</b>
TBC

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<b>RECOVERY THEME AREA &amp; PROJECT NAME</b>
<b>Community</b>
Combined Data Demand Analysis Pilot Scheme

<b>PROJECT BACKGROUND/ SCOPING STATEMENT</b>
<p><b>PROJECT SUMMARY:</b></p> <p>Through this Pilot Scheme, Teignbridge District Council, Devon County Council and the Citizen's Advice Bureau will combine key Teignbridge ward level data sources relating to:</p> <ul style="list-style-type: none"> <li>• Weighted Vulnerability Index information such as unemployment levels, benefit claimant counts, income deprivation levels, health outcome information, crime statistics etc. collated by Devon County Council</li> <li>• Demand for advisory services broken down by ward area and the type of advice sought, provided by the Citizen's Advice Bureau</li> <li>• Demand for support services provided by Teignbridge District Council, such as help with housing benefit claims, council tax support, and housing advice and assistance, broken down by ward area.</li> </ul> <p>These data sources will be combined into a smart dashboard which will enable us (Teignbridge District Council), Devon County Council, and voluntary and third sector organisations operating within the Teignbridge district area to more accurately predict demand for services, and target communications and ward specific preventative interventions.</p>
<p><b>BUSINESS NEED AND BUSINESS PROBLEM:</b></p> <p>Our recovery work, both within Teignbridge and through our wider representation on the Devon-wide Recovery Coordination Group, has shown that certain areas have been disproportionately impacted by the pandemic. The weighted vulnerability index collated by the Economy, Employment and Skills Team at Devon County Council early this year indicated that of the ten ward areas in Devon (including Torbay and Plymouth) thought to be most vulnerable to the emerging economic impacts of Covid-19, three were located within Teignbridge.</p> <p>Consultation and partnership work with our statutory and voluntary sector colleagues throughout both the response and recovery phases of the pandemic has also highlighted the value of holding and evaluating geographically specific indicators of need for the services that we provide. <u>Historically however, we have focused on analysing past trends,</u></p>

rather than predicting future demand, and we have lacked the means to effectively combine our key data sources.

It is hoped that this pilot project will enable us to move from a position of analysing historic trends, to one whereby we can more effectively predict future demand for services, and target interventions within the areas and communities that most need our support.

#### **PROJECT OBJECTIVES**

This pilot scheme will contribute to our corporate objectives of building stronger communities and investing in prosperity. It would also provide an evidence base for community engagement programmes and consultation, and ensure that the services we provide reach, and are accessible to, the people who need them.

#### **BENEFITS OF COMPLETING THE PROJECT AS WELL AS THE PROJECT JUSTIFICATION:**

The pilot scheme will provide a means for us to combine key data sources and more effectively predict service demand. Targeting resources, communications and interventions will facilitate a more preventative approach to service delivery which will have significant financial benefits for the local authority, and provide social benefits to our communities.

#### **PROJECT SCOPE, I.E. WHICH DELIVERABLES WILL BE INCLUDED AND EXCLUDED FROM THE PROJECT:**

The specific scope of the project is yet to be determined. A full project plan will be devised by the Housing Needs and Recovery Lead, in collaboration with the Lead for Smarter Devon and the Chief Executive of The Teignbridge Citizens Advice Bureau. The project plan will be completed in September/ October of 2021.

### **DEFINE ROLES AND RESPONSIBILITIES**

#### **PROJECT MANAGER/ MANAGERS:**

Teignbridge Council: Tony Mansour, Housing Needs and Recovery Lead

Devon County Council: Sofie Francis, Smarter Devon Project Lead

CAB Teignbridge: Vincent Wilson, Chief Executive

#### **PROJECT SPONSOR/ SPONSORS:**

Amanda Pujol, head of Community Services and Improvement, Teignbridge District Council.

**DESIGNATED BUSINESS EXPERTS:**

Devon County Council have agreed to assign a data analyst to this project to help us collate data, build a dashboard and develop a data analytics tool.

**PROJECT TEAM:**

Teignbridge Council: Tony Mansour, Housing Needs and Recovery Lead

Devon County Council: Sofie Francis, Smarter Devon Project Lead

CAB Teignbridge: Vincent Wilson, Chief Executive

Teignbridge Council: Jack Williams, Performance Analyst.

Devon County Council: Data Analyst.

**END USERS:**

Users of services provided by Teignbridge Council, Devon County Council and Community and Voluntary Sector Agencies.

**OTHERS:**

NA.

**RESOURCE IMPLICATIONS**

**CAPITAL COSTS:**

None.

**CAPITAL FUNDING SOURCE/ SOURCES:**

NA.

**REVENUE COSTS:** (excluding internal staffing costs):

None to Teignbridge Council, however Devon County Council have agreed to assign the time of a Performance Analyst to this project for a period of six months.

**REVENUE FUNDING SOURCE :**

NA

**INTERNAL STAFFING:**

To be confirmed through a full project plan which will be developed in collaboration with Devon County Council and the CAB in September/ October of 2021.

**CALCULATION OF STAFFING COSTS:**

TBC

**SUSTAINABILITY:**

This project should be fully sustainable when a suitable dashboard developed that will draw on key data sources. The development of a smart dashboard will ensure that the requirement for staffing resources is minimal on an ongoing basis.

**OUTCOMES, MILESTONES AND PERFORMANCE MEASURES****OUTCOMES:**

To be confirmed when the project plan is fully developed in September/ October of 2021.

**MILESTONES:**

To be confirmed when the project plan is fully developed in September/ October of 2021.

**PERFROMANCE MEASURES:**

To be confirmed when the project plan is fully developed in September/ October of 2021.

# Equality Impact Assessment



Assessment Of: Recovery Action Plan Projects	
<input type="checkbox"/> Policy <input type="checkbox"/> Strategy <input type="checkbox"/> Function <input type="checkbox"/> Service <input checked="" type="checkbox"/> Other [please state]	<input checked="" type="checkbox"/> New <input type="checkbox"/> Already exists / review <input type="checkbox"/> Changing
Directorate: Council-Wide	Assessment carried out by: Tony Mansour
Service Area: Council-Wide	Job Role: Housing Needs Lead and Recovery Lead
Version / Date Of Sign Off By Director:	

## Step 1: What do we want to do?

This assessment should be started at the beginning of the process by someone with a good knowledge of the proposal and service area, and sufficient influence over the proposal. It is good practice to take a team approach to completing the equality impact assessment. Please contact the Policy Officer early for advice.

### 1.1 What are the aims and objectives/purpose of this proposal?

Briefly explain the purpose of the proposal and why it is needed. Describe who it is aimed at and the intended aims / outcomes. Where known also summarise the key actions you plan to undertake. Please use plain English, avoiding jargon and acronyms. Equality Impact Assessments are viewed by a wide range of people including decision-makers and the wider public.

We propose to take forward seven projects over the next twelve months which will assist our residents, communities, local businesses and workforce to recover from the impacts of the Covid-19 pandemic. The projects are at varying stages of completion and each one relates directly to one of the five theme areas established in June of 2020 when we set out our Covid-19 Recovery Framework. These projects have been devised as a result of the work undertaken by our Recovery Project Team in collaboration with the Senior Leadership Team at Teignbridge District Council, and with our input from, and the support of, our elected members.

The Projects:

Project	Recovery Theme Area	Project Status
Training Support For Business	Economy	To be taken forward
Transport Hubs	Place	To be taken forward
Recycling Campaign	Environment	To be taken forward
Supplier Section on TDC Website	Vital Viable Council	Project underway
Review of Best 2020 Process	Vital Viable Council	Project underway
Community Recovery Forum	Community	Project underway
Combined Data Analysis Pilot	Community	To be taken forward

## 1.2 Who will the proposal have the potential to affect?

<input checked="" type="checkbox"/> Service users	<input checked="" type="checkbox"/> The wider community	<input checked="" type="checkbox"/> Teignbridge workforce
---------------------------------------------------	---------------------------------------------------------	-----------------------------------------------------------

## 1.3 Will the proposal have an equality impact?

Could the proposal affect access levels of representation or participation in a service, or does it have the potential to change e.g. quality of life: health, education, or standard of living etc.?

If 'No' explain why you are sure there will be no equality impact, then skip steps 2-4 and request review by your manager.

If 'Yes' complete the rest of this assessment.

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	[please select]
-----------------------------------------	-----------------------------	-----------------

## Step 2: What information do we have?

### 2.1 What data or evidence is there which tells us who is, or could be affected?

Please use this section to demonstrate an understanding of who could be affected by the proposal. Include general population data where appropriate, and information about people who will be affected with particular reference to protected and other relevant characteristics (listed in 2.2).

Use one row for each evidence source and say which characteristic(s) it relates to. You can include a mix of qualitative and quantitative data - from national research, local data or previous consultations and engagement activities.

Outline whether there are any over or under representation of equality groups within your service - don't forget to benchmark to local population where appropriate.

For workforce / management of change proposals you will need to look at the diversity of the affected team(s) using available evidence such as the employee profile data. Identify any under/over-representation compared with Teignbridge's economically active citizens for age, disability, ethnicity, gender, religion/belief and sexual orientation.

Data / Evidence Source [Include a reference where known]	Summary of what this tells us
LGA Research report - Basic Facts About Teignbridge <a href="#">Basic facts about your chosen area (esd.org.uk)</a>	Details the demography of the Teignbridge District in relation to: <ul style="list-style-type: none"><li>• Population</li><li>• Age</li><li>• Ethnicity</li><li>• Health</li><li>• Employment</li><li>• Education</li></ul>
LGA Research Report- Demographic Report <a href="#">LGA Research Report - Demographic Report   LG Inform (local.gov.uk)</a>	Provides further detail on population changes in Teignbridge, and demographic information relating to

	gender and ethnicity in Teignbridge with comparisons to the percentage figures for the South West and all English Local authority areas in totality.
Local Area report for Teignbridge <a href="https://nomisweb.co.uk/reports/local-area-report-areas-england-wales">Local Area Report for areas in England and Wales - Nomis (nomisweb.co.uk)</a>	Provides key demographic information and further detail in relation to household accommodation types, employment, household composition, education, qualifications. Report is broken down into: <ul style="list-style-type: none"><li>• Who we are</li><li>• How we Live</li><li>• What we do</li></ul>
Office For National Statistics Census 2011 <a href="http://www.ons.gov.uk/ons/guide-method/census/2011/census-data/index.html">http://www.ons.gov.uk/ons/guide-method/census/2011/census-data/index.html</a>	Demographic source data sets and mid-year estimates.
A literature Review Completed by our Recovery Data Cell at Teignbridge District Council	In October of 2020, the data cell of our Recovery project Team completed a review of the then extant literature relating to the impacts of COVID-19 and related government enforced measures. Through the review, we extracted and collated the salient points and common themes from over 20 national, regional and local reports which evidenced the impacts of COVID-19, including impacts relating to people with protected characteristics.
A literature completed by Devon County Council's Recovery Coordination Group	In December of 2020, a review of the regional and national literature relating to the impacts of COVID-19 was completed by the Recovery Coordination Group at Devon County Council. The review looked at social determinants pertaining to the impacts of the pandemic including socioeconomic, cultural and environmental conditions and also focused heavily on constitutional factors (protected characteristics) and the relative impacts of the pandemic upon people with protected characteristics (see
DCF, (2020c) Coronavirus Response Briefings – BAME. Devon Community Foundation, (8) 21 May 2020. Available at <a href="https://devoncf.com/wp-content/uploads/2020/05/DCF-Weekly-Briefing-8-21-May.pdf">https://devoncf.com/wp-content/uploads/2020/05/DCF-Weekly-Briefing-8-21-May.pdf</a> [Accessed 23 September 2020].	A briefing provided by Devon Community Foundation outlining the assessed impacts of the Covid-19 Pandemic on people with a BAME background in Devon.  Findings:

- Some ethnicities have a disproportionate risk of death involving COVID-19. For example, during the pandemic it was found that black males had around 3.3 and females 2.4 times more risk of death than a white ethnic group.
- When weighted for other socio-demographic determinants the risk for black ethnic groups was overall around twice that of white ethnic groupings. Similar findings occurred for Bangladeshi, Pakistani, and Indian ethnic groups.
- Hate crimes have increased 2% in Devon, 57% of these relating to race, with influence of COVID-19, particularly in relation to Asian ethnicity, Black Lives Matter, and leaving the EU.
- It may be expected that risks of longer-term effects of COVID-19 may also be associated with race. With these groupings at greater risk, and factors related to socio-demographics, longer-term effects for the families of those who died, or those who acquired COVID-19 and experiencing longer-term effects need to be considered.
- Access to translation services and translated information or advice is not consistent.
- Overall, Devon's BAME population is 2.8%, with Exeter having the highest proportion at 6.9%, with 'significant' refugee populations. The relatively small BAME communities results in many allied community organisations being informal or small-scale. This presents issues around

	<p>infrastructure and availability of resource and potential for structural inequity.</p>
DCF, (2020g) Coronavirus Response Briefings – Dementia. Devon Community Foundation, (10) 4 June 2020.	<p>A briefing provided by Devon Community Foundation outlining the assessed impacts of the Covid-19 Pandemic on people with Dementia, and those who care for people with Dementia in Devon.</p> <p>Findings:</p> <ul style="list-style-type: none"> <li>• People with dementia were reported to have experienced a steep decline in cognitive and mental health. It has been reported that less care was being provided, particularly with community groups not able to provide day care and other services.</li> </ul>
DCF, (2020h) Coronavirus Response Briefings – Physical Disability. Devon Community Foundation, (14) 9 July 2020.	<p>A briefing provided by Devon Community Foundation outlining the assessed impacts of the Covid-19 Pandemic on people with Physical Disabilities in Devon.</p> <p>Findings:</p> <ul style="list-style-type: none"> <li>• Higher risk of death and severe outcomes were associated with long-term health conditions and disabilities. Particular risk appeared to be associated with hypertension, diabetes, and obesity (DCC, 2020c). It may be expected that risks of longer-term effects of COVID-19 may be associated with long-term health conditions and disabilities, including those with learning disabilities.</li> <li>• Those with a learning disability may find understanding information around the pandemic challenging. Additionally, a reduction in face-to-face services may create new difficulties in accessing and understanding services. Those with support</li> </ul>

	<p>coped better than those who lived alone, or had little support.</p> <ul style="list-style-type: none"> <li>It was also highlighted that Government messaging may not be tailored for those with a learning disability. Lockdown increased isolation for some, which compounded issues faced.</li> </ul>
<p>DCP (2020) Disabled Children's Partnership report – Left in Lockdown. Available at <a href="https://disabledchildrenspartnership.org.uk/wp-content/uploads/2020/06/LeftInLockdown-Parent-carers%20experiences-of-lockdown-June-2020.pdf">https://disabledchildrenspartnership.org.uk/wp-content/uploads/2020/06/LeftInLockdown-Parent-carers%20experiences-of-lockdown-June-2020.pdf</a></p>	<p>A report outlining the impact of the coronavirus pandemic and lockdowns on families with disabled children across the UK.</p> <p>Findings:</p> <ul style="list-style-type: none"> <li>Parents reported an increased caring load, both for themselves and for their disabled children's siblings. Parents feel exhausted, stressed, anxious and abandoned by society.</li> <li>In many cases, the support families previously received stopped during lockdown(s).</li> <li>Many families are seeing declines in both mental and physical health - Parents are particularly concerned about the pressure of children's behaviour and mental wellbeing; managing home-schooling; and what will happen to their children if they contract Covid19.</li> <li>The little support that had previously been provided for families has often stopped altogether - Children's friendships; learning and communications; mental and physical health; and emotions</li> </ul>

	<p>and behaviour have all been negatively impacted.</p> <ul style="list-style-type: none"> <li>• The lockdowns increased financial pressures on families.</li> </ul>
YoungMinds (2020) Coronavirus: Impact on young people with mental health needs. Survey 2: Summer 2020. Available at <a href="https://youngminds.org.uk/about-us/reports/coronavirus-impact-on-young-people-with-mental-health-needs/">https://youngminds.org.uk/about-us/reports/coronavirus-impact-on-young-people-with-mental-health-needs/</a>	<p>A series of surveys and published results looking at the impacts of Covid-19 upon young people with mental health needs.</p> <p>Findings:</p> <p>When asked what the main pressures were during the current lockdown, respondents mostly spoke of loneliness and isolation, concerns about school, college or university work and a breakdown in routine. Many young people also expressed fears about the future, and although some were optimistic about the vaccine rollout, others were concerned that easing restrictions too soon could lead to further restrictions in the future.</p>
DCF, (2020e) Coronavirus Response Briefings – CASH. Devon Community Foundation, (2) 9 April 2020. Available at	<p>A report focusing on digital access and inclusion during the Covid-19 Pandemic, and particularly the impact of lockdowns and other restrictions.</p> <p>Findings:</p> <ul style="list-style-type: none"> <li>• With a shift to digital services during lockdown some people, particularly those with disabilities, may find they cannot access services (DCF, 2020f). Those with learning disabilities, autism, dementia, blind, and/or deaf or hard of hearing may be presented with particular barriers in accessing information.</li> <li>• If some services maintain a digital presence in recovery some people with disabilities may find that due to lack of internet access or existing skills that they can no longer obtain services required.</li> </ul>

	<ul style="list-style-type: none"> <li>Some may have been reliant on availability of computers and internet access in libraries that were shut or had more limited access. Allied to this with increasing isolation additional efforts may be required to 'reconnect' people in recovery.</li> </ul>
<b>Additional comments:</b>	

## 2.2 Do you currently monitor relevant activity by the following protected characteristics?

- |                                                         |                                              |                                              |
|---------------------------------------------------------|----------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Age                            | <input type="checkbox"/> Disability          | <input type="checkbox"/> Gender Reassignment |
| <input type="checkbox"/> Marriage and Civil Partnership | <input type="checkbox"/> Pregnancy/Maternity | <input type="checkbox"/> Race                |
| <input type="checkbox"/> Religion or Belief             | <input type="checkbox"/> Sex                 | <input type="checkbox"/> Sexual Orientation  |

## 2.3 Are there any gaps in the evidence base?

Where there are gaps in the evidence, or you don't have enough information about some equality groups, include an equality action to find out in section 4.2 below. This doesn't mean that you can't complete the assessment without the information, but you need to follow up the action and if necessary, review the assessment later. If you are unable to fill in the gaps please state this clearly with a justification.

For workforce related proposals all relevant information on characteristics may need to be sought from HR (e.g. pregnancy/maternity). For smaller teams diversity data may be redacted. A high proportion of not known/not disclosed may require action to address and identify the information needed.

- Although we have a wealth of information on the impacts of the Covid-19 pandemic upon people with protected characteristics across the UK, and regionally within Devon and the South West of England, our consultation with representatives from certain groups within Teignbridge has been limited. Our consultation approach (outlined below) invited input from all residents of Teignbridge, however uptake was relatively low from people who identify as BAME, LGBT and from those with non-Christian faith backgrounds.
- Equally, our community Recovery forum was well attended by groups representing the interests of people with disabilities and older people, however there was limited representation from groups representing the interests of people with other protected characteristics.
- In order to fill these gaps, we will need to be proactive in consulting with a more diverse range of organisations that can provide key insights into the issues facing people with protected characteristics in Teignbridge. Our Equality Lead and consultation will facilitate this piece of work, and have identified a number of potential organisations within whom we will seek to actively consult over the next six months. Please see section 2.5

## **2.4 How have you involved communities and groups that could be affected?**

You will nearly always need to involve and consult with internal and external stakeholders during your assessment. The extent of the engagement will depend on the nature of the proposal or change. This should usually include individuals and groups representing different relevant protected characteristics. Please include details of any completed engagement and consultation and how representative this has been of Teignbridge's diverse communities.

Include the main findings of any engagement and consultation in Section 2.1 above.

If you are managing a workforce change process or restructure please refer to HR for advice on how to consult and engage with employees. Relevant stakeholders for engagement about workforce changes may include e.g. staff-led groups, trades unions as well as affected staff.

### **1. 2020 Combined Recovery and Residents Satisfaction Survey.**

A survey conducted in November of 2020, available for completion to all residents of Teignbridge. The Survey sought to:

- Assess the impacts of COVID-19 on residents of Teignbridge
- Understand residents' principal concerns relating to the Covid-19 pandemic
- Assess residents' level of satisfaction with the services provided by Teignbridge Council
- Determine what our recovery work should focus on achieving.

The 'about you' section of the survey was designed using a best practice approach to demographic data gathering, utilising templates designed by the Office for National Statistics (ONS) and Local Government Association (LGA).

### **2. A member led Covid-19 Impact Survey**

A survey was developed by an Overview and Scrutiny Task and Finish Group designed to assess the impacts of Covid-19 on Urban, Coastal and Rural Areas in Teignbridge. The Survey was sent out to Parish Councils, community groups and local businesses to complete.

### **3. A Covid-19 Community Recovery Forum**

A Teignbridge Community Recovery Forum was established in December of 2020. The forum met on two occasions (December 2020 and February 2021) to discuss the impacts of Covid-19 on our communities, determine our recovery objectives and provide mechanisms for future engagement with community groups. The forum included representation from groups representing the interests of people with specific protected characteristics such as:

- The Alice Cross Centre which provides support and community spaces for older people
- Kingscare which provides support to people with physical health issues, mental health issues and disabilities.
- Young Devon which supports young people through the provision of housing advice and supported accommodation placements. Young Devon have a history of co-designing services with young people, and were able to provide insights into the issues currently facing young members of the LBGT community in Teignbridge.
- Teignbridge CVS which provides support and representation to an array of community and voluntary sector groups in Teignbridge.
- The Citizens' Advice Bureau Teignbridge
- Town and Parish Council representatives

## **2.5 How will engagement with stakeholders continue?**

Explain how you will continue to engage with stakeholders throughout the course of planning and delivery. Please describe where more engagement and consultation is required and set out how you intend to undertake it. Include any targeted work to seek the views of under-represented groups. If you do not intend to undertake it, please set out your justification. You can ask the Consultation Officer for help in targeting particular groups.

- We are committed to a proactive approach to consultation with a diverse range of organisations that can provide key insights into the issues facing people with protected characteristics in Teignbridge.
- Our Equality Lead and Consultation Officer will facilitate this piece of work, and have identified a number of potential organisations within whom we will seek to actively consult over the next six months.
- The following groups have been identified as suitable for further consultation in relation to our proposed Recovery Projects:

<b>Equality Strand</b>	<b>Organisation</b>
LGBT	Intercom Trust
Disability	Living Options
Older People	Alice Cross
Older People	Devon Senior Voice
Older People	Kingscare
Youth	SPACE
Youth	ROC Dawlish
Deprived communities	Newton Abbot CIC Buckland et al
Deprived communities	West Teignmouth - Meadowside
Community Groups	Teignbridge CVS
G&T	Forum via Graham Davey
Racial Equality	PDREC (Plymouth and Devon Racial Equality Council)
	Hikmat & Refugee Support Devon
Faith	Devon Faith & Belief Forum
Town & Parishes	via Gary Powell
Residents Panel	via Comms
Citizens Advice Teignbridge	CAB

## Step 3: Who might the proposal impact?

Analysis of impacts must be rigorous. Please demonstrate your analysis of any impacts of the proposal in this section, referring to evidence you have gathered above and the characteristics protected by the Equality Act 2010. Also include details of existing issues for particular groups that you are aware of and are seeking to address or mitigate through this proposal.

### 3.1 Does the proposal have any potentially adverse impacts on people on the basis of their protected or other relevant characteristics?

Consider sub-categories (different kinds of disability, ethnic background etc.) and how people with combined characteristics (e.g. young women) might have particular needs or experience particular kinds of disadvantage.

Where mitigations indicate a follow-on action, include this in the 'Action Plan' Section 4.2 below.

GENERAL COMMENTS (highlight any potential issues that might impact <b>all or many groups</b> )	
PROTECTED CHARACTERISTICS	
<b>Age: Young People</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Age: Older People</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Disability</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Sex</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Sexual orientation</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Pregnancy / Maternity</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Gender reassignment</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Race</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Religion or Belief</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Marriage &amp; civil partnership</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
OTHER RELEVANT CHARACTERISTICS	

<b>Socio-Economic (deprivation)</b>	Does your analysis indicate a disproportionate impact? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Potential impacts:	
Mitigations:	
<b>Other group(s)</b> Please add additional rows below to detail the impact for other relevant groups as appropriate e.g. Asylums and Refugees; Rural/Urban Communities, Homelessness, Digital Exclusion, Access To Transport	
Potential impacts:	NA
Mitigations:	NA

### 3.2 Does the proposal create any benefits for people on the basis of their protected or other relevant characteristics?

Outline any potential benefits of the proposal and how they can be maximised. Identify how the proposal will support our Public Sector Equality Duty to:

- ✓ Eliminate unlawful discrimination for a protected group
- ✓ Advance equality of opportunity between people who share a protected characteristic and those who don't
- ✓ Foster good relations between people who share a protected characteristic and those who don't

- The Community Recovery Forum provides a platform for representatives of people with protected characteristics to ensure that discrimination is eliminated and that their voices are heard. We will also endeavour to extend representation to a wider range of groups as outlined in section 2.5.
- The forum also provides a mechanism for the fostering of good relations between people who share protected characteristics, and those who don't.
- Our Combined Data Analysis Pilot will also seek to ensure that support and key interventions provided by Devon County Council, Teignbridge Council and the Citizens Advice Bureau are targeted towards those areas, families and individuals that need help through a proactive and preventative approach to service delivery.
- The training support provided to business will also be designed, promoted and implemented in such a way as to promote quality of opportunity and equals access for those with protected characteristics. We will ensure that any material developed through this project will be made available in a wide range of accessible formats.
- A key aim of the transport hub is to facilitate greater use of a range of sustainable transport by delivering an attractive and accessible town centre facility
- The transport hub will support the increased use of non-car modes. This could include buses, community transport, mobility scooters, cycles and ebikes.

## Step 4: Impact

### 4.1 How has the equality impact assessment informed or changed the proposal?

What are the main conclusions of this assessment? Use this section to provide an overview of your findings. This content should be used as a summary in reports, where this full assessment is included as an appendix.

If you have identified any significant negative impacts which cannot be mitigated, provide a justification showing how the proposal is proportionate, necessary and appropriate despite this.

#### **Summary of significant negative impacts and how they can be mitigated or justified:**

There are no foreseeable negative impacts to our proposed projects. They have been designed with our equality duties in mind, and on the basis of extensive consultation and research into the impacts of Covid-19.

#### **Summary of positive impacts / opportunities to promote the Public Sector Equality Duty:**

- The Community Recovery Forum provides a platform for representatives of people with protected characteristics to ensure that discrimination is eliminated and that their voices are heard.
- The forum also provides a mechanism for the fostering of good relations between people who share protected characteristics, and those who don't.
- Our Combined Data Analysis Pilot will also seek to ensure that support and key interventions provided by Devon County Council, Teignbridge Council and the Citizens Advice Bureau are targeted towards those areas, families and individuals that need help through a proactive and preventative approach to service delivery.
- The training support provided to business and transport hubs will also be designed, promoted and implemented in such a way as to promote quality of opportunity and equals access for those with protected characteristics.

### 4.2 Action Plan

Use this section to set out any actions you have identified to improve data, mitigate issues, or maximise opportunities etc. If an action is to meet the needs of a particular protected group please specify this.

Improvement / action required	Responsible Officer	Timescale
Further pro-active consultation with the groups outlined in box 2.5	Consultation Officer and Equality Lead	6-12 months

### 4.3 How will the impact of your proposal and actions be measured?

How will you know if have been successful? Once the activity has been implemented this equality impact assessment should be periodically reviewed to make sure your changes have been effective and your approach is still appropriate. Include the timescale for review in your action plan above.

The proposal pertains to 7 individual projects and therefore the measurements of success and impact vary from project to project. The equality impacts and implications relating to each project will be monitored by the responsible officer and projects teams for each respective project, in alliance with our Consultation Officer and under the guidance of our Equality Lead.

## Step 5: Review & Sign-Off

EIAs should only be marked as reviewed when they provide sufficient information for decision-makers on the equalities impact of the proposal. Please seek review and feedback from management before requesting it

to be signed off. All working drafts of EIAs and final signed-off EIAs should be saved in G:\GLOBAL\EIA Once signed-off please add the details to the 'Central Register of all Council EIAs' saved in the same directory.

Reviewed by Service Manager:	Strategic Leadership Team Sign-Off:
Yes <input type="checkbox"/>	
No <input checked="" type="checkbox"/> Instead was reviewed by:  Amanda Pujol	
Date: 30/07/2021	Date:

**Teignbridge District Council  
Executive  
16 September 2021  
Part i**

**2020/21 DRAFT FINAL ACCOUNTS & TREASURY MANAGEMENT  
2021/22 BUDGET MONITORING – REVENUE & CAPITAL, TREASURY  
MANAGEMENT LENDING LIST**

**Purpose of Report**

To report the 2020/21 draft final revenue results including draft closing general reserves. To bring the 2020/21 draft final capital and updated ongoing programme for members' approval including draft closing capital funding and resources carried forward. To report the draft financial results of the treasury management function for the year ended 31 March 2021. To update Members on the principal areas where there are likely to be departures from the 2021/22 revenue budget and summarise those variations to the end of July 2021 including updates on progress with the capital programme and funding and any amendments to the lending list for treasury management purposes.

**Recommendation(s)**

**The Executive Committee resolves to:**

- (1) Note the draft revenue results for 2020/21**
- (2) Approve the draft year end capital and updated programme as shown at appendix 1**
- (3) Approve the revenue budget variations for 2021/22 as shown at appendix 2**
- (4) Note the updated lending list as shown at appendix 3**

**The Executive recommends to Council that the draft treasury management results for 2020/21 at appendix 4 are noted**

**Financial Implications**

The financial implications are contained throughout the report. The main implication is that the accounts have been closed and general reserves are slightly above the budgeted level anticipated at 31 March 2021 - £2.060 million. See section 3. For 2021/22 there is a favourable variance of £656,140 at the end of July 2021. See sections 7 and 8.

Martin Flitcroft – Chief Finance Officer  
Tel: 01626 215246 Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

## **Legal Implications**

See section 10.1 – the Accounts and Audit Regulations 2015 set out the requirements for the production and publication and audit of the annual statement of accounts.

The Council is required to secure a balanced budget and also to provide certain services. Regular financial monitoring by the Executive helps ensure that the Council is able to meet these statutory obligations.

Martin Flitcroft – Chief Finance Officer  
Tel: 01626 215246 Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

## **Risk Assessment**

Major risks are summarised in section 9. The most significant of these is the level of future funding from Central Government and the level of reserves held to meet future unexpected variations in income.

Martin Flitcroft – Chief Finance Officer  
Tel: 01626 215246 Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

## **Environmental/ Climate Change Implications**

The revenue budget supports the funding of a Climate Change Officer and associated budget and capital projects are highlighted which contribute towards our climate change objectives – see section 12.

David Eaton – Environmental Protection Manager  
Tel: 01626 215064 Email: [david.eaton@teignbridge.gov.uk](mailto:david.eaton@teignbridge.gov.uk)

## **Report Author**

Martin Flitcroft – Chief Finance Officer  
Tel: 01626 215246 Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

## **Executive Member**

Councillor Richard Keeling – Executive Member for Resources

## **Appendices/Background Papers**

- Appendix 1 – Draft year end and updated capital programme
- Appendix 2 – Revenue budget variations 2021/22
- Appendix 3 – Updated treasury management lending list
- Appendix 4 – Draft treasury management results 2020/21

## 1. PURPOSE

- To report the 2020/21 draft revenue results including draft closing general reserves.
- To bring the 2020/21 draft final capital and updated ongoing programme for 2021/22 for members' approval including draft closing capital funding and resources carried forward.
- To report the draft financial results of the treasury management function for the year ended 31 March 2021 as shown in Appendix 4.
- To note the updated treasury management lending list as shown in Appendix 3.
- To identify the principal areas where there are likely to be departures from the approved 2021/22 budget and summarise the likely overall variation based on the information available to the end of July 2021. Also to inform Members of progress that has been made with achieving savings and efficiencies.

## 2 BACKGROUND

- 2.1** The accounts and audit regulations 2015 set out the requirements for the production and publication of the annual statement of accounts. The statement usually has to be produced and certified by the chief finance officer by 31 May however the Covid 19 pandemic has triggered amendments to this deadline by extending this to the end of July. Ordinarily the accounts have to be brought for full council approval after external audit and by 31 July however again this has been amended to the end of September.
- 2.2** The statement of accounts and financial records have been closed, balanced and the draft accounts published and are being audited by our external auditors Grant Thornton during August and September. If any alterations are required the details will be reported to Audit Scrutiny Committee with the external audit accounts report in October. Any revenue or capital resource effects will be brought to Executive in the budget monitoring report planned for 2 November 2021. Grant Thornton is required to provide the opinion on the statement of accounts by the end of September but this will not be finalized until the Full Council meeting in November.
- 2.3** The availability of the accounts and records for inspection by interested persons has been advertised on the website [www.teignbridge.gov.uk/statementofaccounts](http://www.teignbridge.gov.uk/statementofaccounts) see Draft Statement of Accounts 2020-2021. This also advises that the external auditor will be accessible to receive in writing any objections to the accounts from 2 August to 13 September 2021.

- 2.4 An updated treasury management statement and authorised lending list was approved at the 2021 February budget meeting. This was based on the latest edition of the treasury management code published by the Chartered Institute of Public Finance & Accountancy (CIPFA). Further changes were reported to Executive on 5 July 2021. The updated statement is detailed in section 5 below and is shown for information at Appendix 3
- 2.5 The 2020/21 revenue and capital budgets were approved on 24 February 2020 and updated by Council on 22 February 2021.

### **3 DRAFT REVENUE RESULTS / STATEMENT OF ACCOUNTS 2020/21**

- 3.1 The draft statement of accounts has been certified by Martin Flitcroft as the responsible finance officer and is available on the website. [www.teignbridge.gov.uk/statementofaccounts](http://www.teignbridge.gov.uk/statementofaccounts) see public inspection notice Audit of Accounts 31 March 2021 in the downloads section. The final version will be brought to the next meeting of Audit Scrutiny Members with further explanation for consideration and recommendation to 30 November 2021 Council. The final version will be brought to Executive on 2 November 2021.
- 3.2 A brief explanation and overview of the figures is given in the narrative statement on pages 8 to 21. Capital expenditure and details of property, plant and equipment are given in the balance sheet on page 32 and relevant notes 14 to 16 and 23 from page 65. Reserves are shown on the balance sheet and analysed on page 31. The draft closing general reserves at 31 March 2021 of £2.060 million are an improvement on the original budget of £80,000. Savings were also identified as part of the reaction to the Covid 19 pandemic to deal with likely shortfalls over the medium term financial plan which have been added to earmarked reserves.
- 3.3 An analysis of the variations to budget is contained within the narrative statement. These have arisen mainly because of the budget alignment exercise taken to Full Council in September 2020 and further ongoing work to identify savings to offset losses in income – in particular from fees and charges – car parks and leisure being badly hit and loss of rental income. Subsequent Government funding for income losses through the fees and charges compensation scheme and general grants have helped to further support the lost income and deliver additional funds to earmarked reserves. The Government also finalised a support scheme for losses from council tax and business rates. Savings were made in expenditure in many areas including staffing, fuel/mileage, gas, electricity, repairs & maintenance, contractors costs, cleansing and grounds maintenance, printing, postage, stationery, advertising, a significant reduction in revenue contributions to capital outlay and other miscellaneous costs.
- 3.4 Bad debt provisions have increased for Council tax (increase of £190,000 to £1,180,000), business rates (increase of £200,000 to £510,000) and general bad debts including rents (increase of £468,000 to £1,129,000) to reflect likely collectability.

- 3.5** For 2020/21 sundry debt write offs were £45,000 (£149,000 2019/20) or 0.37% of debt raised in the year. Council tax write offs were £125,000 (2019/20 £196,000) or 0.02% of the charge raised. National non domestic rate write offs were £16,000 (2019/20 £49,000) or 0.04% of the charge.

#### **4. 2020/21 DRAFT FINAL CAPITAL PROGRAMME**

- 4.1** The draft final capital programme is shown at appendix 1. The original estimate of £32.632 million for 2020/21 was approved at Council on 24 February 2020. This had been decreased by probable stage in the February 2021 budget update to £17.182 million mainly due to the rescheduling of provisions for town centre regeneration, employment sites and leisure centre refurbishment and the removal of the district heating scheme. The actual spend in 2020/21 was £6.247 million. The difference of £10.935 million from the updated budget is mainly due to:

£166,000 probable budget relating to Bakers Park was unspent and has been carried forward as part of an adjusted budget which takes into account additional passing places. In relation to cycling, a £76,000 contribution towards a pump track in Chudleigh and £100,000 contribution towards the Teign Estuary trail were carried forward. £96,000 has also been carried forward in relation to gym equipment at Newton Abbot Leisure Centre. £492,000 was carried forward for play area projects, including the recently completed scheme at Decoy, Newton Abbot.

£1.3 million probable budget towards the endowment for maintenance of land for Suitable Alternative Natural Green Spaces (SANGS), has been carried forward. Work continues on finalising the associated agreement.

£2.1 million probable budget relating to contributions towards transport infrastructure (Marsh Barton Station and the Houghton Barton link road) has been carried forward. Both these sums, along with a £1.5 million contribution towards A382 improvements have now been paid.

£232,000 of the provision for carbon reduction projects budget was unspent and has been carried forward.

£77,000 probable budget for car parking was carried forward, including the recently implemented switch from pay on foot to pay and display in three Newton Abbot car parks.

£441,000 of the South West coastal regional monitoring probable budget of £1.532 million for the year was unspent. This is all funded by grant from the Environment Agency and other external contributions and the remaining budget has been carried forward to the next 6-year phase which has now commenced.

£326,000 of the probable budget for the Coastal Asset Review, Coastal Asset Review (project management support) and Teignmouth beach management

plan was unspent. These projects are also funded by grant from the Environment Agency and have been carried forward.

£660,000 of the private sector housing probable budget which is mainly grant funded was unspent and carried forward. This includes Better Care funding and Warm Homes funding relating to disabled facilities and other grant measures.

The probable budget for affordable housing projects was £2,381,000. £1,988,000 of this was carried forward, including £668,000 towards the recently-launched shared equity scheme in Chudleigh and £1,044,000 towards social housing in Newton Abbot.

£70,000 has been carried forward relating to IT improvements being carried out by Strata.

Of the rescheduled town centre regeneration projects, £2.5m of probable budget was carried forward.

- 4.2** At the end of 2020/21 there was £6.427 million of capital receipts carried forward made up of £3.392 million general receipts plus £3.035 million from housing. Actual right to buy receipts for 2020/21 were £795,551 which is £345,551 higher than the £450,000 forecast in the probable budget (this was adjusted down due to concerns that Covid may affect receipts). As at year-end 2020/21, there was also £10.289 million community infrastructure levy available towards funding investment as per the local plan.
- 4.3** Recent additions to the capital programme for the current and future years include £1.315 million for an endowment to ensure future maintenance of Dawlish Countryside Park, as agreed by Full Council in November 2020.

As part of the 2021/22 budget approved by Full Council in February 2021, a new 6-year phase of the South West Regional Coastal Monitoring Programme was agreed, fully funded from Environment Agency grant.

Also included as part of the budget were carbon reduction measures across leisure sites, subject to a successful grant bid which was later confirmed for £2.3 million. This work is now progressing. At a special Full Council in May 2021, a further £3.0m decarbonisation and agile working scheme relating to Forde House was also approved.

In relation to the specific decarbonisation works at Broadmeadow Sports Centre, which include the installation of solar photovoltaics, the roof at the leisure centre is beyond its serviceable life and requires replacement prior to installation. In order to allow the decarbonisation works to be completed on schedule within the grant conditions, the roof replacement works which were fully funded from developer contributions, were approved in July 2021 in accordance with the constitutional delegated powers. The estimated cost of £613,634 was increased to £668,129 following a compliant tender process.

In April 2021, Full Council agreed to accept £9.026m funding from the Future High Street fund and progress the projects which are aimed at stimulating growth in the local economy and ensuring an attractive and well-connected environment for local businesses.

## **5. TREASURY MANAGEMENT AUTHORISED LENDING LIST (Appendix 3)**

- 5.1** The authorised treasury management lending list was approved at the 2021 February budget meeting. Following the appointment of treasury management advisors in 2019, additional highly-rated institutions were added to the Council's official lending list. From 1 January 2019, the largest UK banks had to separate core retail banking from investment banking in order to support financial stability and make any potential failures easier to manage without the need for a government bailout. The banks addressed ring-fencing, each taking their own approach about which side of the bank is best suited for local authorities. In some cases, ring-fencing affected ratings. Officers continue to monitor all ratings to ensure they meet the Council's lending criteria.
- 5.2** The lending list has been updated for the latest ratings and is included at appendix 1. Nottingham Building Society has been removed as its downgraded ratings do not currently meet minimum criteria. Clydesdale Bank has been reinstated and its subsidiary Virgin Money's ratings have improved so they have been added in tier 3. Skipton Building Society have been moved from tier 3 to tier 2 due to improved ratings. Royal Bank of Scotland and NatWest Bank have both moved up from tier 2 to tier 1 due to improved ratings.

## **6. TREASURY MANAGEMENT RESULTS 2020/21 (Appendix 4)**

- The financial results of the treasury management function have to be reported to Council in accordance with the Chartered Institute of Public Finance and Accountancy 'Treasury Management Code 2017'. Teignbridge's lending has been carried out in accordance with its defined strategy and with adherence to its restricted list of approved investment institutions. There was no long term borrowing in 2020/21. Current forecasts do not anticipate long-term external borrowing during 2021/22 however this is dependent on the rate of progress for a number of capital schemes.
- The Council's treasury team continue to use internal borrowing in order to minimise interest costs. As at the end of 2020-21, the capital financing requirement (CFR) (underlying need to borrow) was £19.6 million. By using existing balances to fund this internally rather than borrowing externally, the Council saves around £371,000 per annum. This is based on the cost of borrowing 50% of CFR at the PWLB's 10-year certainty rate and 50% at the 25-year certainty rate, less potential interest earned at the 2020-21 average rate of 0.07%. Any borrowing which is undertaken will be in line with the

Council's prudential indicators and treasury management strategy which were approved at the February 2021 Council budget meeting.

The average funds available for investment increased in 2020/21 by £7.4 million to £23.3 million, from £15.9 million in 2019/20. This is mainly due to one-off payments from central government for Covid-19 grants.

Net interest earned has decreased from £120,625 in 2019/20 to £15,945 in 2020/21. The average rate achieved has decreased from 0.75% in 2019/20 to 0.07% in 2020/21. The Bank of England's base rate was reduced to 0.1% in March 2020, where it has remained since. Economic forecasts do not anticipate a rise in base rate during 2021/22. Call account rates continue to be low because of the current banking regulations requiring banks to keep greater capital buffers.

Interest rates earned have been consistently better than the average standard benchmark 7 day London Interbank Bid Rate (LIBID) which for the same lending would have averaged -0.05% for the year (0.57% in 2019/20).

Full details of draft treasury management results and prudential indicators are shown in Appendix 4.

## **7. REVENUE BUDGET MONITORING 2021/22 – SUMMARY**

- 7.1** There is a net surplus of £656,140 for 2021/22 arising from variations to the original budget. A summary of revenue variations by service identified to the end of July is shown below with favourable variations indicated by a minus sign as per the details shown in Appendix 2.

<b>Service</b>	<b>Variance £</b>
Development management including land charges	-86,280
Corporate services	-247,030
Economy & assets	-166,000
Environment/climate change	-54,000
Leisure/green spaces	27,170
General	-130,000
<b>TOTAL FAVOURABLE BUDGET VARIATION TO DATE</b>	<b>-656,140</b>

Budgeted contributions to capital were eliminated as part of the budget process last year with new homes bonus receipts likely to reduce again next year as the bonus is phased out. There is still no clarity as to what will take its place. Estimated rates retention above the baseline and pooling gain is assumed to be reset next year as part of the review into fair funding which will eliminate most of the gains made. There is still uncertainty as to whether this will actually take place next year as planned. We await clarification on this which may be made clearer when full details of the next settlement are provided for 2022/23 in December. The business rates retention reserve holds funds to assist with this eventuality initially. Likely shortfalls for future years after 2021/22 will need to be addressed as part of the budget setting and monitoring process this year and next year. Work is ongoing through service

plan reviews and modified business plans to determine savings to meet the gaps identified in the final budget papers from February 2021.

## **8. VARIATIONS BY SERVICE 2021/22 (revenue shown in appendix 1 and capital in appendix 2)**

### **8.1 Building control**

- At the end of July fee income is forecast to be 11% above the target budget of £380,000. Any variation at the year end will be charged to the building control reserve so will not affect Teignbridge's general reserve. Income received to date is up on that at the same time last year.
- Teignbridge became the Lead Authority fully hosting The Devon Building Control Partnership with South Hams and West Devon councils from 1 April 2017 and holds the partnership earmarked reserves on behalf of the partners.
- An annual contribution from building control towards pension deficit charges is providing an additional contribution to general reserves of £68,280 per annum.

### **8.2 Development management including land charges**

- At the end of July net planning application income is forecast to be in line with the covid adjusted budget of £675,440. Planning application numbers are 17% up at the end of July as compared with last year.
- The Executive of 30 May 2017 agreed the introduction of charges for pre-application planning advice from 1 July 2017. At the end of July 2021 we were in line with the estimated income of £45,000 for the year.
- Planning appeal costs are currently estimated at £10,000 to £20,000 this financial year.
- Land charges income is forecast to be £20,000 higher than the original budget of £204,000, therefore it is unlikely that the budgeted covid provision will be required, a saving of £18,000. The number of searches is 98% up on last year. A search can be a full or part search or individual questions.

### **8.3 Strategic leadership team & corporate services**

The 2019 revised strategic leadership team structure has permanent appointments to the relevant positions. The new structure will ultimately deliver ongoing savings in excess of £150,000. These savings have already been incorporated into the budget for 2021/22 and thereafter.

## Finance

- Forecast net interest receivable at £8,784 is forecast to be up £43,754 on the base net interest (payable) budget of £34,970 as we have not had to undertake long term borrowing. There is currently no forecast external borrowing for the year. Call account rates continue at record lows. Our average lending rate to the end of July is 0.03% which is above the average benchmark 7 day London Interbank Bid Rate to date of -0.08%.
- As at the end of 2020-21, the draft capital financing requirement (CFR) (underlying need to borrow) is £19.6 million. As at the end of July, by using existing balances to fund this internally rather than borrowing externally, the Council saves £322,187 per annum. This is based on the cost of borrowing 50% of CFR at the PWLB's 10-year certainty rate and 50% at the 25-year certainty rate as at end of July, less potential interest earned at the current average rate of 0.03%.

In April we arranged lending as follows:

BORROWER	RATE	AMOUNT	START DATE	END DATE	TOTAL DAYS	INTEREST
DMO	0.010	5,000,000	01/04/2021	19/04/2021	18	24.66
DMO	0.010	1,000,000	06/04/2021	12/04/2021	6	1.64
DMO	0.010	4,000,000	06/04/2021	19/04/2021	13	14.25
DMO	0.010	2,000,000	06/04/2021	28/04/2021	22	12.05
DMO	0.010	1,000,000	06/04/2021	21/05/2021	45	12.33
DMO	0.010	7,000,000	06/04/2021	26/05/2021	50	95.89
DMO	0.010	2,000,000	07/04/2021	26/05/2021	49	26.85
DMO	0.010	1,000,000	07/04/2021	02/07/2021	86	23.56
DMO	0.010	500,000	15/04/2021	28/04/2021	13	1.78
DMO	0.010	1,000,000	15/04/2021	19/05/2021	34	9.32
DMO	0.010	1,000,000	15/04/2021	21/06/2021	67	18.36
DMO	0.010	1,000,000	15/04/2021	23/06/2021	69	18.90
DMO	0.010	3,000,000	15/04/2021	02/07/2021	78	64.11
DMO	0.010	1,000,000	16/04/2021	26/04/2021	10	2.74

and we had £26.4 million lent out or in call accounts at the end of the month.

In May we arranged lending as follows:

BORROWER	RATE	AMOUNT	START DATE	END DATE	TOTAL DAYS	INTEREST
DMO	0.010	1,000,000	17/05/2021	19/05/2021	2	0.55
DMO	0.010	2,000,000	17/05/2021	24/05/2021	7	3.84
DMO	0.010	1,000,000	18/05/2021	07/06/2021	20	5.48
DMO	0.010	2,000,000	18/05/2021	21/06/2021	34	18.63
Nationwide	0.050	1,000,000	19/05/2021	19/08/2021	92	126.03
DMO	0.010	1,500,000	27/05/2021	02/07/2021	36	14.79

and we had £22.4 million lent out or in call accounts at the end of the month.

In June we arranged lending as follows:

BORROWER	RATE	AMOUNT	START DATE	END DATE	TOTAL DAYS	INTEREST
Coventry	0.020	2,000,000	01/06/2021	06/08/2021	66	72.33
Principality	0.070	1,000,000	01/06/2021	06/08/2021	66	126.58
DMO	0.010	1,000,000	02/06/2021	06/08/2021	65	17.81
DMO	0.015	1,000,000	08/06/2021	02/07/2021	24	9.86
DMO	0.020	2,500,000	15/06/2021	02/07/2021	17	23.29
DMO	0.020	500,000	15/06/2021	05/07/2021	20	5.48
DMO	0.010	3,000,000	15/06/2021	19/07/2021	34	27.95
DMO	0.010	2,000,000	15/06/2021	06/08/2021	52	28.49
Nationwide	0.050	1,000,000	15/06/2021	13/09/2021	90	123.29
DMO	0.010	2,000,000	22/06/2021	06/08/2021	45	24.66

and we had £33.8 million lent out or in call accounts at the end of the month.

In July we arranged lending as follows:

DMO	0.010	1,000,000	01/07/2021	23/07/2021	22	6.03
DMO	0.010	1,000,000	01/07/2021	06/08/2021	36	9.86
DMO	0.010	1,000,000	01/07/2021	23/08/2021	53	14.52
DMO	0.010	1,500,000	06/07/2021	23/07/2021	17	6.99
DMO	0.010	4,500,000	15/07/2021	04/01/2022	173	213.29
DMO	0.010	1,500,000	23/07/2021	27/08/2021	35	14.38
DMO	0.010	1,000,000	26/07/2021	14/09/2021	50	13.70
DMO	0.010	1,000,000	30/07/2021	14/09/2021	46	12.60

and we had £31.3 million lent out or in call accounts at the end of the month.

- Municipal Mutual Insurance (MMI) provided insurance for the Council until early 1993 when policies were transferred to Zurich Municipal. MMI experienced financial difficulties in 1992 and a scheme of arrangement was agreed by local authority creditors to facilitate the solvent run-off of the

company. The scheme has been triggered and we have to pay a percentage of our potential liability of £341,000.

In 2013/14 a provision was made for the first levy notice of 15% or £51,000 which the administrator issued in April 2013 and was billed and paid early in 2014. A further reserve of 35% or £119,000 for likely claims in future years was also set up. Together these allowed for a total 50% of the potential liability as recommended by the broker. MMI's accounts to 30 June 2015 were published and we paid a second levy of 10% or £34,000 in April 2016. We were not required to pay any more after publication of the accounts since 2016. We still have £85,000 in reserve for the potential remaining 25%.

### **Human resources, legal, democratic services, audit and procurement**

Resources have been diverted to assist with distribution of business grants. This additional support provided by internal audit will be back filled by Devon Audit Partnership. £25,520 net of savings is required to be funded by new burdens monies received as detailed in 8.9.

#### **8.4 Economy & assets**

- Repairs and maintenance are on target to be within the revised budget of £755,270, which takes account of £161,160 being used as a contribution towards building fabric improvements associated with Forde House decarbonisation works. Actual spend to the end of July is £128,139, with 43% of the budget spent or committed.
- Income from car parking is currently anticipated to be £350,000 higher than the covid adjusted budget of £2.8 million at the end of July.
- General rental income has reduced over the last 12 months. There is likely to be a further reduction this year resulting in an adverse variance of £286,310 to date. This will be covered from the Covid provision. Market income is forecast to be in line with budget net of Covid provision. The total property income budget is £2.8 million.
- Business rates on empty property has created a budget pressure for the current year. Rating on public conveniences have been reduced to zero. The net impact is £184,000.

#### **Capital**

- The capital programme is shown at appendix 2. It continues to include significant provisions for investment in town centres and employment land. This includes the Future High Street Fund projects, which will revitalise the centre of Newton Abbot, creating a central, flexible mixed use space for community, artistic and cultural activities, alongside a revitalised market, food hall and Market Square. With the upgrades to Queen Street and the National Cycle Network Route, as well as the building of a new state-of-the-art cinema,

the regeneration will help transform the town centre into a vibrant and welcoming place to visit, boosting footfall and local spend and creating a premier market destination for the wider area. Government funding of £9 million was confirmed in May 2021.

- In 2019, Council resolved to progress plans to develop a hotel, including car park re-provisioning as part of the town centre regeneration outlined in the Newton Abbot master-plan. It also granted the necessary authority to advance regeneration with the purchase of Sherborne House, which is anticipated to provide accommodation for Health services. Both projects are funded mainly from prudential borrowing.
- Council of 29 July 2019 granted authority to enable progression of the regeneration in the Brunswick Street area of Teignmouth town centre. This project is funded mainly from prudential borrowing.
- There is a £2 million provision for employment sites, funded from borrowing. It is anticipated this will be spent on schemes on council owned land, either to invest in new assets or to enhance and make best use of those already available. This will encourage new and existing businesses to set up, move in and stay in the area. The aim is to create better paid jobs and business expansion for a more resilient local economy. Where people can both work and spend leisure time locally, carbon emissions are also reduced. Individual projects will come back to committee as appropriate as business cases are developed
- Council of 6 June 2016 resolved to commit funding to the Superfast Broadband Connecting Devon and Somerset phase 2 programme. An investment of £250,000 financed from capital receipts was confirmed and the collaboration agreement signed. It is anticipated to be paid in 2022/23.

### **Capital - coastal & drainage**

- The South West Regional Coastal Monitoring Programme (SWRCMP) completed its 3rd phase in 2020-21 and entered a new 6 year phase on 1 April 2021. This is 100% funded by grant from the Environment Agency – up to £10.5 million over 6 years. The latest phase includes coastal asset data in addition to topographic beach survey data, bathymetric data, LiDAR, aerial photography and habitat mapping, providing a long term dataset showing changes to the beaches and coastline of the South West. It ensures that all Coastal Protection Authorities have the evidence to better understand the processes affecting the coast ensuring that coastal defence schemes are designed based on reliable information.

### **8.5 Environment**

- A waste savings sharing agreement exists with Devon County Council. Additional savings which might arise can help to contribute towards the costs

of implementing and on-going costs of extra waste and recycling rounds and improvements. This is anticipated to be £50,000 less than budgeted for 2021/22.

- Fuel costs are currently likely to produce a saving of £10,000.
- Income from recycling sales is up on the original budget by £116,000 – mainly due to the price for cardboard and paper collected.
- An unexpected repair to the baler has resulted in an adverse variance of £22,000.

### **Capital**

- On 4 May 2021, Council approved decarbonisation works at Forde House offices. This includes £0.672 million grant funding secured under the Public Sector Decarbonisation Scheme. The delivery of projects covered by grant funding at Forde House is dependent on the Authority further investing in building upgrade and renovation works to enable compatibility with low-carbon technologies and to future-proof the site for flexible working. A further £2.4 million for these supporting works, funded from prudential borrowing and capital receipts, was also approved. Works include upgrading heating and ventilation systems, installing thermal fabric improvements and upgrading the incoming electricity supply. The flexible working project seeks to optimise and modernise staff provisions to support Council services, by redistributing desks and freeing up ground floor space to enable the potential to rent out the space and generate a new income stream.
- The Authority also worked with a leisure energy specialist to develop a grant application under the Public Sector Decarbonisation Scheme covering Newton Abbot Leisure Centre, Broadmeadow Sports Centre and Teignmouth Lido. The bid was successful, resulting in receipt of £2.3 million of grant funding to replace existing gas-fired heating systems with low-carbon air source heat pumps. Further provisions covered by the grant vary on a site-by-site basis but broadly involve electricity system upgrades, air handling unit works, solar photovoltaics and energy management system upgrades. A further budget line has been added to allow the existing roof at Broadmeadow sports centre to be replaced prior to the installation of solar photovoltaics. This additional item is funded from developer contributions.

### **8.6 Housing**

- For a fourth consecutive year Teignbridge have successfully bid jointly with South Hams and West Devon for the Rough Sleeper Initiative. The £249,346 grant will continue to fund staff and delivery specifically for rough sleepers, from first contact through the pathway system to settled accommodation.

- Teignbridge have also received £60,000 emergency accommodation support towards costs incurred due to the Covid 19 pandemic and £32,264 new burdens funding towards the statutory duty to support victims of domestic abuse within safe accommodation.

## **Capital**

- The indicative anticipated 2021-22 Better Care government grant, received via Devon County Council is £1.2 million, with a further £1 million carried over from 2020-21. £0.58 million of this is budgeted towards supporting the Warm Homes fund grant scheme, with the remainder towards statutory disabled facilities and other discretionary grants, to meet anticipated increased demand.
- To date in 2021-22, no previously paid renovation grants have so far been recovered.
- The Council successfully bid for Warm Homes funding streams covering provision of both air source heat pumps and first-time gas central heating to residents. £212,000 is included for park home grants and £1.7m for Category 1 (Gas) and Category 2 (Air Source Heat Pumps).
- In addition, £1.1 million was received from the Green Homes Fund and is budgeted for grants towards energy efficiency measures.
- A provision of £6.6 million over three years relates to the first half of the Teignbridge 100 housing scheme for affordable and social housing. This work has already commenced as the programme covers the previously approved capital schemes. Two homes at Drake Road, Newton Abbot have now been completed with construction of a further 5 units also underway at Carlisle St (East St), Newton Abbot. The pipeline covers a range accommodation types, the intention being to deliver a rented programme across urban and rural locations on Teignbridge land.

Figures and timing are currently indicative only and represent the initial estimate for the first 50% of the Teignbridge 100 projects less the amounts relating to previously approved projects. Funding is assumed to be a combination of Homes England grant, capital receipts (including right to buy receipts estimated at £0.6 million per annum until payments cease in 2024) section 106 for affordable housing and borrowing. Discussions continue with housing providers over the method of delivery and pipeline projects will be brought forward for approval in due course.

- A shared equity scheme funded from £0.7 million of external planning contributions as approved at Full Council in November 2019 is also included.

## **8.7 Leisure / Green spaces**

- Leisure has experienced significant loss of income due to various lockdowns in 2020/21. The single biggest income stream is memberships which have been deferred whilst lockdowns have occurred. Leisure commenced re-opening on 12 April 2021 with restrictions. Exercise classes were unable to resume until 17 May 2021. Actual income is down on the base budget (adjusted for the Covid provision) for 2021/22 with a loss of £58,360 at the end of July (after offset of furlough) – mainly due to memberships and being unable to reopen until 12 April.
- The losses to the end of July are partly recoverable from the Governments sales, fees and charges compensation scheme (which ended on 30 June) leaving a net loss of £27,170.
- We currently have £8.6 million available in S106 receipts. These are over many services and parishes but the majority is for leisure including open spaces, sports provision and play facilities.

### **Capital**

The improvements to Bakers Park are approaching practical completion, having delivered a new pavilion together with improved car parking, footpath and tennis court refurbishment.

Decoy play area has also recently reopened following improvements of the wet and dry play zones.

Newton Abbot Leisure Centre, Broadmeadow Sports Centre and Teignmouth Lido will benefit from the £2.3 million decarbonisation project and the Broadmeadow Sports Centre roof replacement outlined in 4.3.

## **8.8 Licensing**

Licensing income looks to be on target to achieve the budget of £214,680.

## **8.9 Revenue & benefits plus customer services**

- Covid 19 has created significant pressure on revenue and benefits in distributing the business grant support monies to various businesses and increased workload from council tax support. Government have provided support and a new burdens grant was received this year of £228,800.

## **8.10 Spatial planning**

We received the first payments of community infrastructure levy (CIL) in 2015/16. The money is being coded by town/parish and any payments due to them are made half-yearly. Teignbridge has recognised £16.2 million of

usable CIL to date after payments due to parishes (£1.8 million paid to the end of 2020-21). £6.8 million has been spent on infrastructure, with the remainder committed to existing approved projects including provisions for local transport, education and sports. £0.1 million has been allocated towards administration costs since inception. As CIL may be paid in instalments, the actual cash balance after parish payments and expenditure is £1.5 million.

- Teignbridge has been successful in bidding for £150,000 of capacity funding to support the delivery of Newton Abbot as a garden town from the Garden Communities Programme. The Programme is to transform local communities focused on sustainability and supported by the right infrastructure.

## **Capital**

- At Council on 25 September 2017, the acquisition of approximately 38 hectares of land at South West Exeter for the creation of SANGS was approved. This is occurring in phases, with instatement works taking place in line with the acquisition phasing. It is intended that future management of this site will pass to the Land Trust following instatement, together with Dawlish Countryside Park.

### **8.11 General revenue**

- Council tax support cost has increased and was just over £10.9 million at the end of July which is £409,000 above the original estimate of £10.5 million. Council tax support falls directly to Teignbridge including parishes (12.5% together), county, fire and police and is being monitored monthly.
- Our business rateable value (RV) has increased slightly and stands at just under £86.0 million. The number of assessed businesses has increased from 5,521 to 5,565. These are the end of July 2021 figures as compared to the beginning of the current year. We still seem to be on target to achieve the total budget of £4.7 million business rates retention income for the year.

### **8.12 General savings progress**

- Strata Service Solutions Ltd - the current year budget included a savings target of £164,230 which it is anticipated will be achieved.
- Salary vacancy savings at the end of July look to be in excess of the required budget target of £275,000. An additional saving of £50,000 has been provided. There are no other material variances on other salary costs at the end of July. There is an initial offer in relation to the pay award for 2021/22 of 1.5% which is the assumed increase set at budget time in February. This initial offer has been rejected by Union representatives. If the offer is

increased there would be a pressure on the revenue budget of approximately £90,000 for every additional 0.5%.

- Utility costs for gas, electricity and water are in line with existing budgets as at the end of July.
- The Better 2022 review of service business plans is in progress and any identified savings will be fed into the annual budget process.

### **8.13 Future years**

- Council tax has been closed down and balanced for 2020/21 and the deficit declared will be shared with county, fire and police in 2022/23. An earmarked reserve is held to cover these fluctuations where deficits arise.
- The number of dwellings in Teignbridge on the valuation list is monitored monthly and the data feeds into the new homes bonus (NHB) calculation if NHB is retained next year and not replaced with an alternative form of funding. At the end of July there were 63,639 dwellings which is 395 more towards any potential NHB payment for 2022/23. We will need to wait until the next provisional settlement announcement to be clear on the overall budget impact of loss of NHB and any replacement or perhaps further modification of the existing scheme for a further year.
- Business rates baseline funding was due to be reset in 2020/21. This has been delayed by 12 months at each spending review and is now supposed to be introduced in 2022/23. It is still not clear whether this will take place next year. When the reset takes place it is considered likely that we will lose the majority of the business rate growth retention income we have received in recent years as a result of this reset. These losses will be significant for future budget setting and financial planning. We hold funds within the business rates/funding reserve to help cushion the impact of any initial losses of income as a result of the baseline reset.
- The overall impacts of the Brexit outcomes between the UK and the EU is still difficult to determine and have been overshadowed by the events from the Covid 19 pandemic. Therefore drawing any conclusions about its impact for local government is not possible at this stage. We will continue to monitor any information we receive in relation to this as part of our risk and financial management.

## **9. RISKS**

The major risks to be aware of are around future funding and the adequacy of reserves going forward as further action may be required to address the impacts of the Covid 19 pandemic. General reserves are maintained at a value higher than originally budgeted and earmarked reserves have been increased to help deal with future forecast funding changes and on going

reductions in income. Further clarity is required on the level of Government support for both this year and next. These risks may impact on the performance of treasury management and borrowing levels moving forward. Preparation and approval of the accounts are required by the Accounts and Audit Regulations 2015 and if these regulations are not adhered to the auditors could qualify the accounts.

## **10. MAIN IMPLICATIONS**

The implications members need to be aware of are as follows:

### **10.1 Legal**

The Financial Accounts for 2020/21 need to be produced and audited in accordance with the Accounts & Audit Regulations 2015.

The Council is required to secure a balanced budget and also to provide certain services. Regular financial monitoring by the Executive helps ensure that the Council is able to meet these statutory obligations.

Monitoring and reporting of the treasury management results is required by the CIPFA Treasury Management Code.

### **10.2 Resources**

The report notes that general reserves have been maintained at a level slightly higher than originally budgeted at 31 March 2021 and interest earned in 2020/21 from treasury management has decreased from that obtained in 2019/20. The report notes an overall favourable variance of £656,140 identified this year to the end of July. Cash flow is forecast to be positive for the next twelve months apart from any borrowing for significant new projects. Revenue reserves are considered to be sufficient to sustain the council for the current financial year however the February 2021 budget identified a budget gap next year of £1.2 million and £2.6 million for 2022/23. Service reviews are exploring further savings that can be made this year and in the future.

Consideration will need to be made of any future developments regarding funding changes from business rates retention and changes to New Homes Bonus. Capital is funded over the medium term.

## **11. GROUPS CONSULTED**

The draft accounts are advertised as available for inspection and are available on the website. The external auditors have been auditing the financial records and accounts during August.

**12. ENVIRONMENTAL/CLIMATE CHANGE IMPACT**

The revenue budget supports the appointment of a climate change officer and associated budget. The capital programme identifies projects which have an impact on climate change denoted with a green leaf in appendix 1.

**13. DATE OF IMPLEMENTATION (CONFIRMATION OF DECISION SUBJECT TO CALL-IN)**

10.00 a.m. on 23 September 2021

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24**

Code /bid no.	Asset/Service Area	Description	Provision? C/f ?	32,632			17,182		6,247		38,477			50,033		32,181		13,811		Council Strategy	
				BUDGET		BUDGET		ACTUAL		ORIGINAL		LATEST		ORIGINAL		LATEST		LATEST			
				2020-21		2020-21		2020-21		2021-22		2021-22		2022-23		2022-23		2023-24			
				£'000		£'000		£'000		£'000		£'000		£'000		£'000		£'000			
				(Inc Fees)		(Inc Fees)		(Inc Fees)		(Inc Fees)		(Inc Fees)		(Inc Fees)		(Inc Fees)		(Inc Fees)			
KG1	Bakers Park	Bakers Park development (S106)	✓	402	718	552														8. Out and about and active	
KL1	Broadband	Contribution to Superfast Broadband subject to procurement arrangements (RS) (2022/23) subject to satisfactory assurances of funds being spent within Teignbridge area.																		6. Investing in prosperity	
Provision	Broadmeadow Sports Centre	Provision for Broadmeadow Sports Centre Improvement Plan (S106/BC).	✓		1,765						1,675		1,675							8. Out and about and active	
KF1	Broadmeadow Sports Centre	Replacement roof (S106,CIL)																		8. Out and about and active	
KY3	Broadmeadow Sports Centre	 Hot water boiler replacement (RS)						20	17											8. Out and about and active	
KM4	Car parks	Replacement of pay on foot with pay and display machines (CR)	✓			70														3. Going to town	
KM6	Car parks	Machines for new sites and replacement machines where required. (CR)	✓			34	27													3. Going to town	
KJ8	Chudleigh	Pump track (S106)	✓			76														8. Out and about and active	
Provision	Churchyards	Provision for Churchyards (CR)	✓	✓		43														4. Great places to live & work	
KY5	Climate Change	 Carbon reduction projects (CR)	✓		132	232														10. Action on climate	
Provision	Climate Change	 Provision for heating and fabric improvements at Forde House (PB)	✓		340	-					815	-								10. Action on climate	
KY6	Climate Change	 Forde House Decarbonisation and Flexible Working Arrangements (GG,CR,PB,RS)						15				3,025								10. Action on climate	
Provision	Climate Change	 Provision for Solar PV (PB)	✓								75	75								10. Action on climate	
Provision	Climate Change	 Provision for Carbon Action Plan (PB)	✓							310	-						826			10. Action on climate	
KY7	Climate Change	 Leisure Site Measures (GG)						124	3,000	2,203										10. Action on climate	
KR3	Coastal Monitoring	SW Regional Coastal Monitoring Programme. (GG,EC)	✓		724	1,532	1,091													9. Strong communities	
KR1	Coastal Monitoring	SW Regional Coastal Monitoring Programme. (GG,EC)	✓								1,126	1,597	1,998		1,880						9. Strong communities
KR5	Coastal Monitoring	Coastal asset review: project management support (GG)	✓			77	38					39									9. Strong communities
KR6	Coastal Monitoring	Coastal asset review (GG)	✓			210	-					210									9. Strong communities
KG8	Cycle paths	 Teign Estuary Trail (CIL)	✓		100	100						100								7. Moving up a gear	
Provision	Cycle paths	 Provision for Other cycling (CIL)	✓		280						280	280	170		250					7. Moving up a gear	
Provision	Cycle paths	 Dawlish/Teignmouth Cycle Schemes (CIL)	✓		65						205	205	200							7. Moving up a gear	
Provision	Cycle paths	 Heart of Teignbridge Cycle Provision (CIL)	✓		90						90	90								7. Moving up a gear	
KX7	Dawlish	Dawlish link road and bridge (GG)	✓		-	-				3,344	3,344	1,433								7. Moving up a gear	
Provision	Dawlish Leisure Centre	Provision for Dawlish Leisure Centre Improvement Plan (S106,BC).	✓		-	-				1,321	1,321									8. Out and about and active	
KB6	Dawlish Warren	Dawlish Warren Boardwalk (S106)			107	107	97					-								4. Great places to live & work	

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24**

Code /bid no.	Asset/Service Area	Description	Provision? C/f ?	32,632			17,182			6,247			38,477			50,033			32,181			Council Strategy	
				BUDGET			BUDGET			ACTUAL			ORIGINAL			LATEST			LATEST				
				2020-21		2020-21		2020-21		2021-22		2021-22		2022-23		2022-23		2023-24		2023-24			
				£'000	(Inc Fees)																		
-	Energy Company	Energy Company (CIL)		177	-						-												9. Strong communities
-	Heart of Teignbridge: Employment	Provision for Heart of Teignbridge Employment Sites (BC: Prudential Borrowing) ✓		425																			6. Investing in prosperity
Provision	Heart of Teignbridge: Employment	Provision for employment sites (BC: Prudential Borrowing) ✓		2,000							2,000				500								6. Investing in prosperity
KL2	Heart of Teignbridge: Employment	Newton Abbot employment land feasibility (BC: Prudential Borrowing) ✓			17											17							6. Investing in prosperity
KX8	Heart of Teignbridge	A382 Improvements (CIL) (£5.1 m by 2022-23)	✓					1,000		1,000		1,500		1,500		2,600							7. Moving up a gear
KW2	Heart of Teignbridge	Houghton Barton Link Rd (Prudential temporary internal Borrowing)	✓					810				440		1,250									7. Moving up a gear
KW8	Heart of Teignbridge	Houghton Barton land (EC)	✓					146		84						62							4. Great places to live & work
KW4	Heart of Teignbridge	Mineral Rights														85							4. Great places to live & work
JW/JV	Housing	Discretionary - Disrepair Loans & Grants (CR)		24		24		10		24		24		50		50							1. A roof over our heads
JW/JV	Housing	Better Care-funded grants re: Housing loans and grants policy, including Disabled Facilities (GG)	✓	1,030		1,562		1,111		1,000		1,640		1,000		1,000		1,000					1. A roof over our heads
JV7	Housing	Warm Homes Fund (Park Homes) (GG)	✓	234		43		-		383		212											1. A roof over our heads
JV3	Housing	Warm Homes Fund (Category 1 Gas and Category 2 Air Source Heat Pumps) (GG)	✓	1,655		166		-		1,490		1,656											1. A roof over our heads
JV2	Housing	Green Homes Fund (GG)														1,148							1. A roof over our heads
JY3	Housing	Broadhempston Community Land Trust (CR,RS)	✓			5		3							3								1. A roof over our heads
JY3	Housing	Exception site Starcross (CR)		65		-		-		-		-											1. A roof over our heads
JY3	Housing	Teign Housing: Widecombe in the Moor (CR)													65		65						1. A roof over our heads
JY3	Housing	Additional Social Housing in Newton Abbot (East St) (CR, RS, GG, BC: Prudential Borrowing, S106)	✓	890		909		155				761											1. A roof over our heads
JY3	Housing	Additional Social Housing in Newton Abbot (Drake Road) (CR, RS, GG, BC: Prudential Borrowing, S106)	✓	509		517		227				282											1. A roof over our heads
JY3	Housing	Longstone Cross Ashburton (CR)	✓			100		-															1. A roof over our heads
JY3	Housing	Aller Road Kingsteignton (CR)	✓			20		-				20											1. A roof over our heads
JY8	Housing	Shared Equity Scheme (S106)	✓	667		668		-				668											1. A roof over our heads
Provision	Housing	Provision for Shared Equity Scheme (CR) ✓		158		158		-				158											1. A roof over our heads
JY3	Housing	Affordable Housing unallocated (CR)		200		-		-				-											1. A roof over our heads
JY5	Housing	Additional plots Haldon (S106,CR)				4		8				-											1. A roof over our heads
Provision	Housing	Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106)	✓									2,197		2,197		2,197		2,197					1. A roof over our heads
Provision	Habitat Regulations	Provision for Habitat Regulations infrastructure measures (CIL)	✓	179		179				70		249			88		88						4. Great places to live & work
KV3	IT - provision for Mobile Working	Mobile Working (CR)	✓	84		86		80				6											10. Vital, Viable Council
KV4	IT - Customer Services	Customer Portal (CR)				32		33		34		34			6		6						10. Vital, Viable Council
KV6	IT 17-18 Strata projects	Grounds, Street, Public Realm (CR)	✓			16						16											10. Vital, Viable Council
KV6	IT 17-18 Strata projects	Environmental Health: Idox (CR)	✓			13						13											10. Vital, Viable Council
KW3	IT - Corporate	Idox update (CR)				-		14				-											10. Vital, Viable Council
KV7	IT - Planning	Planning system improvements (CR)	✓			18		-		18		36											10. Vital, Viable Council

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24**

Code /bid no.	Asset/Service Area	Description	Provision? C/f ?	32,632			17,182			6,247			38,477			50,033			32,181			Council Strategy	
				BUDGET			BUDGET			ACTUAL			ORIGINAL			LATEST			LATEST				
				2020-21		2020-21		2020-21		2021-22		2021-22		2022-23		2022-23		2023-24		2023-24			
				£'000	(Inc Fees)																		
KV8	IT - Capital contribution	Ongoing contributions towards Strata (CR)			41		41		41		41		41		41		41		41		41		10. Vital, Viable Council
Provision	IT - Capital contribution	SAN replacement (CR)	✓																				10. Vital, Viable Council
Provision	IT - Capital contribution	Data Centre Relocation (CR)	✓																				10. Vital, Viable Council
Provision	IT - Capital contribution	NCSC Zero Trust (CR)	✓																				10. Vital, Viable Council
KX6	IT - Legal Services	Legal Case Management (CR)	✓																				10. Vital, Viable Council
KV1	IT - Finance	Adelante upgrade (CR)																					10. Vital, Viable Council
Provision	IT - Finance	Provision for Finance Convergence (CR)	✓																				10. Vital, Viable Council
KV6	IT - Finance/HR	Winnix replacement (CR)																					10. Vital, Viable Council
Provision	IT - Property and Assets	Provision for Street Cleansing, Grounds Maintenance and Asset Management (CR)	✓																				10. Vital, Viable Council
Provision	IT - Property and Assets	SaM improvements (CR)	✓																				10. Vital, Viable Council
KV5	IT - Corporate: Strata Business Plan 2020-21	Windows 10/ infrastructure resilience measures (CR)																					10. Vital, Viable Council
KV2	IT - Revenue & Benefits	Civica upgrade (CR)	✓																				10. Vital, Viable Council
KB3	Kingskerswell	Purchase of land for open space (S106)																					4. Great places to live & work
KG2	Leisure	Playing Pitch Improvement Plan (S106)																					8. Out and about and active
KK9	Marsh Barton	 Marsh Barton Station (CIL)	✓																				7. Moving up a gear
KG4	Newton Abbot	3G artificial playing pitch, Coach Road, Newton Abbot (CR)	✓																				8. Out and about and active
Provision	Newton Abbot Leisure Centre	Provision for Newton Abbot Leisure Centre Improvement Plan (S106;CR)	✓																				8. Out and about and active
KF5	Newton Abbot Leisure Centre	Newton Abbot Leisure Centre Gym Equipment (CR,S106)	✓																				8. Out and about and active
Provision	Newton Abbot Town Centre Regeneration	Provision for Newton Abbot Town Centre Improvements (GG)	✓																				3. Going to town
KX1	Newton Abbot Town Centre Regeneration	Halcyon Rd (BC:Prudential Borrowing)	✓																				3. Going to town
KL9	Newton Abbot Town Centre Regeneration	Cattle Market Enabling Works (CR)																					3. Going to town
KL7	Newton Abbot Town Centre Regeneration	Bradley Lane Enabling Works (CR)	✓																				3. Going to town
KW9	Newton Abbot Town Centre Regeneration	Cinema (CR)	✓																				3. Going to town
KX2	Newton Abbot Town Centre Regeneration	Sherborne House: town centre regeneration/Social Housing (BC: Prudential Borrowing)	✓																				3. Going to town
KO3	Newton Abbot Town Centre	 Future High Street Fund project: Market Improvements (GG, BC: Prudential Borrowing)																					3. Going to town
KO2	Newton Abbot Town Centre	Future High Street Fund project: Gateway to the Town Centre and Queen Street (GG, CIL, EC)																					3. Going to town
KO1	Newton Abbot Town Centre	Future High Street Fund project: National Cycle Network Improvements (GG, CIL)																					3. Going to town
KO4	Newton Abbot Town Centre	Future High Street Fund project: Cinema development (GG, BC: Prudential Borrowing)																					3. Going to town
KW5	Open Spaces	Orif bunting land (S106)																					4. Great places to live & work
KB5	Open Spaces	Rangers' tractor (RS,EC)																					8. Out and about and active
Provision	Play area equipment/refurb	Provision for Dawlish play space flagship provision (S106)	✓	✓																			8. Out and about and active
Provision	Play area equipment/refurb	Provision for Powderham Newton Abbot play space equipment (S106)	✓																				8. Out and about and active
Provision	Play area equipment/refurb	Provision for Newton Abbot Play Area (S106)	✓	✓																			8. Out and about and active
KJ2	Play area equipment/refurb	Ogwell Play Area (S106)																					8. Out and about and active

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24**

Code /bid no.	Asset/Service Area	Description	Provision? C/f ?	32,632			17,182			6,247			38,477			50,033			32,181			Council Strategy				
				BUDGET			ACTUAL			BUDGET			ACTUAL			BUDGET			BUDGET							
				2020-21		£'000	2020-21		£'000	2021-22		£'000	2021-22		£'000	2022-23		£'000	2022-23		£'000					
				(Inc Fees)			(Inc Fees)			(Inc Fees)			(Inc Fees)			(Inc Fees)			(Inc Fees)				(Inc Fees)			
KJ4	Play area equipment/refurb	Decoy refurb (S106/CIL)	✓	300	300																			8. Out and about and active		
Provision	Play area equipment/refurb	Provision for Den, Teignmouth play area overhaul (S106/CIL)	✓										200	200											8. Out and about and active	
KJ3	Play area equipment/refurb	Higher Woodway, Teignmouth play area refurb (S106)		30	30	15																			8. Out and about and active	
Provision	Play area equipment/refurb	Provision for Meadow Centre Teignmouth play area major refurb (S106)	✓										30	30											8. Out and about and active	
Provision	Play area equipment/refurb	Provision for Palace Meadow, Chudleigh play space overhaul (S106)	✓	15									15	15											8. Out and about and active	
KJ6	Play area equipment/refurb	Furlong Close, Buckfastleigh (CR)	✓	28	28																				8. Out and about and active	
Provision	Play area equipment/refurb	Provision for Teignbridge-funded play area refurb/equipment (CR)	✓	86	-								86	86											8. Out and about and active	
KB1	SANGS/Open Spaces	SANGS land purchase (GG)	✓										30	611	596										4. Great places to live & work	
KB1	SANGS/Open Spaces	SANGS instatement (GG)	✓		68	108							95	194										405	4. Great places to live & work	
KB1	SANGS/Open Spaces	SANGS endowment (GG)													1,602	1,602									1,073	4. Great places to live & work
KB7	SANGS/Open Spaces	SANGS endowment (CIL,S106,Habitat Regulations planning obligations)	✓										1,315												4. Great places to live & work	
Provision	South West Exeter	Provision for South West Exeter Transport (2024-29) (CIL)	✓																						7. Moving up a gear	
KW6	South West Exeter	SW Exeter Education (CIL)																							1,950	4. Great places to live & work
KY1	South West Exeter	 District Heating (CIL)		3,000	50																				9. Strong communities	
Provision	Sport & Leisure	Provision for Sports Provision (CIL)	✓	664																					8. Out and about and active	
-	Sport & Leisure	Provision for Outdoor sport facility to serve Newton Abbot area (S106)	✓	230	-																				8. Out and about and active	
Provision	Teignbridge	Provision for Education (CIL)	✓										350	350	650									1,000	4. Great places to live & work	
-	Teignmouth Lido	Provision for Teignmouth Lido boiler replacement (CR)	✓	100																					8. Out and about and active	
KX3	Teignmouth Town Centre	Teignmouth Town Centre Regeneration (includes feasibility budget) (BC: Prudential Borrowing)	✓	3,531	2,240	583	4,784	6,441																	6. Investing in prosperity	
Provision	Teignmouth	Provision for Teignmouth open space (S106)	✓										50	50											4. Great places to live & work	
KR1	Teignmouth	Beach Management Plan (GG)	✓	77		38	115																		9. Strong communities	
KR2	Teignmouth	Eastcliff flood remediation feasibility (CR)		3																					9. Strong communities	
Provision	Waste Management	Provision for Bulking Station - replace telehandlers 2024-29 (RS)	✓	50	-																				2. Clean scene	
Provision	Waste Management	Provision for Bulking Station - replace Sortline (CR)																							2. Clean scene	
Provision	Waste Management	Provision for additional Waste vehicles (PB)	✓																						2. Clean scene	
Provision	Waste Management	 Provision for Waste vehicles (PB)	✓																						2. Clean scene	
Provision	Waste Management	Provision for replacement card baler (2026) (CR)		104	124	139	107	107																	2. Clean scene	
K50	Waste Management	Purchase of Wheeled Bins (CR,RS)		32,632	17,182	6,247	38,477	50,033	32,181	13,811																

**TEIGNBRIDGE DISTRICT COUNCIL  
CAPITAL PROGRAMME 2020-21 TO 2023-24**

Code /bid no.	Asset/Service Area	Description	Provision?	C/f ?	32,632	17,182	6,247	38,477	50,033	32,181	13,811	Council Strategy
					ORIGINAL	LATEST	ACTUAL	ORIGINAL	LATEST	LATEST	LATEST	
					BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	
					2020-21	2020-21	2020-21	2021-22	2021-22	2022-23	2023-24	
					£'000	£'000	£'000	£'000	£'000	£'000	£'000	
					(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
		FUNDING										
		GENERAL										
		Revenue contributions to reserve towards future expenditure			(44)							
		Revenue contributions applied to existing expenditure			(252)							
		Capital Receipts Unapplied - Brought forward			(3,290)	(3,519)	(3,519)	(2,872)	(3,391)	(1,488)	(1,056)	
		Capital Receipts - Anticipated			(1,700)	(362)	(362)	-	(205)	-	-	
		Budgeted Revenue Contribution plus additional for specific schemes			(271)	(94)	(85)	-	(164)	-	-	
		Use of Revenue Contributions Reserve			(26)	-	-	-	(25)	(250)	-	
		Government Grants			(2,507)	(2,193)	(1,457)	(11,714)	(12,303)	(8,436)	(6,109)	
		S106			(1,413)	(1,683)	(1,168)	(758)	(1,921)	(186)	(146)	
		Other External Contributions			(803)	(892)	(18)	-	(768)	(163)	-	
		Community Infrastructure Levy			(6,115)	(3,216)	(849)	(2,740)	(5,310)	(4,749)	(3,288)	
		Internal Borrowing			(235)	-	(666)	-	-	-	-	
		Capital Receipts Unapplied - Carried forward			3,776	2,872	3,391	1,269	1,488	1,056	861	
		Business cases: Prudential borrowing			(13,614)	(3,619)	-	(16,003)	(17,605)	(14,718)	(826)	
		HOUSING										
		Capital Receipts Unapplied - Brought forward			(2,235)	(2,325)	(2,325)	(1,772)	(3,035)	(1,421)	(1,690)	
		Capital Receipts - Anticipated			(50)	(50)	(13)	(50)	(50)	(50)	(171)	
		Capital Receipts - Right to Buy			(700)	(450)	(795)	(600)	(600)	(600)	-	
		Better Care Funding and other government grants.			(3,374)	(2,500)	(1,363)	(2,752)	(5,203)	(1,330)	(1,330)	
		S106			(667)	(672)	(8)	-	(667)	-	-	
		Other External Contributions			-	-	-	-	-	-	-	
		Internal or Prudential Borrowing			(801)	(203)	-	(1,916)	(1,695)	(1,536)	(1,536)	
		Budgeted Revenue Contribution plus additional for specific schemes.			-	-	-	-	-	-	-	
		Use of Revenue Contributions Reserve			(34)	(48)	(45)	-	-	-	-	
		Capital Receipts Unapplied - Carried forward			1,427	1,772	3,035	1,431	1,421	1,690	1,480	
<b>TOTAL FUNDING</b>					<b>(32,632)</b>	<b>(17,182)</b>	<b>(6,247)</b>	<b>(38,477)</b>	<b>(50,033)</b>	<b>(32,181)</b>	<b>(13,811)</b>	
		Programme Funding			-	-	-	-	-	-	-	
		Budgeted and additional Revenue Contribution			(271)	(94)	(85)	-	(164)	-	-	
		Revenue Contributions earmarked reserve.			(60)	(48)	(45)	-	(25)	(250)	-	
		Capital Receipts			(2,772)	(2,062)	(588)	(2,594)	(4,372)	(813)	(576)	
		Section 106			(2,080)	(2,355)	(1,176)	(758)	(2,588)	(186)	(146)	
		Other External Contribution			(803)	(892)	(18)	-	(768)	(163)	-	
		Grant			(5,881)	(4,693)	(2,820)	(14,466)	(17,506)	(9,766)	(7,439)	
		Community Infrastructure Levy			(6,115)	(3,216)	(849)	(2,740)	(5,310)	(4,749)	(3,288)	
		Internal borrowing			(235)	-	(666)	-	-	-	-	
		Business cases: Prudential borrowing			(14,415)	(3,822)	-	(17,919)	(19,300)	(16,254)	(2,362)	
		Total			<b>(32,632)</b>	<b>(17,182)</b>	<b>(6,247)</b>	<b>(38,477)</b>	<b>(50,033)</b>	<b>(32,181)</b>	<b>(13,811)</b>	
		Balance of capital receipts			<b>(5,203)</b>	<b>(4,649)</b>	<b>(6,427)</b>	<b>(2,700)</b>	<b>(2,914)</b>	<b>(2,746)</b>	<b>(2,341)</b>	

Key:

EC - External Contributions  
 GG - Government Grant  
 CR - Capital Receipt  
 RS - Revenue Savings  
 BC - Business Case  
 PB - Prudential Borrowing  
 C - project complete. Where this relates to payment of a contribution, indicates contribution has been paid.  
 \* - Provisional scheme, pending full approval



Denotes a change in the programme

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Description	Forecast 2021/22	Forecast 2022/23	Forecast 2023/24
<b>UPDATED BUDGET 22.2.21</b>	<b>15,294,980</b>	<b>15,229,330</b>	<b>17,123,440</b>
<b>Major budget variations :</b>			
Development management pre-planning application charging	0	0	0
- increase in planning income	0	0	0
Planning appeal costs	20,000	0	0
Building control pension costs allocation to general reserves	-68,280	-68,280	-68,280
Land charges increased income at end of July	-38,000	-38,000	-38,000
Audit resources	25,520	0	0
Finance- net finance investment extra income projected at end of July	-43,750	0	0
New burdens funding	-228,800	0	0
Economy & assets - general rental income shortfall in income forecast at end of July net of provision	0	0	0
- markets shortfall in income forecast at end of July	0	0	0
Business rates adjustments - vacant properties / public conveniences	184,000	-26,000	-36,000
Increase in car parking income at end of July	-350,000	-350,000	-350,000
Environmental - fuel saving in costs	-10,000	-10,000	-10,000
- waste savings sharing agreement with county from 1 April 2017 - reduced income	50,000	50,000	50,000
- other income variations - recycling/sales	-116,000	-116,000	-116,000
- Baler repair costs	22,000	0	0
Leisure - reduction in memberships/swimming/general income - end of July	27,170	0	0
Strata savings from 1 April 2021 compared to budget	0	0	0
Estimated salary vacancy savings/pressures	-50,000	0	0
Agreed Better 2022 savings	0	0	0
Council tax surplus 2020/21 Teignbridge share for 2022/23	0	0	0
Use previous year extra reserves to reduce shortfall/increase surplus	-80,000	0	0
<b>ESTIMATED -SURPLUS/SHORTFALL</b>	<b>-656,140</b>	<b>-558,280</b>	<b>-568,280</b>

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**TEIGNBRIDGE DISTRICT COUNCIL TREASURY MANAGEMENT:**  
**AUTHORISED LENDING LIST FROM 24 AUGUST 2021**

**Lending list**

The current authorised lending list has been updated to take account of changes in ratings and banks and is shown below for approval.

**Specified Investments**

Type of Lender	Details	
1. Current Banker	Lloyds Bank	£3,000,000 limit
2. Local Authorities	All	No limit
3. UK Debt Management Office Deposit Facility (UK government AA-/Aa3/AA rated) no limit.		
4. UK Treasury Bills (UK government AA-/Aa3/AA rated) no limit.		
5. Money market funds, subject to maintenance of AAAmf rating.		
CCLA Public Sector Deposit Fund	AAAmmf	£3,000,000 limit
Aberdeen Liquidity Fund	AAAmmf	£3,000,000 limit
Blackrock Liquidity Fund	AAAmmf	£3,000,000 limit
LGIM Liquidity Fund	AAAmmf	£3,000,000 limit
Morgan Stanley Liquidity Fund	AAAmmf	£3,000,000 limit
7. Top UK-registered Banks and Building Societies, subject to satisfactory ratings. Updated below to reflect information provided by treasury advisors.		
8. <b>Non-specified:</b> CCLA Property and Diversified Income Funds - £2,000,000 limit		

Institution	Tier	90 day limit	180 day limit	364 day limit	Overall limit
Goldman Sachs International Bank	1	3,000,000	2,000,000	1,000,000	3,000,000
Handelsbanken plc	1	3,000,000	2,000,000	1,000,000	3,000,000
HSBC Bank plc	1	3,000,000	2,000,000	1,000,000	3,000,000
Lloyds Bank plc and Bank of Scotland plc	1	3,000,000	2,000,000	1,000,000	3,000,000
NatWest Bank	1	3,000,000	2,000,000	1,000,000	3,000,000
Royal Bank of Scotland	1	3,000,000	2,000,000	1,000,000	3,000,000
Santander UK plc	1	3,000,000	2,000,000	1,000,000	3,000,000
Sumitomo Mitsui Banking Corporation Europe Ltd	1	3,000,000	2,000,000	1,000,000	3,000,000
Close Brothers Ltd	2	2,000,000	1,000,000		2,000,000
Coventry Building Society	2	2,000,000	1,000,000		2,000,000
Nationwide Building Society	2	2,000,000	1,000,000		2,000,000
Skipton Building Society	2	2,000,000	1,000,000		2,000,000
Standard Chartered Bank	2	2,000,000	1,000,000		2,000,000
Clydesdale Bank	3	1,000,000			1,000,000
Leeds Building Society	3	1,000,000			1,000,000
Principality Building Society	3	1,000,000			1,000,000
Virgin Money	3	1,000,000			1,000,000
Yorkshire Building Society	3	1,000,000			1,000,000

**TEIGNBRIDGE DISTRICT COUNCIL TREASURY MANAGEMENT:**  
**AUTHORISED LENDING LIST FROM 24 AUGUST 2021**

Bank regulations force banks to maintain “capital buffers”, classifying their deposits according to duration. Instant access accounts and short deposits are not attractive to banks as they cannot be counted towards those buffers. For this reason, in addition to current economic factors, interest rates on most “call” accounts remain low.

**Other Non-specified investments**

These will be considered on a case-by case basis, using the decision-making framework laid out in the Commercial Strategy.

Investments which may be considered include

Renewable energy/social impact investments

On-lending to key partners/stakeholders in relation to jointly beneficial projects

Lending in instances where doing so would protect the local economy

**Teignbridge District Council**  
**Treasury Management Year End Review 2020-21**

Teignbridge District Council has adopted CIPFA's *Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes 2017 Edition*. One of the requirements is the provision of a year-end report of treasury management activities.

Activities Undertaken: Daily lending and borrowing from 1 April 2020 to 31 March 2021:

Fixed-term lending

Borrower	Terms %	Amount Lent £	Start date	End date	Days Lent in year	Interest Earned in Year £
Debt Management Office	0.100	44,000,000	01/04/2020	08/04/2020	7	843.84
Debt Management Office	0.040	5,000,000	08/04/2020	09/04/2020	1	5.48
Debt Management Office	0.045	4,500,000	08/04/2020	14/04/2020	6	33.29
Debt Management Office	0.095	34,500,000	08/04/2020	16/04/2020	8	718.36
Debt Management Office	0.055	1,000,000	14/04/2020	17/04/2020	3	4.52
Debt Management Office	0.080	1,000,000	15/04/2020	23/04/2020	8	17.53
Debt Management Office	0.080	1,500,000	15/04/2020	27/04/2020	12	39.45
Debt Management Office	0.040	12,500,000	16/04/2020	17/04/2020	1	13.70
Debt Management Office	0.045	18,000,000	16/04/2020	20/04/2020	4	88.77
Debt Management Office	0.080	500,000	17/04/2020	29/04/2020	12	13.15
Debt Management Office	0.040	1,400,000	20/04/2020	21/04/2020	1	1.53
Debt Management Office	0.045	2,000,000	20/04/2020	22/04/2020	2	4.93
Debt Management Office	0.055	1,000,000	20/04/2020	23/04/2020	3	4.52
Debt Management Office	0.060	5,000,000	20/04/2020	24/04/2020	4	32.88
Debt Management Office	0.080	7,200,000	20/04/2020	27/04/2020	7	110.47
Debt Management Office	0.080	1,000,000	22/04/2020	29/04/2020	7	15.34
Debt Management Office	0.080	3,000,000	24/04/2020	30/04/2020	6	39.45
Debt Management Office	0.080	6,500,000	27/04/2020	04/05/2020	7	99.73
Debt Management Office	0.080	1,000,000	29/04/2020	11/05/2020	12	26.30
Debt Management Office	0.080	1,100,000	30/04/2020	19/05/2020	19	45.81
Debt Management Office	0.080	1,400,000	30/04/2020	22/05/2020	22	67.51
Debt Management Office	0.055	2,000,000	01/05/2020	26/05/2020	25	75.34
Debt Management Office	0.055	1,500,000	01/05/2020	27/05/2020	26	58.77
Debt Management Office	0.040	1,000,000	04/05/2020	06/05/2020	2	2.19
Debt Management Office	0.040	1,000,000	04/05/2020	12/05/2020	8	8.77
Debt Management Office	0.050	3,400,000	04/05/2020	19/05/2020	15	69.86
Debt Management Office	0.040	400,000	11/05/2020	27/05/2020	16	7.01
Debt Management Office	0.040	1,000,000	12/05/2020	27/05/2020	15	16.44
Debt Management Office	0.040	2,000,000	14/05/2020	27/05/2020	13	28.49
Debt Management Office	0.040	1,000,000	15/05/2020	18/05/2020	3	3.29
Debt Management Office	0.040	4,500,000	15/05/2020	27/05/2020	12	59.18
Debt Management Office	0.050	1,000,000	15/05/2020	08/06/2020	24	32.88
Debt Management Office	0.050	2,500,000	15/05/2020	22/06/2020	38	130.14
Debt Management Office	0.040	1,000,000	19/05/2020	20/05/2020	1	1.10
Debt Management Office	0.040	1,000,000	19/05/2020	23/06/2020	35	38.36

**Appendix 4**

<b>Borrower</b>	<b>Terms %</b>	<b>Amount Lent £</b>	<b>Start date</b>	<b>End date</b>	<b>Days Lent in year</b>	<b>Interest Earned in Year £</b>
Debt Management Office	0.040	1,400,000	19/05/2020	26/06/2020	38	58.30
Debt Management Office	0.020	1,000,000	26/05/2020	28/05/2020	2	1.10
Debt Management Office	0.020	1,000,000	29/05/2020	24/06/2020	26	14.25
Debt Management Office	0.035	1,000,000	01/06/2020	03/06/2020	2	1.92
Debt Management Office	0.020	1,000,000	01/06/2020	10/06/2020	9	4.93
Debt Management Office	0.020	1,000,000	01/06/2020	02/07/2020	31	16.99
Debt Management Office	0.020	1,000,000	10/06/2020	07/08/2020	58	31.78
Debt Management Office	0.020	4,000,000	15/06/2020	02/07/2020	17	37.26
Debt Management Office	0.020	4,500,000	15/06/2020	07/08/2020	53	130.68
Debt Management Office	0.010	1,000,000	24/06/2020	02/07/2020	8	2.19
Debt Management Office	0.010	1,000,000	26/06/2020	02/07/2020	6	1.64
Debt Management Office	0.010	2,500,000	01/07/2020	02/07/2020	1	0.68
Debt Management Office	0.010	1,000,000	02/07/2020	06/07/2020	4	1.10
Debt Management Office	0.010	4,000,000	15/07/2020	20/07/2020	5	5.48
Debt Management Office	0.010	1,000,000	15/07/2020	23/07/2020	8	2.19
Debt Management Office	0.010	2,000,000	15/07/2020	07/08/2020	23	12.60
Debt Management Office	0.010	1,000,000	23/07/2020	29/07/2020	6	1.64
Debt Management Office	0.010	500,000	29/07/2020	21/08/2020	23	3.15
Debt Management Office	0.010	1,000,000	31/07/2020	07/08/2020	7	1.92
Debt Management Office	0.010	1,000,000	03/08/2020	07/08/2020	4	1.10
Debt Management Office	0.010	500,000	03/08/2020	12/08/2020	9	1.23
Debt Management Office	0.010	1,250,000	03/08/2020	19/08/2020	16	5.48
Debt Management Office	0.010	1,000,000	07/08/2020	14/08/2020	7	1.92
Debt Management Office	0.010	1,000,000	12/08/2020	19/08/2020	7	1.92
Debt Management Office	0.010	500,000	14/08/2020	26/08/2020	12	1.64
Debt Management Office	0.010	500,000	17/08/2020	28/08/2020	11	1.51
Debt Management Office	0.010	250,000	17/08/2020	04/09/2020	18	1.23
Debt Management Office	0.010	250,000	17/08/2020	09/09/2020	23	1.58
Debt Management Office	0.010	2,000,000	17/08/2020	15/09/2020	29	15.89
Debt Management Office	0.010	2,500,000	17/08/2020	21/09/2020	35	23.97
Debt Management Office	0.010	1,250,000	17/08/2020	23/09/2020	37	12.67
Debt Management Office	0.010	1,500,000	01/09/2020	14/09/2020	13	5.34
Debt Management Office	0.010	2,000,000	01/09/2020	30/09/2020	29	15.89
Debt Management Office	0.010	250,000	08/09/2020	25/09/2020	17	1.16
Debt Management Office	0.010	1,000,000	09/09/2020	12/10/2020	33	9.04
Debt Management Office	0.010	1,500,000	15/09/2020	19/10/2020	34	13.97
Debt Management Office	0.010	500,000	18/09/2020	28/09/2020	10	1.37
Debt Management Office	0.010	1,000,000	21/09/2020	22/09/2020	1	0.27
Debt Management Office	0.010	1,000,000	22/09/2020	21/10/2020	29	7.95
Debt Management Office	0.010	1,250,000	23/09/2020	23/10/2020	30	10.27
Debt Management Office	-0.030	1,000,000	01/10/2020	07/10/2020	6	- 4.93
Debt Management Office	-0.025	1,000,000	01/10/2020	09/10/2020	8	- 5.48
Debt Management Office	-0.020	1,000,000	01/10/2020	12/10/2020	11	- 6.03
Debt Management Office	-	1,000,000	01/10/2020	21/10/2020	20	-
Coventry Building Society	0.020	1,000,000	07/10/2020	26/11/2020	50	27.40
Debt Management Office	0.005	1,000,000	09/10/2020	26/11/2020	48	6.58
Debt Management Office	-0.010	7,000,000	15/10/2020	21/10/2020	6	- 11.51
Coventry Building Society	0.020	1,000,000	15/10/2020	26/11/2020	42	23.01
Debt Management Office	0.010	1,000,000	22/10/2020	05/01/2021	75	20.55

**Appendix 4**

<b>Borrower</b>	<b>Terms %</b>	<b>Amount Lent £</b>	<b>Start date</b>	<b>End date</b>	<b>Days Lent in year</b>	<b>Interest Earned in Year £</b>
Debt Management Office	-	3,000,000	02/11/2020	19/11/2020	17	-
Debt Management Office	-	600,000	02/11/2020	16/11/2020	14	-
Debt Management Office	-	500,000	03/11/2020	17/11/2020	14	-
Debt Management Office	-	1,500,000	13/11/2020	07/12/2020	24	-
Debt Management Office	-	1,000,000	13/11/2020	18/12/2020	35	-
Debt Management Office	-	1,000,000	13/11/2020	21/12/2020	38	-
Debt Management Office	- 0.010	1,400,000	16/11/2020	23/11/2020	7	- 2.68
Debt Management Office	- 0.005	5,700,000	16/11/2020	26/11/2020	10	- 7.81
Debt Management Office	-	2,400,000	16/11/2020	21/12/2020	35	-
Debt Management Office	-	500,000	17/11/2020	01/12/2020	14	-
Debt Management Office	0.005	1,000,000	20/11/2020	05/01/2021	46	6.30
Coventry Building Society	0.020	1,500,000	27/11/2020	05/01/2021	39	32.05
Debt Management Office	-	500,000	01/12/2020	19/12/2020	8	-
Debt Management Office	-	3,400,000	01/12/2020	01/12/2021	35	-
Debt Management Office	- 0.010	5,000,000	15/12/2020	17/03/2021	92	- 126.03
Debt Management Office	- 0.020	2,000,000	15/12/2020	22/02/2021	69	- 75.62
Debt Management Office	- 0.020	1,000,000	15/12/2020	10/02/2021	57	- 31.23
Principality Building Society	0.060	1,000,000	15/12/2020	10/02/2021	57	93.70
Debt Management Office	- 0.070	500,000	22/12/2020	10/02/2021	50	- 47.95
Debt Management Office	- 0.050	550,000	24/12/2020	24/02/2021	62	- 46.71
Debt Management Office	0.010	2,100,000	04/01/2021	19/01/2021	15	8.63
Debt Management Office	0.010	1,500,000	15/01/2021	22/01/2021	7	2.88
Debt Management Office	0.010	1,500,000	15/01/2021	19/01/2021	4	1.64
Debt Management Office	0.010	6,500,000	15/01/2021	28/01/2021	13	3.15
Debt Management Office	0.010	8,200,000	15/01/2021	10/02/2021	26	8.41
Debt Management Office	0.010	1,000,000	15/01/2021	22/02/2021	38	10.41
Coventry Building Society	0.020	2,000,000	15/01/2021	22/02/2021	38	41.64
Debt Management Office	0.010	500,000	19/01/2021	23/02/2021	35	4.79
Debt Management Office	0.010	1,000,000	21/01/2021	17/03/2021	55	15.07
Debt Management Office	0.010	500,000	22/01/2021	22/03/2021	59	8.08
Debt Management Office	0.010	1,000,000	27/01/2021	22/03/2021	54	14.79
Debt Management Office	0.010	500,000	28/01/2021	22/03/2021	53	7.26
Debt Management Office	0.010	1,000,000	15/02/2021	17/02/2021	2	0.55
Debt Management Office	0.010	1,000,000	15/02/2021	01/03/2021	14	3.84
Debt Management Office	0.010	1,000,000	18/02/2021	04/03/2021	14	3.84
Coventry Building Society	0.010	2,000,000	22/02/2021	22/03/2021	28	15.34
Debt Management Office	-	1,500,000	01/03/2021	02/03/2021	1	-
Debt Management Office	-	2,000,000	02/03/2021	17/03/2021	15	-
Debt Management Office	-	1,000,000	04/03/2021	08/03/2021	4	-
Debt Management Office	-	1,000,000	05/03/2021	10/03/2021	5	-
Debt Management Office	-	1,000,000	05/03/2021	17/03/2021	12	-
Debt Management Office	-	1,000,000	05/03/2021	23/03/2021	18	-
Debt Management Office	-	1,000,000	09/03/2021	22/03/2021	13	-
Debt Management Office	-	1,000,000	10/03/2021	15/03/2021	5	-
Debt Management Office	-	1,500,000	15/03/2021	29/03/2021	14	-
Debt Management Office	-	4,000,000	15/03/2021	06/04/2021	17	-
Debt Management Office	-	2,000,000	19/03/2021	07/04/2021	13	-
Coventry Building Society	0.020	2,000,000	22/03/2021	23/04/2021	10	10.96
<b>Subtotal (fixed lending)</b>		<b>267</b>				<b>3,298.47</b>

#### Appendix 4

Deposits were also made into the following call accounts, dependent upon cash flow:

Bank	Account terms	Interest Earned £
Clydesdale Bank	0.05% 30 days' notice	0.34
Royal Bank of Scotland	0.01% instant access	0.38
Santander UK plc	0.10% to 0.12% instant access	1,652.71
Lloyds plc bonus account	0.01% to 0.02% instant access	117.81
Lloyds plc treasury account	0.01% instant access	14.81
Lloyds plc 95-day notice	0.45% 95-day notice	1,724.45
Lloyds plc 32-day notice	0.10% to 0.20% 32-day notice	674.06
Lloyds plc	0.0% current account	-
Lloyds plc Deposit account	0.0% instant access	-
<b>Subtotal</b>		<b>4,184.56</b>

Deposits were also made into the following money market funds, dependent on cash flow:

Public Sector Deposit Fund	0.03% to 0.41% instant access	4,544.23
Aberdeen Standard	0.01% to 0.41% instant access	3,918.98
<b>Subtotal</b>		<b>8,463.21</b>

**Total interest on lending** £15,946.24

Temporary Borrowing 1 April 2020 to 31 March 2021:

Lender	Terms %	Amount lent £	Dates	Days lent in year	Interest paid in year £
Lloyds Bank	Base + 1%	0	Overdraft agreement	2	0.98

### **Teignbridge District Council Performance Report for the Period 1 April 2020 to 31 March 2021**

	Apr-Mar 2019-20	Apr-Mar 2020-21
<b>(i) Short Term Funds Invested</b>		
Interest received and receivable for the period	£120,632	£15,946
Maximum period of investment on any one loan made in the period	179 days	92 days
“Fixed” investment rates in period.	0.15% – 0.89%	-0.07% - 0.10%
<b>(ii) Short Term Funds Borrowed</b>		
Interest paid and payable for the period	£6.96	£0.98
Number of new loans borrowed in the period	0	0
Maximum period of borrowing on any one loan borrowed in the period.	268	n/a

## Appendix 4

“Fixed” borrowing rates.	n/a	n/a
(iii) <b>Average Net Interest Rate Earned</b>	0.75%	0.07%
(iv) <b>Average Short Term Net Lending</b>	£15,916,175	£23,265,742

### Regular Monitoring

A monthly report is prepared for the Chief Finance Officer of forecast of interest receivable for the year. The Chief Finance Officer presents a monthly report to CMT and updates the Executive Committee on a quarterly basis. These reports include any policy updates, such as changes to the official lending list, based on the latest ratings information. Full council receives an annual review and strategy statement and a mid-year review.

Total net interest received in 2020-21 was £15,945.26. This compares to £120,625.41 in 2019-20. The decrease is due to lower interest rates (an average of 0.07% in 2020-21, compared to 0.75% in 2019-20). The Bank of England’s base rate was reduced to 0.1% in March 2020, where it has remained since. Average benchmark 7-day LIBID rate for the year was negative at -0.05%. Average daily lending is higher in 2020-21 at £23.3 million compared to £15.9 million in 2019-20. This is mainly due to one-off payments from central government for Covid-19 grants.

### Treasury Management Indicators

These are part of the Prudential Indicators, as agreed at Full Council on 22 February 2021. They are available on request or on the Teignbridge website agenda for that meeting.

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**Teignbridge District Council  
Executive Committee  
16 September 2021  
Part I**

**Report Title**

East Devon, Exeter, Mid Devon and Teignbridge Joint Strategy: scope, resourcing timetable and governance

**Purpose of Report**

This report seeks formal agreement of the scope, resourcing, timetable and governance arrangements for preparing a non-statutory Joint Strategy for East Devon, Exeter, Mid Devon and Teignbridge Councils.

**Recommendation**

That the Committee RECOMMENDS that Council support the scope, resourcing, indicative timetable and governance arrangements set out in Section 1 of this report to Executive for preparing a non-statutory Joint Strategy for East Devon, Exeter, Mid Devon and Teignbridge Councils.

**Financial Implications**

Financial implications are addressed at Section 2.4 of this report and it is confirmed that existing resources are available within the Greater Exeter Strategic Plan budget.  
Chief Finance Officer and Head of Corporate Services

Email: [martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

**Legal Implications**

Advice has been provided on the report. No direct legal implications.  
Karen Trickey, Monitoring Officer

**Risk Assessment**

Risks are addressed at Section 2 of this report  
Principal Delivery Officer  
Email: [fergus.pate@teignbridge.gov.uk](mailto:fergus.pate@teignbridge.gov.uk)

**Environmental/ Climate Change Implications**

Environmental and climate change implications are addressed at Section 2 of this report  
Principal Delivery Officer  
Email: [fergus.pate@teignbridge.gov.uk](mailto:fergus.pate@teignbridge.gov.uk)

## Report Author

Fergus Pate  
Email: [fergus.pate@teignbridge.gov.uk](mailto:fergus.pate@teignbridge.gov.uk)

## Executive Member

Executive Member for Planning  
Cllr Gary Taylor

## Appendices/Background Papers

Appendix A – Assessment of Options  
Appendix B – Governance Proposals

### 1. Introduction

- 1.1 Following the demise of the Greater Exeter Strategic Plan (GESP), a non-statutory Joint Strategy covering strategy and infrastructure matters is considered to be the most appropriate way of ensuring a collaborative and co-ordinated approach to meeting development needs across the sub-region. The scope, resourcing, timetable and governance arrangements proposed in this report are considered to offer the most appropriate way to deliver a Joint Strategy in a timely manner.
- 1.2 On 14 January 2021, Full Council resolved in principle to prepare a joint non-statutory plan for the Greater Exeter area in partnership with East Devon, Mid Devon and Exeter City Councils and with the support of Devon County Council. The joint plan (hereafter referred to as the Joint Strategy) will include joint strategy and infrastructure planning matters and will be prepared in place of the statutory Greater Exeter Strategic Plan (GESP), on which all of the authorities were working in partnership until then end of 2020. The same resolution was made by the relevant committees of each authority during December 2020 / January 2021.
- 1.3 The reasons for recommending the preparation of the Joint Strategy in place of the GESP are set out in full in the 14 January report and are not reiterated in detail here. In summary, in place of the statutory GESP, a non-statutory Joint Strategy covering strategy and infrastructure matters:
  - is considered to be the most effective way of addressing the shared and inter-linked planning concerns that affect the four authorities;
  - will help to fulfil legal Duty to Cooperate requirements, thereby assisting with the preparation of each authority's Local Plan;

- will demonstrate continued joint-working by the authorities on planning matters, which is vital to help lever in funding to the area to support delivery, particularly for critical strategic infrastructure;
- will help to establish a recognisable 'brand' for the area, which may assist when making bids for Government (or other) infrastructure and delivery funding; and
- will enable the local authorities to continue to share expertise and jointly commission relevant evidence to support their Local Plans, with potential cost saving and consistency benefits.

- 1.4 The 14 January report advised that proposals for the Joint Strategy's scope, resourcing, timetable and governance would be brought to Full Council at the earliest opportunity. This report seeks Full Council's agreement of those details, which have been directed by discussions with Leaders and relevant Portfolio Holders / Executive members, together with the Chief Executives and/or relevant Directors of the four local authorities and representatives from Home England and the Local Enterprise Partnership (LEP). The relevant committees of East Devon, Mid Devon and Exeter City Councils have, or will shortly be, considering the same recommendations, with the aim of achieving an agreed approach to joint planning in the sub-region.
- 1.5 Executive is asked to approve early stages of evidence gathering for the Joint Strategy ahead of a Full Council decision on whether to continue towards stakeholder engagement and public consultation. It is expected that the Council decision will be made in September 2021.

### **Scope of the Joint Strategy**

- 1.6 The proposed scope of the Joint Strategy is to:
- provide an opportunity for the authorities to jointly identify a clear, ambitious future for the area;
  - demonstrate a commitment to joint working on strategic matters;
  - distil the key strategic issues facing the area, to enable each of the authorities' Local Plans to respond in a way that reflects local conditions and support joint evidence preparation where appropriate;
  - act as a prospectus to lever-in external funding to overcome strategic issues and unlock development;
  - Be a non-statutory-living document which can be easily kept up to date to reflect evolving priorities and local conditions.
- 1.7 As regards bullet points two and three, the Joint Strategy will not be a statutory plan and therefore will not set the planning policies of the four authorities. This will be the role of Local Plans. Instead, the Joint Strategy will provide an overarching framework that allows strategic planning and delivery matters to be considered collaboratively.

## Resourcing

1.8 The Leaders have considered the following range of options for resourcing progress on the Joint Strategy:

- Divide the work equally between officers from the four authorities;
- Re-establish a dedicated team of officers from available resources within the authorities;
- Externally recruit a Project Manager to lead the project and work alongside a group of officers from the authorities (who would provide support in a limited time capacity);
- Complete an initial draft of the Joint Strategy in-house, then engage a consultant to progress the work on behalf of the authorities, supported in a limited capacity by a group of officers;
- Engage a consultant to prepare the Joint Strategy on behalf of the authorities, supported in a limited capacity by a group of officers.

1.9 Appendix A provides some high-level commentary on the pros and cons of the five resourcing options.

1.10 In considering the options, Leaders have been clear that the Joint Strategy should be prepared promptly, so that its aforementioned benefits can be realised as soon as possible. At the same time, following the demise of the GESP, the four local planning authorities are prioritising work on their individual statutory Local Plans. Collectively, the authorities do not have the in-house resources available to prepare the Joint Strategy alongside Local Plans.

1.11 For these reasons, it is proposed to engage a consultant to prepare the Joint Strategy on behalf of the authorities (option 5). In doing so, the consultant will be expected to make use of the considerable body of joint planning evidence that was prepared for the GESP. Details of how the consultant's work will be managed are provided below. The consultant will be required to demonstrate the skills and knowledge needed to ensure the effectiveness of the Joint Strategy as a significant proposition to the Government and be able to present and undertake consultation on the Joint Strategy in creative ways.

## Timetable

1.12 The indicative timetable for preparing the first version of the Joint Strategy is as follows:

- Jun – Sep 2021: Formal agreement by relevant authority committees of scope, timetable, resourcing and governance of the Joint Strategy
- Sep – Oct 2021: Engage a consultant to prepare the Joint Strategy

- Oct – Feb 2022: Review previous joint planning work and prepare the draft Joint Strategy
- Feb – May 2022: Undertake Member and stakeholder engagement
- Jun – Jul 2022: Finalise draft Joint Strategy
- Jul – Sep 2022: Seek formal agreement from relevant authority committees of the draft Joint Strategy
- Oct – Nov 2022: Publicly consult on the draft Joint Strategy
- Nov – Jan 2023: Finalise the Joint Strategy
- Jan – Feb 2023: Seek formal agreement from relevant authority committees to adopt the Joint Strategy

1.13 The proposed timetable to achieve adoption of the first version of the Joint Strategy is reasonably swift, in order that the benefits set out in this report can be realised as soon as possible. The Strategy will not be a statutory planning document and therefore will not be subject to the same statutory requirements for stages of public consultation and Examination as a Local Plan. This means that it can be prepared more speedily than a Local Plan. However, given the proposed scope of the Joint Strategy, it is important that members, stakeholders and local communities are given an opportunity to have their say on the content of the document. Time for such consultation is therefore included in the proposed timetable.

1.14 There are sufficient funds available in the GESP budget to take the Joint Strategy through the stages set out in the timetable, including public consultation.

1.15 Since the Joint Strategy will not be a statutory document, Members should note that the proposed timetable is not a Local Development Scheme and may therefore be subject to change. However, there is a clear intention to adopt the Joint Strategy no later than early 2023.

1.16 The stages of preparation needed for any future iterations of the Joint Strategy will depend upon the nature of revisions to the document. It should not be necessary to publically consult on revisions that arise from the adoption of Local Plans, as these will already have been subject to statutory public consultation through the Local Plan adoption process

### **Governance**

1.17 The diagram at appendix B summarises the proposed governance structure for the Joint Strategy.

1.18 In summary, the proposed governance arrangements will see the Joint Strategy prepared by a Project Lead (the appointed consultant), supported in a limited capacity by a small working

group of experienced planning and/or delivery officers from each of the authorities. The work of the Project Lead will be managed by a Project Assurance Group (PAG) comprising the planning or delivery leads from each authority. PAG will in turn report to a Principals group comprising the Chief Executives or Directors from each authority and representatives from Homes England and the LEP acting in an advisory capacity. The involvement of Homes England and the LEP in the Principals group is vitally important in respect of a key role of the Joint Strategy – i.e. its use as a prospectus to help lever-in funding, brokerage and support, and facilitate development delivery.

- 1.19 The proposed timetable includes member consultation on the draft Joint Strategy in Spring 2022. The nature of this consultation is yet to be determined. Political direction on the Joint Strategy will be provided by the Leaders and relevant Portfolio Holders of the authorities. Final decision-making powers to agree the draft and final versions of the Joint Strategy will rest with the relevant committees of the four local planning authorities.

## **2. Implications, Risk Management and Climate Change Impact**

- 2.1 Agreement of the proposed scope, timetable, resourcing and governance arrangements for the Joint Strategy will enable the document to be progressed in a timely manner. The Joint Strategy will provide a co-ordinated response to the sub-region's strategic economic, climate, housing, environmental and infrastructure issues and help to secure central government investment. The recommended decision will therefore support the delivery of three council priorities of homes, jobs and the environment.
- 2.2 The Joint Strategy will be jointly prepared by four authorities, with support from Devon County Council. This means that Committee decision will be required from the four authorities at similar times to enable milestones to be reached. There is a risk that one or more of the authorities does not approve the Joint Strategy, in either its draft or final form. To help avoid this eventuality, the proposed governance arrangements set out in this report will help to ensure that members from each authority are given significant opportunities to shape the plan as it is prepared.

### **Environmental/Climate Change Impact**

- 2.3 Climate change mitigation and adaptation should form a key part of joint planning work. By its nature, climate change cannot be addressed by one authority working in isolation. Measures to tackle climate change also need to acknowledge cross-boundary transport movements and

other strategic matters. The arrangements proposed in this report will enable the Joint Strategy to be prepared in a timely manner, providing an opportunity to adopt at the earliest opportunity a non-statutory plan that supports the emerging Devon Carbon Plan and considers the carbon emissions and climate change impacts of development and transport over a wider area than just Teignbridge. Because of this, the Joint Strategy is likely to be more beneficial to climate change policy compared with seeking to achieve carbon neutrality in just one district, albeit that the implications will depend to an extent upon the specific joint planning strategy that is chosen.

## **Financial**

- 2.4 It is anticipated that the consultancy work proposed could cost up to £100,000, although it is hoped that this figure will be considerably less. Sufficient funds are available in the GESP budget to cover the proposed approach to resourcing.

## **3. Alternative Options**

- 3.1 The Joint Strategy could be prepared with an alternative scope and different timetable, resourcing and governance arrangements from those set out in this report. However, in each case, the proposals are considered to offer the best option for demonstrating and delivering a shared approach to strategic planning matters such as economic and housing development, carbon reduction, digital connectivity, infrastructure delivery and habitats mitigation across the sub-region, whilst enabling each local planning authority to retain control over the scope and timetable of statutory Local Plans.

## **4. Conclusion**

- 4.1 This report sets out the proposed scope, resourcing, timetable and governance arrangements for preparing a Joint Strategy for East Devon, Exeter, Mid Devon and Teignbridge. The proposed arrangements are considered to offer the most appropriate means to deliver a non-statutory Joint Strategy in a timely manner, thereby helping to demonstrate and ensure continued successful joint planning across the sub-region.

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## Appendix A

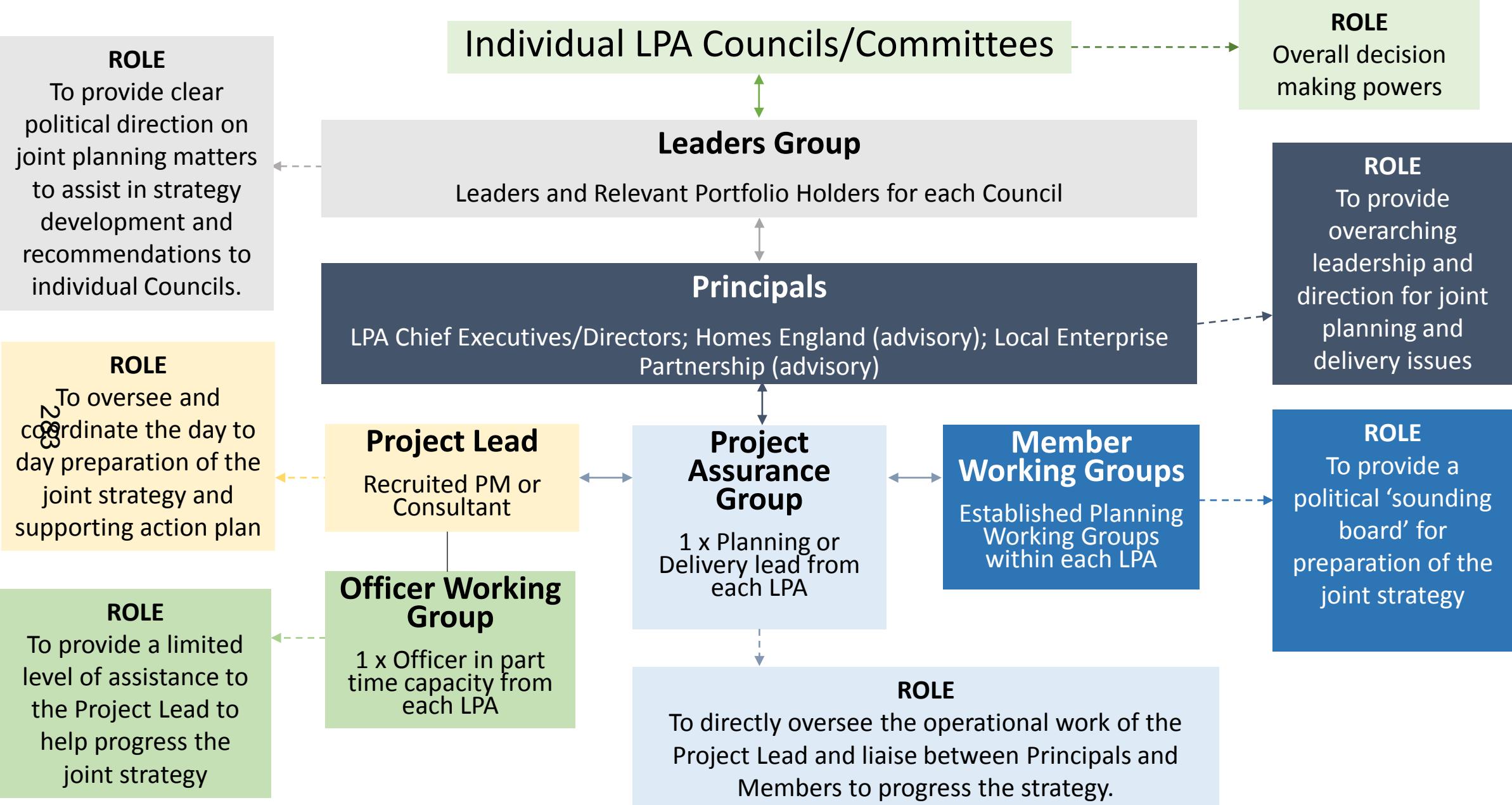
### **Assessment of options to resource the Joint Strategy**

Option	Pros	Cons
1. Work on the joint strategy is split equally between the 4 authorities	<p>The joint strategy will start to be prepared within the shortest timeframe possible.</p> <p>Officers preparing the Joint Strategy will have the benefit of local knowledge, previous involvement in GESP and close ties with the evidence, stakeholders and Members.</p> <p>No additional cost.</p>	<p>No overall lead officer is in place to project manage the work, ensure consistency, etc.</p> <p>Due to timescales and approach to resourcing, there will be limited opportunity to explore different ways to present the Joint Strategy. It's therefore likely that the document would be prepared in a chapter format, similar to the GESP.</p> <p>It will require some authorities to pause work on their Local Plan for at least two months in order to resource the work.</p> <p>There is potential for major editorial/stylistic differences between the different sections, as they will be prepared by different authorities.</p>
2. Re-establish a dedicated team of officers from available resources.	<p>Officers preparing the Joint Strategy will have the benefit of local knowledge, previous involvement in GESP, and close ties with the evidence, stakeholders and Members.</p> <p>An overall lead will be appointed to project manage the work, ensure consistency, etc.</p> <p>There will be potential to explore different/creative ways of presenting the Joint Strategy.</p> <p>No additional costs unless recruitment is required.</p>	<p>Will require the redistribution of resources within existing teams and the reprioritisation of workload/review of Local Plan timetables. This is likely to result in delays to Local Plan preparation unless additional resource is brought in.</p> <p>Could take at least a couple of months to organise the redistribution of resources and amend Local Plan timetables, and/or externally recruit additional resource.</p>

<p>3. Externally recruit a Project Manager to lead the project and work alongside a group of officers from the authorities (who would provide support in a part time capacity)</p>	<p>A dedicated lead officer will project manage the work, ensure consistency, etc.</p> <p>The supporting group of officers will have the benefit of local knowledge, previous involvement in GESP, and close ties with the evidence, stakeholders and Members.</p> <p>There will be potential to explore different/creative ways of presenting the information</p>	<p>Will create an additional resource cost, although funds are available in the GESP budget. The PM will need to initially be employed on a fixed term 1 year contract, but this might need to be extended if work is not completed within this timeframe.</p> <p>Will take several months to go through the process of job evaluation for a new post and recruitment.</p> <p>Still likely to require a reasonable level of resource from Local Plan teams to support the work, with potential knock-on effects for Local Plan preparation.</p>
<p>4. Completed an initial draft in-house, then engage a consultant to progress the work on behalf of the authorities, supported in a limited capacity by a group of officers</p>	<p>The supporting group of officers will have the benefit of local knowledge, previous involvement in GESP and close ties with the evidence, stakeholders and Members.</p> <p>The consultant could coordinate consultation, which is resource intensive.</p>	<p>Will create an additional resource cost, although funds are available in the GESP budget (Planning Delivery Fund).</p> <p>Will take a couple of months to go through competitive tender recruitment process – but could be done alongside a draft being prepared.</p> <p>There is potential for confused project management between the early and latter stages. Also, there is no dedicated project manager in place in the early stages (see options 1 and 2).</p> <p>There is potential for conflict between the initial draft and final versions, due to different people working on the Joint Strategy.</p> <p>Use of officer time in preparing the first draft will result in delays to Local Plan preparation.</p> <p>Consultants may not have the benefit of local knowledge, and will not have previous involvement in</p>

		GESP or close ties with the evidence, stakeholders and Members. This can be managed to a large degree by ensuring that all Member-facing work is undertaken by officers and that PAG carefully steer the work of the consultant.
5. Engage a consultant to prepare the Joint Strategy on behalf of the authorities, supported in a limited capacity by a group of officers	<p>There will be a dedicated project management to oversee the work.</p> <p>A consultant is likely to have additional skills and knowledge to improve the effectiveness of the Joint Strategy as a significant national proposition to government.</p> <p>It offers the potential to explore different/creative ways of presenting the Joint Strategy.</p> <p>Having a small group of officers supporting in a limited capacity should not affect Local Plan preparation.</p>	<p>Will create an additional cost resource, although funds available within the GESP budget (Planning Delivery Fund).</p> <p>Will take a couple of months to go through competitive tender recruitment process.</p> <p>Consultants may not have the benefit of local knowledge, previous involvement in GESP, and close ties with the evidence, stakeholders and Members. This could be managed to a large degree by ensuring that all Member-facing work is undertaken by officers and that PAG carefully steer the work of the consultant.</p>

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## Leaders Group

### Who?

Leaders and Relevant Portfolio Holders for each Council

### Role

To provide clear political direction on joint planning matters to assist in strategy development and recommendations to individual Councils.

### Key responsibilities

- Provide political leadership, governance and direction for decision making;
- Actively work with nominated Leaders of the other authorities to deliver an agreed approach to joint planning matters;
- Ensure full engagement of elected members for their authority in joint planning matters.

## Principals

### Who?

LPA Chief Executives/Directors; Homes England; Local Enterprise Partnership

### Role

To provide overarching leadership and direction for joint planning and delivery issues

### Key responsibilities

- Advise and agree at a strategic level on priorities and risks associated with joint planning matters;
- Have overall accountability for joint planning work;
- Ensure that adequate resources are available and provide direction between conflicting work priorities
- Review status reports.

## Project Assurance Group

### Who?

1 x Planning or Delivery lead from each LPA

### Role

To directly oversee the operational work of the Project Lead and liaise between Principals and Members to progress the strategy.

### Key responsibilities

- Ensure work is implemented to agreed timelines and deliverables;
- Anticipate and manage business related issues that may affect work progress;
- Manage budget;
- Manage procurement of evidence as required;
- Manage resources.

## Project Lead

### Who?

Recruited Project Manager or Consultant

### Role

To oversee and coordinate the day to day preparation of the joint strategy and supporting action plan

### Key responsibilities

- Project management of the production of the joint strategy;
- Reporting to the Project Assurance Group and other governance groups as required on progress;
- Liaison with external partners where required;
- Reporting to relevant Member Working Groups of the 4 Councils as required on progress achieved;
- Co-ordination of external communications in association with public consultation.

## Officer Working Group

### Who?

1 x Officer in part time capacity from each LPA

### Role

To provide a limited level of assistance to the Project Lead to help progress the joint strategy

### Key responsibilities

- Supply Project lead with relevant evidence and information;
- Undertake data collation exercises;
- Assist in consultation arrangements and liaison with communications teams.

## Member Working Groups

### Who?

Established Planning Working Groups within each LPA

### Role

To provide a political 'sounding board' for joint planning and delivery issues

### Key responsibilities

- Provide local context, political advice and guidance on planning matters being progressed through joint planning channels;
- Provide views on proposed consultation and engagement arrangements.

**Teignbridge District Council  
Executive  
16 September 2021  
Part I**

## **Bradley Lane Regeneration**

### **Purpose of Report**

To introduce the Part II report that seeks approval of the bid submission following competitive tendering for a development partner.

### **Recommendation(s)**

The Executive agrees to move into Part II of the Agenda to consider the report on the regeneration at Bradley Lane which contains exempt information.

### **Financial Implications**

Financial Implications are outlined in section 4.1 and 5 of the Part II report.

Martin Flitcroft  
Chief Finance Officer & Head of Corporate Services  
01626 215246  
[Martin.flitcroft@teignbridge.gov.uk](mailto:martin.flitcroft@teignbridge.gov.uk)

### **Legal Implications**

The Legal Implications are as detailed in the Part II report. In addition, it is recommended that a review of the project is undertaken at each key stage to ensure any risks are identified and addressed and to ensure that the aims, interests and objectives of the Council are and continue to be met

Paul Woodhead  
Interim Legal Services Manager and Monitoring Officer  
[paul.woodhead@teignbridge.gov.uk](mailto:paul.woodhead@teignbridge.gov.uk)

### **Risk Assessment**

A risk register is enclosed in Appendix 7 to the Part II report.

Tom Butcher  
Senior Estates & Development Surveyor  
Email: [tom.butcher@teignbridge.gov.uk](mailto:tom.butcher@teignbridge.gov.uk)

### **Environmental/Climate Change Implications**

Environmental and climate change implications are outlined in section 4.8 of the Part

II report.

William Elliott  
Climate Change Officer  
[William.elliott@teignbridge.gov.uk](mailto:William.elliott@teignbridge.gov.uk)

## **Report Author**

Neil Blaney  
Head of Place and Commercial Services  
Email: [neil.blaney@teignbridge.gov.uk](mailto:neil.blaney@teignbridge.gov.uk)

## **Executive Member**

Cllr Richard Keeling, Executive Member for Corporate Resources

### **1. Introduction**

The regeneration and redevelopment of the Bradley Lane area has been a long-standing priority for the Council.

In July 2019, the Executive approved a report detailing the options for the regeneration of land within the Council's ownership at Bradley Lane, Newton Abbot.

It was agreed that the Council would procure a Development Partner to bring the site forward for residential development. A Development Brief was set and a procurement exercise commenced.

That process is now nearing completion and the Council will be requested as landowner to agree the completion of the process that, subject to a Development Agreement and planning permission being secured, the land is sold to the Development Partner.

The Executive will consider a report under Part II because the procurement process is not complete, negotiations are still ongoing and there is a need to protect confidential information. This also means that specific details cannot be disclosed in this report, but a summary overview is set out in section 3 of the report.

## **2. Background**

In 2008, as part of the Local Plan preparation, the Council commenced a series of workshops and public engagement sessions to discuss the development opportunities for Newton Abbot.

In 2010, the Council commenced land assembly at Bradley Lane, with a view to taking a lead role in the regeneration of this key brown field site adjacent to the Town Centre.

Through this process the Local Plan policy for Bradley Lane, NA10, was developed and formed part of the adopted Teignbridge Local Plan 2013-2033.

Following Executive approval to procure a Development Partner an Invitation to Tender was published seeking a redevelopment scheme that complied with the policy requirements of the Teignbridge Local Plan (including policies such as NA10 Bradley Lane and S7 Carbon Emission Targets).

## **3. Summary overview**

The Development Partner is proposing to bring forward a scheme that:

- Delivers a level of affordable housing above the policy requirement of 20%;
- Improves the pedestrian and cycle routes into the town centre, Bakers Park and the Bradley estate;
- Regenerates a complex brownfield site;
- Creates new residential development close to the town centre;
- Improves flood risk resilience for the town centre with improvements along the River Lemon corridor;
- Meets the Council's carbon emission targets;
- Considers the potential for enhanced bus links

Subject to approval the Development Partner is required to:

- Sign a Development Agreement with the Council
- Masterplan, design and undertake local engagement
- Obtain planning permission
- Construct infrastructure, design and construct the residential units
- Deliver Affordable Housing above the policy requirement of 20%
- Take full responsibility and risks for sales and marketing

The sale of the land to the Development Partner will also result in the Council receiving a capital receipt, which will allow the Council to make investment into future projects that benefit the residents and businesses of Teignbridge and deliver on the Council's corporate objectives.